

## INFORMAL WORK SESSION MINUTES

December 11, 2018 1:30 p.m.

BOC Conf. Room, 434 NE Evans St.

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Present: Commissioners Mary Starrett, Richard L. "Rick" Olson and Stan Primozych

Staff: Laura Tschabold, Ken Huffer, Justin Hogue, Christian Boenisch, Todd Sadlo, Josephine Ko, Mikalie Frei, Derrick Wharff, Silas Halloran-Steiner and Mike Barnhart.

Guests: Nicole Montesano, News Register

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Commissioner Starrett called the meeting to order at 1:30 p.m.

**A. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session –

a. Review/discussion of (PILOT) Payment in Lieu of Taxes.

Ciaran Connelly gave an overview of the PILOT program to the Board with regard to consideration of an agreement between Yamhill County and BNRG Renewables for the Ballston Solar and Palmer Creek Solar properties. Mr. Wharff reviewed the potential revenue loss/gain for the county based on 2.2 megawatt ac of capacity and fluctuating tax rates.

b. End of work session

**B. DEPARTMENT UPDATES:** None.

**C. PRELIMINARY CONSENT AGENDA:**

Consensus of the Board to forward preliminary consent agenda items C1-C9 to the consent agenda for formal session on Thursday.

Minutes

1. a. September 4, 2018, Informal Session.

Contracts/Grants

2. Approval of amendment #11 to the agreement between Yamhill County and the Oregon Health Authority #154134 (B.O. 17-255) to move \$35,244 in funds for the Prescription Drug Overdose Program from fiscal year 2017-18 to 2018-19.

3. Approval of amendment #1 to the contract employment agreement between Yamhill County Health and Human Services and Craig Hinrichs (B.O. 16.413) to increase the rate from \$65.00 to \$66.30 per hour effective January 9, 2019.

4. Authorize Health and Human Services to submit a proposal for grant funding from the Oregon Alliance to Prevent Suicide to support the implementation of the Sources of Strength program in Yamhill County schools in the amount \$2,500.

5. Authorize Health and Human Services to submit a proposal for grant funding from the State of Oregon for the Veteran Behavioral Health Peer Support Specialist pilot program in the amount of \$120,000.

Personnel

6. Approval of position management authority decrease of .48 FTE for RN II and add .3 RN III in the Health and Human Services position management roster.

Fees

7. Approval to adopt a revised fee schedule for the Office of Assessment and Taxation effective January 1, 2019.

Committees

8. Approval of the reappointment of Phillip Griffin to the HAYC Board of Commissioners for a five-year term to expire December 31, 2023.

Miscellaneous

9. Approval of the Consent Agenda of October 18, 2018, modified to make item B1 subject to the final review and approval of County Counsel's Office, all other items as presented, retroactive to October 18, 2018.

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**D. NON-CONSENT AGENDA ITEMS OTHER TOPICS FOR DISCUSSION: (Add to consent agenda or leave off):**

1. Consideration of approval of amendment #7 to the delegation agreement between Yamhill County Health and Human Services and Yamhill Community Care Organization (B.O. 14-706) for a one-time allocation to the Community Prevention and Wellness fund in the amount of \$394,495 for Mental Health and Substance Use Disorders Services effective January 1, 2019.

Silas Halloran-Steiner gave an overview to the Board regarding the revised language to amendment #7 in item D1. This is a community wellness committee, which has been active since 2015 supporting evidence based programs relevant to the success of school based programs. Mr. Halloran-Steiner gave examples of success stories and estimation of cost avoidance as a result of the program's effectiveness, seeing less referrals and less negative conduct and behaviors in schools.

Consensus of the Board to move forward item D1 to the consent agenda for formal session on Thursday.

2. Consideration of approval of amendment #4 to the agreement between Yamhill County Health and Human Services and Champion Team (B.O. 15-23) in the amount of \$137,350 to increase peer support positions and to extend the agreement through December 31, 2019.

Silas Halloran-Steiner stated that the bulk of the funds are to continue providing peer led services and for a peer support position to assist individuals enrolling for health insurance eligibility.

Consensus of the Board to move forward item D2 to the consent agenda for formal session on Thursday.

3. Consideration of approval of amendment #4 between Yamhill County Health and Human Services and Lutheran Community Services Northwest (B.O. 14-738) for \$70,598 to reflect a 2% market adjustment and to extend the agreement through December 31, 2019.

Consensus of the Board to move forward item D3 to the consent agenda for formal session on Thursday.

4. Consideration of approval of additional position management authority of .5 fulltime equivalent in the Health and Human Services Department for the purposes of working on a Coordinated Community Health Assessment and Community Health Improvement Plan.

Consensus of the Board to move forward item D4 to the consent agenda for formal session on Thursday.

5. Consideration of a correction plan to address an audit finding for the Fiscal Year 2018 Financial Audit and amending Yamhill County Accounting Functions and Payroll Procedures Official Policy to reflect that all grant expenditures must comply with 2 CFR Part 200.302(b)(7).

Mike Barnhart gave an overview of the audit correction for FY 2018.

Consensus of the Board to move forward item D5 to the consent agenda for formal session on Thursday.

6. Consideration of a Public Works Docket RV-1-2018, a request by Richard Veerman and James/Karen Halliday for vacation of Tax Lot #R2333-01600 on Ribbon Ridge Road, as signed by 100% of affected property owners, no public hearing required per ORS 368.351.

Todd Sadlo reviewed the vacation request by Public Works regarding the applicant's house which was built on an old right of way located on NE Lewis Rogers Lane.

Consensus of the Board to move forward item D6 to the consent agenda for formal session on Thursday.

**E. EXECUTIVE SESSION:**

1. Executive session pursuant to ORS 192.660(2)(h) to consult with legal counsel regarding current litigation.

Commissioner Starrett opened the executive session at 2:14 p.m. and resumed informal session at 2:40 p.m. with no final decisions made and the sense of the Board conveyed to staff.

**F. COMMISSIONER UPDATES/ANNOUNCEMENTS:**

Following commissioner updates the meeting adjourned at 2:50 p.m.

Carolina Rook

Secretary