

BOARD ORDERS AND MINUTES  
IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
FOR THE COUNTY OF YAMHILL  
SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on October 11, 2018, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett and Richard L. “Rick” Olson being present. Stan Primozich was excused.

Also present were Laura Tschabold, County Administrator; Ken Huffer, Deputy County Administrator; Christian Boenisch, County Counsel; Josephine Ko, Assistant County Counsel; Mikalie Frei, County Counsel staff; Cynthia Thompson, Transit Manager; Nicole Montesano, News-Register; and others as listed on the sign-in sheet.

Commissioner Starrett called the meeting to order at 10:00 a.m.

*Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any agenda item please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak.*

**A. PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than: 1) agenda items, 2) a quasi-judicial land use matter, or 3) a topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

**B. CONSENT AGENDA:**

Commissioner Olson moved approval of the consent agenda. The motion passed, Commissioners Starrett and Olson voting aye.

Minutes

1. a. **B.O. 18-358** - May 15, 2018 – Formal Session;
- b. **B.O. 18-359** - May 29, 2018 – Informal Session;
- c. **B.O. 18-360** - May 31, 2018 – Formal Session;
- d. **B.O. 18-361** - July 26, 2018 – Formal Session;
- e. **B.O. 18-362** - August 16, 2018 – Work Session and;
- f. **B.O. 18-363** - September 18, 2018 – Informal Session.

Contracts/Grants

2. **B.O. 18-364** - Approval of amendment #5 to agreement #153142 (B.O. 17-207) between Yamhill County Health and Human Services and the Oregon Health Authority (OHA), retroactive to September 1, 2018.
3. **B.O. 18-165** - Approval of an agreement between Yamhill County Health and Human Services and the McMinnville School District to provide alcohol and drug abuse prevention and education classes for the 2018-2019 school year, not to exceed \$3,072.
4. **B.O. 18-366** - Approval of Service Element Prior Authorization #24974209 for \$24, 684 under the agreement between Yamhill County Health and Human Services and the Department of Human Services (B.O. 15-297) for the financing of our Community Developmental Disabilities Program.

License/Permit

5. **B.O. 18-367** - Approval of the purchase of Office 365 licenses with technical support in the amount of \$176,100 from Tangent.

Committees

6. **B.O. 18-368** - Approval of the following changes to the Parkway Committee:
  - a. Appoint David Ford for a three year term to expire October 11, 2021.
  - b. Reappoint Denise Harvey for a four year term to expire September 22, 2022.

Letters

7. **B.O. 18-369** - Approval of a letter of support for the Yamhill County Action Partnership (YCAP) and the Housing Authority of Yamhill County (HAYC) “Operation Welcome Home” project.

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**C. OLD BUSINESS:** None.

**D. OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 18-370** - Consideration of the approval of the membership list for the Yamhill County Transit Advisory Committee (YCTAC) with terms to expire June 30, 2019.

Commissioner Olson moved approval of item D1. The motion passed, Commissioners Starrett and Olson voting aye. Commissioner Starrett read the approved YCTAC membership appointment list.

2. **B.O. 18-371** - Consideration of the approval of the appointment of Frank Sheridan for the position of Chair to the Yamhill County Transit Advisory Committee (YCTAC), term to expire June 30, 2019.

Commissioner Olson moved approval of item D2. The motion passed, Commissioners Starrett and Olson voting aye.

3. **B.O. 18-372** - Consideration of the approval to declare tax lot #R4306CC 01401, also known as “Lot 4, Block 64, original town of Lafayette, County of Yamhill, State of Oregon” and all improvements thereon (the “Property”), to be surplus property and authorizing the closing and sale of the Property to the Yamhill County Affordable Housing Corporation, an Oregon public benefit corporation, in the amount of \$1,777.04, plus closing costs and fees.

Commissioner Starrett moved approval of item D3. The motion passed, Commissioners Starrett and Olson voting aye.

**E. PUBLIC HEARINGS:** None.

**F. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county’s website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities) , or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

Following Commissioner announcements, the meeting adjourned at 10:11 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Chair

MARY STARRETT

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Commissioner

RICHARD L. “RICK” OLSON

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Commissioner

STAN PRIMOICH