

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on November 1, 2018, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett, Richard L. “Rick” Olson and Stan Primozych being present.

Also present were Laura Tschabold, County Administrator; Ken Huffer, Deputy County Administrator; Christian Boenisch, County Counsel; Josephine Ko, Assistant County Counsel; Mikalie Frei, County Counsel staff; Nicole Montesano, News-Register; and others as listed on the sign-in sheet.

Commissioner Starrett called the meeting to order at 10:00 a.m. The invocation was offered by Deacon David Briedwell.

Welcome! Thank you for attending today's meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any agenda item please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak.

A. PUBLIC COMMENT: This thirty-minute time period is reserved for public comment on any topic other than: 1) agenda items, 2) a quasi-judicial land use matter, or 3) a topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

B. CONSENT AGENDA: Commissioner Olson moved approval of the consent agenda with the removal of item B10 from the consent agenda to D1. other business. The motion passed, Commissioners Starrett, Olson and Primozych voting aye.

Minutes

1. a. **B.O. 18-387** - September 13, 2018, Formal Session;
- b. **B.O. 18-388** - October 18, 2018, Formal Session and;
- c. **B.O. 18-389** - October 25, 2018, Formal Session.

Contracts/Grants

2. **B.O. 18-390** - Approval of an agreement between Yamhill County and Tangent Computer, Inc. for 775 one year subscription licenses to Microsoft Office 365 (O365) in the amount of \$158,100, a one-time migration and related Office 365 deployment services in the

amount of \$16,000 and one year of support in the amount of \$2,000, effective November 1, 2018 through October 31, 2019 with the option to renew for additional terms.

3. **B.O. 18-391** - Approval of a revision to the previous application from the Oregon Department of Veterans Services (ODVA) for 2018-2019, previously approved by B.O. 18-333.
4. **B.O. 18-392** - Approval of an amendment to the real estate lease (B.O. 09-617) between Yamhill County Health & Humans Services and the Housing Authority of Yamhill County (HAYC) for a rental increase to the amount of \$3,070.86 per month, effective November 1, 2018 through October 31, 2019.
5. **B.O. 18-393** - Approval of a change order to the agreement (B.O. 18-158) between Yamhill County and Baker Rock Resources, Inc. for the 2018 Maintenance Improvement Project (MIP) Public Works Overlay Project to add the additional amount of \$260,299.10 to complete the Corral Creek alternative project, effective upon approval.
6. **B.O. 18-394** - Approval of application #18-258 requesting funding from the Oregon Military Department (OMD)-Oregon Emergency Management (OEM) Homeland Security Grant Program, retroactive October 1, 2018 through September 30, 2019 in the amount of \$87,050 for the Yamhill County Emergency Operations Center Enhancement.
7. **B.O. 18-395** - Approval to declare tax lot # R5413-03100, also known as Lot 75, Hillview Drive, Amity, OR 97101 and all improvements thereon, if any, (the "Property") to be surplus property and authorizing the execution of a real estate purchase and sale agreement between Yamhill County and Ronald J. and Deborah Marie Cummings for the sale of the Property, in the amount of \$76,548.75, subject to final review and approval by county counsel.
8. **B.O. 18-396** - Approval of a county-based cost share wildlife control program for the benefit of county residents on a 50% fee match basis, with the homeowner paying a maximum of \$250 and the county paying a maximum of \$250 – not to exceed a total of \$500.

Authority

9. **B.O. 18-397** - Approval to authorize Silas Halloran-Steiner and other designated individuals to place "director holds" on persons deemed dangerous to self or others, or mentally ill persons placed on conditional release, outpatient commitment or trial release, rescinding B.O. 18-65.

Licenses/Permits

10. Adoption of a board order for the approval of the transfer of the permit from Willamette Industries to Weyerhaeuser Corporation authorizing the gate on High Heaven Road. Originally approved by (B.O. 01-670). *[moved to Other Business item D1]*.

C. OLD BUSINESS: None.

D. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 18-398** - Adoption of a board order for the approval of the transfer of the permit from Willamette Industries to Weyerhaeuser Corporation authorizing the gate on High Heaven Road. Originally approved by (B.O. 01-670).

Mary Bryant gave comment and provided packets for the Board regarding ORS 368.056 and the maintenance and permit ownership of a gate located on High Heaven Road.

Commissioner Olson commented that Weyerhaeuser, as the permit owner, should be responsible for issuing keys to the gate on High Heaven Road, which is a public road. Commissioner Olson echoed Commissioner Primozych's suggestion to have discussion with Weyerhaeuser concerning the application of the permit but stated this Board action is to clarify permit ownership and the issuance of keys will need to be determined once the transfer of ownership from Willamette Industries to Weyerhaeuser is complete. Mr. Boenisch suggested to the Board that if they possibly choose to change the terms and conditions of the permit, it would be appropriate to notice a public hearing to allow public comment.

Commissioner Primozych moved approval of item D1. The motion passed, Commissioners Starrett, Olson and Primozych voting aye.

E. PUBLIC HEARINGS: None.

F. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, www.co.yamhill.or.us/content/volunteer-opportunities , or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

Following Commissioner announcements, the meeting adjourned at 10:13 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY STARRETT

Commissioner RICHARD L. "RICK" OLSON

Commissioner STAN PRIMOICH