

INFORMAL SESSION MINUTES

March 21, 2017

2:00 p.m.

Commissioners' Office Conference Room

PRESENT: Commissioners Mary Starrett, Stan Primozich, and Richard L. "Rick" Olson.

Staff: Laura, Tschabold, Ken Huffer, Christian Boenisch, Shane Hoffman and Mikalie Frei.

Guests: Dave Adams, KLYCC and Starla Pointer, News Register.

* indicates item forwarded to formal agenda

Commissioner Primozich called the meeting to order at 2:00 p.m.

Information Technology Update - Shane Hoffman shared with the board a quarterly update, presenting a slide show discussing projects that have been completed, are in progress, and future projects. The IT division has completed their pretrial custom software implementation. The pretrial software is client management software that is used from the time of an arrest to the time of court appearance. Mr. Hoffman stated Yamhill County is one of the first counties to implement this software and his division just recently completed a presentation to the State. They have completed an update for GEMS system moving from an Oracle database to a Sequel server, standardizing all software. Mr. Hoffman stated they completed scanner replacements that are used with jail management software. They added a tier two support team member, completed factory replacements of UPCs (uninterruptable power supplies) and the audio conference room upgrade. The IT division's current projects in progress include pretrial reporting, inmate debit cards, ShoreTel phone system, and the configuration of the disaster recover phase II. Mr. Hoffman discussed future projects for the department including infrastructure projects to keep pace with county growth and implementing a replacement schedule for aging equipment.

* Contracts - see agenda for details.

* Committees - see agenda for details.

Following commissioner updates, the meeting adjourned at 2:40 p.m.

Crystal Cox
Secretary