

**INFORMAL WORK SESSION MINUTES**

**July 10, 2018**

**1:30 p.m.**

**BOC Conf. Room, 434 NE Evans St.**

Present: Commissioners Mary Starrett and Stan Primozich. Commissioner Richard L. “Rick” Olson was excused.

Staff: Laura Tschabold, Christian Boenisch, Mikalie Frei, Yebeen Kim and Shane Hoffman.

Guests: Nicole Montesano, News Register.

Commissioner Starrett called the meeting to order at 1:30 p.m.

**A. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

- 1. Work Session – None.

**B. DEPARTMENT UPDATES:**

- 1. Community Justice Dept. update – Jessica Beach

Ms. Beach reported that she has completed one year as the division head of Community Justice. She reports an Adult Probation Officer recruitment will open soon. She noted the week of July 17<sup>th</sup> will be Parole and Probation officer appreciation week.

Ms. Beach reports that she is working on the 4<sup>th</sup> quarterly report on Justice Reinvestment, which will be presented to LPSCC by July 25<sup>th</sup>. She also noted that recruitment for Hatfield Scholarship position through PSU is in motion which offers a 9 month position that assists with data in pretrial. Ms. Beach responded to questions by the Board regarding justice reinvestment (recidivism).

**C. PRELIMINARY CONSENT AGENDA:**

The consensus of the Board was to move items C1 through C14 to the consent agenda for Thursday.

Contracts/Grants

- 1. Approval of Amendment #3 to an agreement between Yamhill County Community Justice - Juvenile Division and Higher Ground Counseling, Inc. (B.O. 16-482) for juvenile sex offender treatment, retroactive to July 1, 2018 through June 30, 2019 increasing the amount from \$25,000 to \$50,000.
- 2. Approval of Amendment #1 to a contract employment agreement between Yamhill County and Ted Smietana (B.O. 17-265), effective July 1, 2018 through June 30, 2019.

3. Approval of an agreement between Juvenile Detention and Crook County for “space available” detention bed rental, \$158 per bed per day, retroactive to July 1, 2018 through June 30, 2019.
4. Approval of an agreement between Juvenile Detention and Tillamook County for “space available” detention bed rental, \$158 per bed per day, retroactive to July 1, 2018 through June 30, 2019.
5. Ratification to the agreement between Yamhill County Public Health and Indiana State University (ISU) for the placement of student nurses for clinical internships.
6. Approval of Amendment #1 to the Agreement Grant #17-536-1 between Yamhill County and the State of Oregon, Office of Emergency Management (OEM) for the Emergency Management Performance Grant (EMPG) program (B.O. 17-492), changing the amount of grant funds from \$88,397 to \$101,958.
7. Approval of Amendment #3 to the Agreement Grant #17-536-3 between Yamhill County and the State of Oregon, Office of Emergency Management (OEM) for the Emergency Management Performance Grant (EMPG) program (B.O. 17-492), extending the grant performance period to August 31, 2018.
8. Approval of competitive quotes for (i) materials supply for road maintenance services and repairs, and (ii) contract trucking services for fiscal year 2018-19.
9. Approval of the ratification of the notice of intent to award the Yamhill County 2018 Striping project to Hicks Striping and Curbing in the amount of \$201,637.
10. Adoption of findings in support of an application by Recology, Inc. to extend and renew its solid waste collection franchise in Yamhill County, as tentatively approved on June 21, 2018.
11. Approval of a real estate purchase and sale agreement between Yamhill County and the City of Dayton for the foreclosed tax parcel lots R4317CD2302 – R4317CD2313 in Dayton in the amount of \$30,989.

#### Budget

12. Authorize a list of checks for the 2018 Yamhill County Fair and Rodeo.

#### Misc.

13. Approval of the purchase of a Nimble HF – Series HF40 Storage Area Network, including a 5 year extended service agreement in the amount of \$127,340.32.

Shane Hoffman provided details regarding the proposed SAN system.

#### Refunds

14. Approval of a blanket refund order authorizing the tax collector to issue lawful refunds to taxpayers, effective July 1, 2018 through June 30, 2019.

**D. NON-CONSENT AGENDA ITEMS OTHER TOPICS FOR DISCUSSION: (Add to consent agenda or leave off):**

1. Review of the summary of the 2017-18 Board of Property Tax Appeals (BoPTA) petitions as required by Oregon State statute.

Commissioner Starrett noted that the summary has been reviewed with county counsel and entered into the Commissioner's Journal. No further action was taken.

**E. EXECUTIVE SESSION: None.**

**F. COMMISSIONER UPDATES/ANNOUNCEMENTS:**

Following commissioner updates the meeting adjourned at 1:57 p.m.

Carolina Rook  
Secretary