

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on May 10, 2018, at 11:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett, Richard L. “Rick” Olson and Stan Primozych being present.

Also present were Laura Tschabold, County Administrator; Ken Huffer, Deputy County Administrator; Brian Van Bergen, County Clerk; Christian Boenisch, County Counsel; Mikalie Frei, County Counsel staff; Carrie Martin, Grants and Special Projects; Dave Adams, KLYC Radio; Nicole Montesano, News-Register; and others as listed on the sign-in sheet.

Commissioner Starrett called the meeting to order at 11:00 a.m. The invocation was offered by Jim Van Arsdel.

**A. PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than: 1) agenda items, 2) a quasi-judicial land use matter, or 3) a topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Caroline O’Brien commented on the use of obscene/offensive language during a library confrontation. She noted that the library policy indicates that it can only ban patrons for 90 days. Ms. O’Brien filed a “hate crime” report with the police. She expressed a need to keep people with history of violence and crime out of the library or public places who display repeated threatening behaviors. Ms. O’Brien stated she would like to see communities utilizing structured “safety nets” effectively to protect the public from repeat offenders.

Jean Beck, President of NAMI in Yamhill County, gave comment regarding the National Alliance on Mental Illness (NAMI). Ms. Beck provided handouts for the Board and explained the agency’s services. The annual fundraising NAMI Walk in Salem will be held on Sunday, May 20, 2018.

Brian Young, Emergency Manager, gave a summary about the recent Oregon Emergency Management annual full scale exercise involving mass fatalities. Mr. Young noted the multiple agencies participated from Yamhill County such as the Willamette Valley Medical Center which participated as the reunification and decontamination site. The McMinnville Co-Operative Ministries functioned as the Family Assistance Center site. Mr. Young considered the exercise

a success however noted staffing challenges during the exercise which would be a concern in the event of a real situation. An after action report will follow.

Emergency notification test – The alert exercise was successful. 2,449 responses were received immediately and 87 confirmed late out of 17,195 preloaded contacts in the notification system. Businesses were not included in this exercise to avoid business disruption. Mr. Young stated that a virtual joint information center exercise with public information officers from various agencies was also tested through via email or conference call.

Commissioner Starrett noted that the Board of Commissioners are obligated by Oregon statute and Ordinance 883, in the event of an emergency, to be accessible and coordinate with emergency services. Phase II includes employee coordination and discussion of a plan to assemble the Board telephonically. Mr. Young explained the capability is currently available for reaching the commissioners but the system does not record emergency meetings which are also a requirement. YCOM is a potential recording consideration. Mr. Boenisch noted that provisions and compliance for emergency meetings would be satisfied with written minutes if recording is not available. The Board congratulated Mr. Young and staff for the successful outcome of the exercise.

#### **B. CONSENT AGENDA:**

Commissioner Primozich moved approval of the consent agenda as presented. The motion passed, Commissioners Starrett, Olson and Primozich voting aye.

#### Contracts/Grants

1. **B.O. 18-140** - Approval of Agreement between Yamhill County and CRC Health Oregon, LLC. for Medication Assisted Treatment (MAT) services, retroactive to April 1, 2018 (B.O. 18-77).
2. **B.O. 18-141** - Approval of IGA between Yamhill County and the City of McMinnville regarding dog control licensing revenue, retroactively effective October 1, 2017.
3. **B.O. 18-142** - Approval of IGA between Yamhill County and the City of Amity regarding dog control licensing revenue, retroactively effective October 1, 2017.
4. **B.O. 18-143** - Approval of IGA between Yamhill County and the City of Dundee regarding dog control licensing revenue, retroactively effective October 1, 2017.
5. **B.O. 18-144** - Approval of IGA between Yamhill County and the City of Newberg regarding dog control licensing revenue, retroactively effective October 1, 2017.
6. **B.O. 18-145** - Approval of a contract employee agreement between Yamhill County and Diane Fisher, effective May 24, 2018 through June 30, 2019.
7. **B.O. 18-146** - Approval of Amendment #4 of Agreement #153142 (B.O. 17-207) between Yamhill County HHS and OHA in the amount of \$422,133.32, retroactive to July 1, 2017 through June 30, 2019.

8. **B.O. 18-147** - Approval of Agreement between Yamhill County Health & Human Services and Addiction Medicine Associates, P.C., effective June 1, 2018 through May 31, 2019.

Personnel

9. **B.O. 18-148** - Approval to authorize Leave Without Pay (LWOP) for employee #4348 from 5/3/18 through 5/16/18, or possibly 5/17/18.

10. **B.O. 18-149** - Approval to authorize Leave Without Pay (LWOP) for employee #4238 from 2/20/18 through 7/19/18.

11. **B.O. 18-150** - Approval to use LPSCC staffing assistance hours for an AOC –LOC- OHCS Housing Partnership project for an estimated two month duration.

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**C. OLD BUSINESS:** None.

**D. OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 18-151** - Approval to the execution of the purchase of sale agreement as well as the acquisition of property located at 335 NE 6<sup>th</sup> Street, McMinnville, subject to the satisfactory acceptance of the conditions as set forth in the agreement and subject to the final review and approval by county counsel.

Mr. Boenisch stated the closing date is May 31, 2018. Environmental consulting firm to complete Phase I inspection within the next ten (10) days; Inspection scheduled next week and title reporting is favorable.

Commissioner Primozich moved approval of item D1 as stated.

Rick stated concern regarding the amount of downtown property, rented and leased by Yamhill County, however Mr. Olson supports this purchase given that Yamhill County currently owns adjoining property.

The motion passed, Commissioners Primozich, Starrett and Olson voting aye.

**E. PUBLIC HEARINGS:** None.

**F. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities) , or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

Following Commissioner announcements, the meeting adjourned at 11:36 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair MARY STARRETT

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Commissioner RICHARD L. "RICK" OLSON

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Commissioner STAN PRIMOICH