

**WORK SESSION MINUTES**

**December 2, 2015**

10:00 a.m.

BOC Conference Room

**PRESENT:** Commissioners Allen Springer, Mary Starrett, and Stan Primozich.

**STAFF:** Laura Tschabold and Chuck Vesper.

**Others:** Nicole Montesano, News Register.

**TOPIC:** Discretionary Allocation

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Commissioner Springer called the meeting to order at 10:05 a.m.

Laura and Chuck reviewed department beginning balances to determine which and how discretionary funds would be allocated. Laura noted that overall, most departments are holding healthy balances and does not anticipate many changes.

The meeting recessed at 10:40 a.m. and reconvened at 10:48 a.m.

After further discussion regarding allocations, there was consensus to transfer \$50,000 into the Capital Improvement Fund designated for the Clerk’s Office voting equipment and revisit continuously contributing \$50,000 until able to purchase the equipment. The Commissioners agreed to move forward without giving departments an increase and direct staff to continue to provide services without having to make cuts.

The meeting adjourned at 11:12 a.m.

Lucy Flores Mendez  
Secretary