

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on June 14, 2018, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett, Richard L. “Rick” Olson and Stan Primozych being present.

Also present were Laura Tschabold, County Administrator; Ken Huffer, Deputy County Administrator; Mikalie Frei, County Counsel staff; Dave Adams, KLYC Radio; Nicole Montesano, News-Register; and others as listed on the sign-in sheet.

Commissioner Starrett called the meeting to order at 10:01 a.m. The invocation was offered by Dave Adams.

A. PUBLIC COMMENT: This thirty-minute time period is reserved for public comment on any topic other than: 1) agenda items, 2) a quasi-judicial land use matter, or 3) a topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

B. CONSENT AGENDA: Commissioner Primozych moved approval of the consent agenda. The motion passed, Commissioners Starrett and Primozych voting aye. Commissioner Olson was absent for the consent agenda vote.

Contracts/Grants

1. **B.O. 18-186** - Approval of Amendment #1 to ODOT Grant Agreement #31581 extending through December 31, 2018.
2. **B.O. 18-187** - Approval of Amendment #2 to ODOT Grant Agreement #31460 extending through December 31, 2018.
3. **B.O. 18-188** - Authorize the submission of the 2018-19 Emergency Management Performance Grant (EMPG) to the Oregon Office of Emergency Management (OEM), due June 15, 2018.
4. **B.O. 18-189** - Approval of Amendment #2 to the agreement between Yamhill County EBDMI Policy Team and Tom O’Connor, DBA Transforming Corrections (B.O. 17-178).
5. **B.O. 18-190** - Approval of Amendment #2 to the agreement between Yamhill County Community Justice and Effective Foundations Evaluation & Counseling Services, LLC. (B.O. 17-03).

6. **B.O. 18-191** - Approval of an amendment to the real estate lease (B.O. 95-325/17-295) between Yamhill County Health & Human Services and the Housing Authority of Yamhill County (HYAC), effective July 1, 2018 through June 30, 2019.
7. **B.O. 18-192** - Authorize Yamhill County Health & Human Services to submit a request for grant funding for veteran suicide awareness and prevention efforts.
8. **B.O. 18-193** - Approval of an intergovernmental agreement between Yamhill County and Clatsop County for the housing of juvenile offenders, effective July 1, 2018 through June 30, 2019 at the cost of \$158 per bed per day.
9. **B.O. 18-194** - Approval of the transfer of appropriation authority from 017-028-611.18 (Solid Waste) to 029-081-720.16 (Systems Development Charges), in the amount of \$20,000, to offset higher than expected revenues and expenses associated to CPRD's increase to SDC fees for the 2017-18 Fiscal Year.
10. **B.O. 18-195** - Approval of the transfer of appropriation authority from 010-002-69.01 (Discretionary) to 010-039-780.27 (Non-Departmental), in the amount of \$50,000, to offset higher than expected expenses in internal liability, outside legal and medical examiner for the 2017-18 Fiscal Year.
11. **B.O. 18-196** - Approval of proposed budget changes to the Approved 2018-19 Budget, submitted for the following departments:
 - a. Health & Human Services
 - b. Community Justice
 - c. Capital Improvement Fund
 - d. Insurance Reserve
 - e. Discretionary
 - f. Transfers

C. OLD BUSINESS: None.

D. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 18-197** - Consideration of approval of Amendment #2 to the agreement between Yamhill County and Believe Create Build (BCB), LLC. for transit consulting services.

Commissioner Primozich moved approval of item D1. There was discussion about extending the contract annually due to concerns about unknown changes in the coming fiscal year but it was agreed that transit has many ongoing projects and a 2 year contract provides a continuity of services. It was also noted that the contract is liberal enough to review at the Board's discretion.

The motion passed, Commissioners Starrett, Olson and Primozich voting aye.

2. **B.O. 18-198** - Consideration of approval to submit a Recreational Trails Program (RTP) grant application to the Oregon Parks and Recreation Department (OPRD) for \$75,000. The RTP and matching funds are to fund the construction of the Stag Hollow Bridge on the Yamhelas Westsider Trail. Application due June 15, 2018.

There was concern that the continuation of applying for and receiving grants increases commitment, liability and ongoing litigation. It was noted that this project is in motion and there is interest to see its continuation and that the receipt of the funds is a boom to the community. It was also noted this is an application submission only at this point.

Commissioner Olson moved approval of item D2. The motion passed 2-1, Commissioners Olson and Primozich voting aye, Commissioner Starrett opposed.

- E. **PUBLIC HEARINGS:** Consideration of an increase in the Planning Department fee schedules. *[Written Board Order with conditions of approval to be adopted on June 21, 2018].*

Staff Report: Diane Fisher- Planning Department – Ms. Fisher stated this increase is an update to an existing BO (11-266) for fees to increase or decrease based on Portland CPI. The Western region CPI will be used. Fees will increase to 3.1% beginning July 1, 2018. Mr. Sadlo noted that no vote is necessary at this time. A Board Order will be addressed at next week’s formal session. The Portland CPI has been eliminated. The Board would like more research regarding what size cities are impacted by the Portland CPI in comparison to cities similar in size to Yamhill County. Fees have not been increased since 2005. This only affects the fees not regulated by the building codes division.

Commissioner Starrett opened the public hearing at 10:20 a.m. and there being no public comment closed the hearing.

F. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, www.co.yamhill.or.us/content/volunteer-opportunities , or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

Following Commissioner announcements, the meeting adjourned at 10:20 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair

MARY STARRETT

Commissioner

RICHARD L. "RICK" OLSON

Commissioner

STAN PRIMOICH