

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on December 7, 2017, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett, Stan Primozich, and Richard L. “Rick” Olson being present.

Also present were Laura Tschabold, County Administrator; Ken Huffer, Deputy County Administrator; Brian Van Bergen, County Clerk; Christian Boenisch, County Counsel; Mikalie Frei, County Counsel staff; Carrie Martin, Grants and Special Projects; Dave Adams, KLYC Radio; Nicole Montesano, News-Register; and others as listed on the sign-in sheet.

Commissioner Primozich called the meeting to order at 10:00 a.m. Commissioner Primozich brought to everyone’s remembrance that today is Pearl Harbor Day. The invocation was offered by Brian Van Bergen.

Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any agenda item please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak.

A. PUBLIC COMMENT: This thirty-minute time period is reserved for public comment on any topic other than: 1) agenda items, 2) a quasi-judicial land use matter, or 3) a topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

B. CONSENT AGENDA: Commissioner Olson moved approval of the consent agenda. The motion passed, Commissioners Primozich, Starrett and Olson voting aye.

Contracts/Grants

1. **B.O. 17-492** - Approve Grant Agreement #17-536 between Yamhill County and the State of Oregon, Office of Emergency Management (OEM) for the Emergency Management Performance Grant (EMPG) program, total amount of \$88,397 in grant funds, retroactive to July 1, 2017 through June 30, 2018.
2. **B.O. 17-493** - Approve a change order to the agreement between Yamhill County and Integrity Builders, Inc. (B.O. 17-365) for the 621 NE Davis St. project, in the amount of \$21,068.
3. **B.O. 17-494** - Approve an amendment to the Master Agreement for Licensed Software, Hardware and Services No. OR2012.001.03 (B.O. 17-460) for the use of the Pictometry Tab

within Thomson Reuters Proval, site license not-to-exceed amount of \$1,500, annual maintenance and support \$375.00, and initial cost for set-up and configuration not-to-exceed amount of \$1,000.

4. **B.O. 17-495** - Approve the economic development small grant application from McMinnville Economic Development Partnership, in the amount of \$10,000.

C. OLD BUSINESS:

1. **B.O. 17-496** - A request to install a gate on a public road – Smith Road, CR #142- at the request of residents, under ORS 368.056. *[Approved with conditions, November 9, 2017, and continued for adoption of written Board Order to November 30, 2017.] [NOTE: Adoption of Board Order rescheduled to December 7, 2017, 10:00 a.m., Room 32]*

Commissioner Starrett recused herself. Commissioner Primozich moved approval of item C1. The motion passed, Commissioners Primozich and Olson voting aye.

D. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 17-497** - Consideration of the acceptance of the dedication of three permanent easements granted to the County by Carlton 2007, LLC (Ken Wright) and direct staff to record the easements.

Commissioner Primozich moved approval of item D1. The motion passed 2-1, Commissioners Primozich and Olson voting aye, and Commissioner Starrett opposed.

E. PUBLIC HEARINGS: None.

F. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, www.co.yamhill.or.us/content/volunteer-opportunities , or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

Following Commissioner announcements, the meeting adjourned at 10:13 a.m.

Keri Hinton
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair Stan Primozich

Commissioner Mary Starrett

Commissioner Richard L. "Rick" Olson