

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on November 9, 2017, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Stan Primozych, Mary Starrett and Richard L. “Rick” Olson being present.

Also present were Laura Tschabold, County Administrator; Ken Huffer, Deputy County Administrator; Todd Sadlo, Senior Assistant County Counsel; Mikalie Frei, County Counsel staff; Dave Adams, KLYC Radio; Nicole Montesano, News-Register.

Commissioner Primozych called the meeting to order at 10:00 a.m. The invocation was offered by Pastor Brennan Guilery, McMinnville Cooperative Ministries.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

B. **CONSENT AGENDA:** Commissioner Starrett moved to approve the consent agenda with the removal of item B3. The motion passed unanimously, Commissioner Primozych, Starrett and Olson voting aye.

Minutes

1. Approval of the following minutes:
  - a. **B.O. 17-454** - Informal Session October 17, 2017;
  - b. **B.O. 17-455** - Formal Session October 19, 2017;
  - c. **B.O. 17-456** - Informal Session October 24, 2017;
  - d. **B.O. 17-457** - Work Session October 24, 2017; and
  - e. **B.O. 17-458** - Formal Session October 26, 2017.

Contracts

2. **B.O. 17-459** - Approval of an extension to the agreement between Yamhill County and Haworth, Inc., (B.O. 17-93) for the demolition of the Public Works shop building to begin no later than May 2018.

3. **B.O. 17-460** - Approval of the procurement of Aerial Imagery Services under Department of Administrative Services (DAS) Geospatial Enterprise Office (GEO) Master Service Agreement # 7539, not to exceed \$325,298.
4. Approve an agreement between Yamhill County and Clear Ballot for the purchase of a voter tally system, in the amount of \$144,449. *[Removed from consent agenda; moved to other business item D3]*

#### Personnel

5. **B.O. 17-461** - Approval of the addition of 1.0 full time equivalent of Chief Deputy District Attorney position management authority to the District Attorney office.

#### Easement

6. **B.O. 17-462** - Approve an easement between Yamhill County and McMinnville Water & Light for Tax Lot 4515-01600 for utility purposes at the Public Works facility, rescinding B.O. 17-388.

#### Financial

7. **B.O. 17-463** - Approve reducing the petty cash fund for the Transitional Treatment Recovery Services (TTRS) program homes from \$700 (B.O. 14-334) to \$600, allocating the difference of \$100 to the Peer-Assisted Crisis Program.

#### Miscellaneous

8. **B.O. 17-464** - Approval of the request from the McMinnville Downtown Association Committee for Public Art to install a Steve Tyree sculpture on the existing concrete pad adjacent to the County Clerk's office.

#### Letter

9. **B.O. 17-465** - Approval of a letter of support to the United States Senate and House of Representatives to uphold the federal commitment to fully fund the Payments in Lieu of Taxes (PILT) program and reauthorize the Secure Rural Schools (SRS) program.

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C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 17-466** - Consideration of the ratification of a collective bargaining agreement between Yamhill County and AFSCME Local 1422, effective July 1, 2017 through June 30, 2020.

Commissioner Primozich moved approval of item D1. Commissioner Olson stated his concerns regarding the number of bargaining sessions it took to reach an agreement and the costs incurred, he would also like to see the county complete a compensation study. The motion passed unanimously, Commissioner Primozich, Starrett and Olson voting aye.

2. **B.O. 17-467** - Consideration of extending the provisions of the 2017-2020 collective bargaining agreement with AFSCME 1422 to associated non-bargaining employees.

Commissioner Primozich moved approval of item D2. The motion passed unanimously, Commissioner Primozich, Starrett, and Olson voting aye.

3. **B.O. 17-468** - Consideration of approving an agreement between Yamhill County and Clear Ballot for the purchase of a voter tally system, in the amount of \$144,449, subject to review and approval by County Counsel.

Commissioner Primozich moved approval of item D3. The motion passed unanimously, Commissioner Primozich, Starrett and Olson voting aye.

#### **E. PUBLIC HEARINGS:**

1. A request to install a gate on a public road - Smith Road, CR #142- at the request of the residents, under ORS 368.056. *[Application approved; written board order with conditions of approval to be adopted on November 30, 2017.]*

Commissioner Primozich opened the public hearing at 10:13 a.m. Commissioner Starrett recused herself from the hearing due to being a resident of Smith Road.

Commissioner Primozich stated the hearing was reopened to obtain information from staff regarding the status of Smith Road on Clackamas County's side. Todd Sadlo, Senior Assistant County Counsel stated a letter was received and entered into the record from Steven and Linda Greg in opposition to the approval of a gate on Smith Road. The letter also included a list of conditions Mr. and Mrs. Greg felt should be imposed should the gate be approved. A letter of opposition from David Wall was also received and entered into the record.

Mr. Sadlo stated after a conversation he had on October 13, 2017 with a Clackamas County employee, he reported that Clackamas County did not vacate their section of Smith Road and had not as yet received any gate application.

The public hearing closed at 10:20 a.m.

Commissioner Primozich moved approval of item E1 with the condition that a gate be installed on Clackamas County's portion of Smith Road or Clackamas County vacate the road. Either condition must be met prior to the installation of a gate on Yamhill County's portion of Smith Road. The motion passed unanimously, Commissioner Primozich and Olson voting aye. Final written board order with conditions of approval will be prepared and brought before the Board for adoption November 30, 2017.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county’s website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities) or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [coxcr@co.yamhill.or.us](mailto:coxcr@co.yamhill.or.us)

Following Commissioner announcements, the meeting adjourned at 10:26 a.m.

Crystal Cox  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair Stan Primozich

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Commissioner Mary Starrett

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Commissioner Richard L. “Rick” Olson