

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on September 15, 2016, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett, Stan Primozych and Allen Springer present.

Also present were Laura Tschabold, County Administrator; Christian Boenisch, County Counsel; Mikalie Frei, County Counsel staff; Dave Adams, KLYC Radio; Nicole Montesano, News-Register; Barry Lilly, 629 NW Jason Ct., McMinnville; Bryan Schmidt 7580 NE Hendricks Rd., Carlton; and Savenia Falquist, 610 SE 1<sup>st</sup> St., McMinnville.

Commissioner Starrett called the meeting to order at 10:00 a.m. Invocation was offered by Kevin Foley.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Savenia Falquist presented the annual report for Henderson House and gave a brief description of services they provide. She noted that they have seen a high success rate and discussed their new Economic Empowerment program. Mary expressed her appreciation and agreed that based on the demographics in the annual report, women are definitely benefitting from their services.

Bryan Schmidt followed up on his comment from last week’s public comment period regarding his request for an impact study on the Yamhelas Westsider Trail.

B. **CONSENT AGENDA:** Commissioner Springer moved approval of the consent agenda. The motion passed unanimously, Commissioners Starrett, Primozych and Springer voting aye.

Personnel

1. **B.O. 16-371** - Authorize the Sheriff’s Office to make the following changes to the personnel roster:
  - a. Delete 1.0 FTE Community Response Team
  - b. Add 1.0 FTE Captain

## Minutes

2. Approve the following minutes:
  - a. **B.O. 16-372** - July 28, 2016, formal session;
  - b. **B.O. 16-373** - August 11, 2016, formal session;
  - c. **B.O. 16-374** - August 16, 2016, informal session;
  - d. **B.O. 16-375** - August 18, 2016, formal session;
  - e. **B.O. 16-376** - August 23, 2016, informal session;
  - f. **B.O. 16-377** - August 25, 2016, formal session; and
  - g. **B.O. 16-378** - August 30, 2016, informal session.

## Contracts

3. **B.O. 16-379** - Approve an agreement between Yamhill County Health and Human Services (HHS) and C & D Landscape Company for landscaping services in the amount of \$37,660, effective upon approval.
  4. **B.O. 16-380** - Approve an agreement between Yamhill County HHS and Harmony Living, Inc. for enhanced care services, retroactive to July 1, 2016.
  5. **B.O. 16-381** - Approve a purchase agreement between Yamhill County and Mark & Julie Bierly for the purchase of real property, purchase price of \$740,000.
  6. **B.O. 16-382** - Approve Amendment #1 to a contract employee agreement between Yamhill County and Bryan W. Burnham for Cove Orchard Sewer Service District (COSSD) Maintenance and operations.
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## C. **OLD BUSINESS:**

1. Consideration of adoption of the final written decision, findings and conditions of Planning Docket C-05-16/SDR-03-16: An appeal by CPRD of the Planning Director's conditions of approval for a day use park on approximately 325 acres located on Parrett Mountain. *[Continued to September 29, 2016.]*

## D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 16-383** - Consideration of approval of a services agreement between Yamhill County and Hahn and Associates, Inc. for Phase 1 Environmental Site Assessment in the amount of \$2,250, subject to final review and approval by the office of County Counsel.

Commissioner Primozich moved approval of item D(1). Mr. Boenisch stated that once approved, Hahn and Associates, Inc. could moved forward with the assessment as early as next week. The motion passed unanimously, Commissioners Starrett, Primozich and Springer voting aye.

2. **B.O. 16-384** - Consideration of approval of an assignment and assumption agreement between Alana Bailey, FNP, Yamhill Carlton School Based Health Center and Yamhill County for school based health center services, retroactive to August 11, 2016, subject to final review and approval by the office of County Counsel.

Commissioner Springer moved approval of item D(2). The motion passed unanimously, Commissioners Starrett, Primozich and Springer voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities), or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation please contact the Board of Commissioners' office 48 hours in advance of the meeting at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [mendezl@co.yamhill.or.us](mailto:mendezl@co.yamhill.or.us).

The meeting adjourned at 10:18 a.m.

Lucy Flores Mendez  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair MARY STARRETT

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Commissioner STAN PRIMOZICH

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Commissioner ALLEN SPRINGER