

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on October 22, 2015, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett and Stan Primozych being present with Commissioner Allen Springer being excused.

Also present were Laura Tschabold, County Administrator; Chuck Vesper, Deputy County Administrator; Christian Boenisch, County Counsel; Todd Sadlo, Senior Assistant County Counsel; Desiree Lundeen, County Counsel staff; John Phelan, Public Works Director; and Nicole Montesano, News-Register.

Commissioner Starrett called the meeting to order at 10:00 a.m. The invocation was offered by Petra Bolton.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Commissioner Primozych moved approval of the consent agenda. The Motion passed, Commissioners Starrett and Primozych voting aye.

Personnel

1. Approve the following position management authority changes in Marine Fund 10-42:
  - a. **B.O. 15-429** - Remove Sergeant 10-42-401.08, Range 16 and replace with Lieutenant 10-42-401.08, Range 18.
  - b. **B.O. 15-430** - Reclassify Steve Warden as regular part-time Lieutenant, hourly SFMGT Range 18 Step 8, and continue to include his incentives for his advanced certification and associates degree.

Contracts/Grants

2. **B.O. 15-431** - Approve an agreement between Yamhill County and First Transit, Inc. to extend the existing agreement, total amount of \$12,366, retroactive to July 1, 2015 through June 30, 2016.

C. **OLD BUSINESS:**

1. **B.O. 15-432** - Adoption of Ordinance 894: In the Matter of a Comprehensive Plan Amendment and a Zoning Map Amendment to exchange nearly equal amounts of land zoned EF-80 Exclusive Farm Use and RI Resource Industrial in order to accommodate an existing composting facility on a 17-Acre portion of Tax Lot 5309-2100 (Applicant Water Truck Services) Planning Docket PAZ-02-15, and Declaring an Emergency, including findings in support of approval, as continued from October 8, 2015.

Commissioner Primozich moved approval of Ordinance 894. Christian Boenisch provided the first and second reading of the ordinance by title only. There being no further discussion, the motion passed; Commissioners Starrett and Primozich voting aye.

D. **OTHER BUSINESS (Add-ons and non-consent items):**

1. **B.O. 15-433** - Consideration of approval of a revised 2015-16 Jail Capital Improvement Project List to include the replacement of an industrial hot water heater.

Commissioner Primozich moved approval of item D(1). The motion passed, Commissioners Starrett and Primozich voting aye.

2. **B.O. 15-434** - Consideration of the authorization for HHS to apply for Rental Assistance Program funding through the Oregon Health Authority, Health Services Division.

Commissioner Primozich moved approval of item D(2). The motion passed, Commissioners Starrett and Primozich voting aye.

3. **B.O. 15-435** - Consideration of authorizing a conditional letter of intent outlining certain terms and conditions for purchase of real property and improvements located at 3500 NE Three Mile Lane, McMinnville from Kit Johnston Farms, purchase price \$2,100,000.

Commissioner Primozich moved approval of item D(3). The motion passed, Commissioners Starrett and Primozich voting aye.

E. **PUBLIC HEARINGS:**

1. **B.O. 15-436** - Docket G-01-15 (BG), To adopt the 2015 updates to the Yamhill County Transportation System Plan (TSP). [*Tentatively approved; final written decision and findings to be adopted November 5, 2015.*]

Commissioner Starrett opened the public hearing at 10:13 a.m. There being no public comments, the meeting closed at 10:13 a.m.

Todd Sadlo stated that the Transportation System Plan meets all requirements and is ready for board action. Commissioner Primozich moved tentative approval of the plan as presented with understanding that in two weeks, County Counsel will bring it back for the first

and second reading to move forward with acceptance. The motion passed, Commissioners Starrett and Primozich voting aye.

The meeting recessed at 10:15 a.m. for an executive session pursuant to ORS 192.660(2)(e) to discuss real property transactions and reconvened formal session at 10:50 a.m.

**F. ANNOUNCEMENTS:**

1. For more information on county advisory committee vacancies, please refer to our website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities), or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg.)

The meeting adjourned at 10:51 a.m.

Lucy Flores Mendez

Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair

ALLEN SPRINGER

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Commissioner

MARY STARRETT

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Commissioner

STAN PRIMOZICH