

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on June 16, 2016, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett and Allen Springer present; Commissioner Stan Primozych being excused.

Also present were Laura Tschabold, County Administrator; Ken Huffer, Deputy County Administrator; Christian Boenisch, County Counsel; Desiree Lundeen, HR Manager; Silas Halloran-Steiner, HHS Director; Dave Adams, KLYC Radio; Annette Madrid, YCEA member; Josh Rojas, YCEA member; and Barry Lilly, 629 NW Jason Ct., McMinnville.

Commissioner Starrett called the meeting to order at 10:00 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Commissioner Springer moved approval of the consent agenda. The motion passed, Commissioners Starrett and Springer voting aye.

Contracts

1. **B.O. 16-231** - Approve Agreement #151159 between Yamhill County Health and Human Services (HHS) and the Oregon Health Authority, Health Systems Division for Choice Model Services, in the amount of \$196,670, effective July 1, 2016.
2. **B.O. 16-232** - Approve an agreement between HHS and Washington County for the Cities Readiness Initiative (CRI), in the amount of \$21,367, effective July 1, 2016 through June 30, 2017.
3. **B.O. 16-233** - Approve Amendment #4 to an agreement between HHS and Children’s Nursing Specialities dba Nursingale, in the amount of \$372,288, effective July 1, 2016.
4. **B.O. 16-234** - Approve an agreement between Yamhill County and Tillamook County for the housing of juvenile offenders, \$158 per bed per day, effective July 1, 2016 through June 30, 2017.

5. **B.O. 16-235** - Approve Amendment #3 to an agreement between Yamhill County Sheriff's Office and ARAMARK Correctional Services, LLC for commissary services, extending the term through June 30, 2018.
6. **B.O. 16-236** - Approve Amendment #4 to an agreement between Yamhill County Sheriff's Office and ARAMARK Correctional Services, LLC for jail food services, effective July 1, 2016 through June 30, 2018.

Committees

7. **B.O. 16-237** - Accept the following changes to the Yamhill County Mental Health & Developmental Disabilities Advisory Committee:

Resignations: Carl Whitfield, retroactive to May 18, 2016
 Nella Barnett, retroactive to May 18, 2016
 Charlene Gibb, retroactive to May 18, 2016
 Anne Scott, retroactive to May 25, 2016

Appointments: David Cano, retroactive to May 18, 2016 through May 2018
 Kristi Long, retroactive to May 18, 2016 through May 2019

Reappointments: Dr. Shirley Roffe, effective through May 2018
 Judi Herubin, effective through 2019
 Nancy Keim, effective through May 2019
 Robert Porath, effective through May 2019
 Tim Svenson, effective through May 2019
 Frankie Williams, effective through May 2019

8. **B.O. 16-238** - Approve the appointment of Kristi Long to the Special Transportation Advisory Committee (STFAC) with a term expiring on December 31, 2018 and accept the resignation of Charlene Gibb effective June 9, 2016.

Budget

9. **B.O. 16-239** - Approve proposed budget changes to the Approved 2016-17 Budget as listed in the County Administrator's memorandum to the Board, dated June 10, 2016, submitted for the following departments:

- a. Health & Human Services
- b. Planning Department
- c. Sheriff's Jail Budget
- d. Sheriff's Patrol Budget
- e. Road Department

10. **B.O. 16-240** - Approve appropriation authority transfer requests for 2015-16 Fiscal Year:
 - a. Transfer from: 10-02 Discretionary \$125,000 Transfer to: 10-17 Information Technology, to grant appropriation authority for a March 10, 2016 discretionary fund transfer (B.O. 16-88).

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| b. | <u>Transfer from:</u>
10-02 Discretionary \$150,000 | <u>Transfer to:</u>
10-43 Sheriff Patrol, to grant appropriation authority for a March 10, 2016 discretionary fund transfer (B.O. 16-88). |
| c. | <u>Transfer from:</u>
10-02 Discretionary \$150,000 | <u>Transfer to:</u>
10-41 Jail, to grant appropriation authority for a March 10, 2016 discretionary fund transfer (B.O. 16-88). |
| d. | <u>Transfer from:</u>
10-92 Contingency \$12,500

40-27 Contingency \$12,500 | <u>Transfer to:</u>
10-90 Transfers, for asbestos mitigation in HHS Administration building.

40-27 Facilities, for asbestos mitigation in HHS Administration building. |
| e. | <u>Transfer from:</u>
20-92 Contingency \$17,318 | <u>Transfer to:</u>
20-82 Fair, appropriation to cover current year expenses at County Fair Events Center. |
| f. | <u>Transfer from:</u>
10-92 General Fund Contingency

\$50,000 | <u>Transfer to:</u>
10-17-543.01 IT, \$25,000 for equipment purchases.
10-17-801.04 IT, \$25,000 for equipment purchases. |
| g. | <u>Transfer from:</u>
40-117 Software Reserve

\$30,000 | <u>Transfer to:</u>
40-17 IT, \$30,000 for equipment purchases. |

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. Consideration of Step Two Grievance- Denial of Educational Leave Request, Article 10.8 - Yamhill County/YCEA Collective Bargaining Agreement 2014-2017.

[No action taken at this time. Continued to June 21, 2016 at a Special Formal Session in the BOC Office at 1:00 p.m..]

Ms. Tschabold provided a briefing on the matter stating that it is now being presented to the Board for discussion and decision to uphold or deny the grievance.

Commissioner Springer stated he reviewed all material presented and suggested delaying the decision for the following week at a special formal session when all three commissioners are

present. Mr. Boenisch stated he would request an extension to allow further discussion and deliberation.

Commissioner Starrett agreed to hold a special formal session on Tuesday, June 21, 2016 in the Board of Commissioners' Office conference room, to allow time to review materials and confirm that Commissioner Primozych has received and reviewed all recent material.

E. PUBLIC HEARINGS:

1. **B.O. 16-241** - In the matter of an order transferring the Yamhill County Ambulance Service Area #1 franchise from the Newberg Fire Department (City of Newberg) to Tualatin Valley Fire and Rescue, effective July 1, 2016.

Commissioner Starrett opened the public hearing at 10:09 a.m. There being no public comments or further discussion the public hearing was closed. Commissioner Springer moved approval of item E(1). The motion passed, Commissioners Starrett and Springer voting aye.

F. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us/content/volunteer-opportunities, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation please contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at mendezl@co.yamhill.or.us.

The meeting adjourned at 10:11 a.m.

Lucy Flores Mendez
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY STARRETT

Commissioner STAN PRIMOZICH

Commissioner ALLEN SPRINGER