

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on January 28, 2016, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett, Stan Primozich, and Allen Springer being present.

Also present were Chuck Vesper, Deputy County Administrator; Christian Boenisch, County Counsel; Dave Adams, KLYC Radio; Nicole Montesano, News-Register, Barry Lilly, 629 NW Jason Ct., McMinnville; and David Samuel Hill, 655 N 1<sup>st</sup> St., Carlton.

Commissioner Starrett called the meeting to order at 10:01 a.m. The invocation was offered by John Palacios.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

David Samuel Hill briefed the commissioners on the situation in the City of Burns stating that there is a lot of tension and protestors after one of the occupiers of a federal wildlife refuge was shot dead by state police. He urged the commissioners to help by reaching out in hopes of a peaceful measure to be taken. The commissioners thanked Mr. Hill for addressing the issue and assured him that they will do what they can to reach out.

B. **CONSENT AGENDA:** Commissioner Primozich moved approval of the consent agenda. The motion passed, Commissioners Starrett, Primozich and Springer voting aye.

Policy

1. Approve revisions to the following county policies:
  - a. **B.O. 16-29** - Job-Related Expenses of Department Heads & Elected Officials; Procedure for Review/Approval/Denial;
  - b. **B.O. 16-30** - Non-Bargaining Employee Sell-Back of Personal Extended Leave (PEL) and Flexible Earned Time (FET) Prior to Retirement;
  - c. **B.O. 16-31** - Refunds by Department Heads;
  - d. **B.O. 16-32** - Purchase Orders/Countersignatures; and

- e. **B.O. 16-33** - Travel Reimbursement for Employees and Authorized Non-County Employees.

Committees

- 2. **B.O. 16-34** - Approve the following actions to the Special Transportation Advisory Committee:
  - a. Appoint Mark Schiffmacher to serve a 1-year term to expire December 31, 2016;
  - b. Appoint Cody Heimeyer to serve a 2-year term to expire December 31, 2017;
  - c. Reappoint Frank Sheridan for a 3-year term to expire December 31, 2018;
  - d. Reappoint Charlene Gibb for a 3-year term to expire December 31, 2018;
  - e. Reappoint Florence Hoffman for a 2-year term to expire December 31, 2017;
  - f. Reappoint Nancy Keim for a 1-year term to expire December 31, 2016; and
  - g. Accept the resignation of Marcia Garrick.
- 3. **B.O. 16-35** - Approve the following actions to the Yamhill County Fair Board:
  - a. Appoint John Kemper to serve a 3-year term to expire January 28, 2019; and
  - b. Reappoint Leslie Lewis for a 3-year term to expire January 28, 2019.

Surplus

- 4. **B.O. 16-36** - Declare a 1973 Redda Recreational Trailer from the Sheriff's Office as surplus county property to be sold on eBay.

Miscellaneous

- 5. **B.O. 16-37** - Approval of the Association of O&C Counties litigation special assessment fee of \$3,922.

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C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

- 1. **B.O. 16-38** - Consideration of adoption of the IRS mileage rate for 2016 at 54 cents per mile for county departments.

Commissioner Primozich moved approval of item D(1). The motion passed, Commissioners Starrett, Primozich and Springer voting aye.

E. **PUBLIC HEARINGS:** None.

F. **EXECUTIVE SESSION pursuant to ORS 192.660(2)(e) to discuss real property transactions. [No formal decisions made.]**

The meeting recessed at 10:08 a.m. for an executive session and reconvened formal session at 10:50 a.m.

G. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities), or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:50 a.m.

Lucy Flores Mendez  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair MARY STARRETT

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Commissioner STAN PRIMOZICH

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Commissioner ALLEN SPRINGER