

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on February 1, 2018, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett, Richard L. “Rick” Olson and Stan Primozich, being present.

Also present were Laura Tschabold, County Administrator; Ken Huffer, Deputy County Administrator; Christian Boenisch, County Counsel; Mikalie Frei, County Counsel staff; Dave Adams, KLYC Radio; Nicole Montesano, News-Register; and others as listed on the sign-in sheet.

Commissioner Starrett called the meeting to order at 10:00 a.m. The invocation was offered by Dave Adams.

*Welcome! Thank you for attending today's meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any agenda item please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak.*

**A. PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than: 1) agenda items, 2) a quasi-judicial land use matter, or 3) a topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Ron Prebe gave comment regarding the property line between his property and Oxford House. Mr. Prebe reported the line falls 8 ft. inside owner's property. Ken Huffer and Todd Sadlo will bring findings to next Thursday's meeting.

Brian Schmidt gave commentary regarding transient population on public transit. Commissioner Starrett clarified that animals are allowed but must be crated or in a carrier while on public transit. Local jurisdictions cannot restrict firearms carried by owners with concealed weapon licenses. Commissioner Olson reminded the audience of the new transit ordinance that will address the items mentioned by Mr. Schmidt.

David Wall provided handout and gave comments regarding board order permits and land use.

**B. CONSENT AGENDA:** Commissioner Olson moved approval of the consent agenda with the removal of item B4. The motion passed, Commissioners Primozich, Starrett, and Olson voting aye.

1. **B.O. 18-24** - Approve a change order to the agreement between Yamhill County and Integrity Builders (B.O. 17-365) in the amount of \$46,737 for the renovation of the 621 NE Davis Street building.

2. **B.O. 18-25** - Approve Amendment #1 to Agreement #149597 between HHS and Vocational Rehabilitation (B.O. 15-398) for job placement services, total not-to-exceed amount of \$1,000,000, retroactive to September 30, 2017.

3. **B.O. 18-26** - Approve an agreement between Yamhill County and Strategic Economic Development Corporation of the Mid-Willamette Valley, Oregon (SEDCOR) for economic development services, in the amount of \$294,010, effective January 1, 2018 through December 31, 2019.

Personnel

4. Approval of the adoption of hiring procedures, position requirements and other applicable standards, criteria and policy directives for filling the County Administrator position. ***[Removed from the consent agenda; moved to Other Business item D3]***

Committees

5. **B.O. 18-27** - Approve the appointment of Denny Elmer to the Yamhill County Budget Committee for a 3-year term to expire June 1, 2021.

Miscellaneous

6. **B.O. 18-28** - Approve a wage stipend for Local Public Safety Coordinating Council Coordinator Ian Davidson in the amount of \$3,125 for fiscal year 2017-18.

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**C. OLD BUSINESS:** None

**D. OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 18-29** - Authorize an additional twenty (20) days of Leave without Pay (LWOP) for HHS employee #3093.

Commissioner Primozich made a motion to pass item D1.

The motion passed, Commissioners Primozich, Starrett, and Olson voting aye.

2. **B.O. 18-30** - Consideration of the adoption of hiring procedures, position requirements and other applicable standards, criteria and policy directives for filling the County Administrator position.

(Moved from Consent Agenda).

Mr. Olson made a motion to amend item #4 in Other Business to state the approval of the adoption of the hiring procedures, position requirements and opening recruitment salary range and other applicable standards, criteria and policy directives for filling the County Administrative position.

The motion passed, Commissioners Starrett, Primozich and Olson voting aye.

3. **B.O. 18-31** – Approval to reconsider vote on B.O. 18-22, the submittal of an application for the Doppelt Family Trail Development Fund grant in the amount of \$50,000 to fund a portion of the Yamhelas Westsider Trail Master Plan.

Commissioner Starrett made the motion to rescind B.O. 18-22. Commissioners Olson, Primozich and Starrett voting aye.

Commissioner Starrett rescinded her vote from 1/30/18 (Informal Session) in light of new information regarding farm impact studies and appointment of a trail maintenance organization/agency.

Commissioner Olson commented that prior to future trail construction projects, there should be written specifics regarding what the Trail's responsibilities are with regard to maintenance and the funding of said maintenance to make sure it can perpetuate itself.

4. **B.O. 18-32** – Consideration of submitting an application for the Doppelt Family Trail Development Fund grant in the amount of \$50,000, to fund a portion of the Yamhelas Westsider Trail Master Plan, rescinding B.O. 18-22.

Commissioners Primozich made a motion to vote on the submission of the grant application. The motion passed 2-1; Commissioners Primozich and Olson voting aye, and Commissioner Starrett opposed.

**E. PUBLIC HEARINGS:** None.

**F. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities), or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

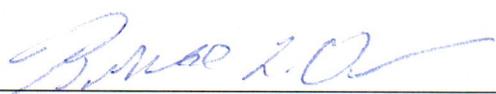
For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

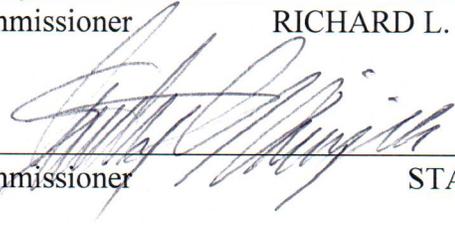
The meeting adjourned at 10:39 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

  
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Chair MARY STARRETT

  
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Commissioner RICHARD L. "RICK" OLSON

  
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Commissioner STAN PRIMOZICH

Accepted by Yamhill County  
Board of Commissioners on  
4/19/18 by Board Order  
# 18-102

Formal Session  
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