

INFORMAL SESSION MINUTES
October 18, 2016

2:00 p.m.

Commissioners' Office
Conference Room

PRESENT: Commissioners Mary Starrett, Stan Primozich; Allen Springer being excused.

Staff: Laura Tschabold, Ken Huffer, Christian Boenisch, Mikalie Frei, Jayne Mercer, Shane Hoffman, and Mike Green.

Guests: Nicole Montesano, News-Register.

* indicates item forwarded to formal agenda

Commissioner Starrett called the meeting to order at 2:04 p.m.

- * Personnel - Approve a request from Information Technology for position authority and funds to add 1.0 FTE Desktop Support Specialist and range adjustments to both the Desktop Support Specialist and Senior Desktop Support Specialist position classification.
- * Contracts - see formal session agenda for details.
- * Authority - Authorize the transfer of additional appropriation authority and funds for the State loan payoff due to higher than anticipated loan payoff fees.

Treasurer update - Mike Green provided a briefing on the performance summary. There was a lengthy discussion regarding the shift of agency bonds to corporate and muni's (see Exhibit A for detailed information).

- * Request to adopt the updated Yamhill County Investment Policy.

Jayne Mercer presented a letter from Angie's Kitchen, LLC regarding the Economic Development Small Grant that was awarded to them. The letter stated the changes made to their business plan from the original application. Jayne discussed the changes made and asked the commissioners to decide whether Angie's Kitchen was still qualified to move forward with the grant awarded to them. Commissioners Starrett and Primozich agreed and they are in favor of continuing to support their business. No action taken.

Following commissioner updates, the meeting adjourned at 2:58 p.m.

Lucy Flores Mendez
Secretary