

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on March 23, 2017, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett, Stan Primozich, and Richard L. Olson being present.

Also present were Laura Tschabold, County Administrator; Christian Boenisch, County Counsel; Mikalie Frei, County Counsel staff; and Dave Adams, KLYC Radio.

Commissioner Primozich called the meeting to order at 10:00 a.m. The invocation was offered by Dave Adams with International Ministries.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Joseph Gall submitted additional documentation to the commissioners readdressing his appeal regarding the taxation of his mobile home.

Commissioner Starrett discussed the possibility of looking into Mr. Gall’s specific questions. Mr. Boenisch suggested to the commissioners that they could individually speak to the assessor to address their specific questions. Commissioner Starrett said they would follow up with Mr. Gall’s request.

John Wisner restated his opposition to the trail. He thanked Commissioner Olson for his recommendation for holding a public hearing. Mr. Wisner stated he wants transparency and facts regarding the trail to be available to citizens.

B. CONSENT AGENDA:

Contracts

1. **B.O. 17-89** - Approval of Agreement #28660 between Yamhill County and Oregon Dept. of Transportation (ODOT) related to the Newberg-Dundee Bypass to cover certain Phase I construction elements and clarifies the party responsible for repair and maintenance of certain elements of Phase I construction.

2. **B.O. 17-90** - Approval of Agreement #31885 between Yamhill County and Oregon Dept. of Transportation (ODOT) a right-of-way services agreement designating ODOT to perform necessary right-of-way services.
3. **B.O. 17-91** - Approval of an agreement between Yamhill County and Brown & Brown of Oregon, LLC, provider, for insurance broker services, through June 30, 2022 and authorize the county administrator to sign the agreement and any broker of record letters necessary to transfer records to the new agent.

Committees

4. **B.O. 17-92** - Approval of the following reappointments to the Employee Safety Advisory Committee:
 - a. Reappoint Michelle Mathis to serve a three-year term expiring on March 18, 2020.
 - b. Reappoint Gerritt Van Der Veen to serve a three-year term expiring on March 18, 2020.

Commissioner Starrett moved approval of the consent agenda. The motion passed unanimously, Commissioners Primozych, Starrett, and Olson voting aye.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 17-93** - Consideration of the notice to proceed with the agreement between Yamhill County and Haworth, Inc. for demolition services previously approved by B.O. 16-266 and extension of the contract period to June 30, 2017.

Commissioner Olson moved to approve item D1. The motion passed unanimously, Commissioners Starrett, Primozych and Olson voting aye.

2. **B.O. 17-94** - Consideration of the adoption of a resolution for the transfer of appropriation authority and funds from Fund 80 (Insurance Reserve) to Fund 20 (Fair) in the amount of \$115,367.

Commissioner Olson moved to approve item D2. The motion passed unanimously, Commissioners Starrett, Primozych and Olson voting aye.

3. **B.O. 17-95** - Consideration of the adoption of a resolution for the transfer of appropriation authority and funds from Fund 80 (Insurance Reserve) to Fund 20 (Fair) in the amount of \$3,250.

Commissioner Starrett moved to approve item D3. The motion passed unanimously, Commissioners Starrett, Primozych and Olson voting aye.

E. **PUBLIC HEARINGS:**

1. Consideration of the adoption of a supplemental budget to transfer appropriation authority and funds from the Insurance Reserve to the Fair Fund.

Commissioner Primozich opened the public hearing at 10:12 a.m.

Mrs. Tschabold discussed the history of the funds. She stated that since the amount exceeded 10% of the fair's budget it required them to do a supplemental budget and allow for public comment. The hearing closed at 10:15 a.m.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, www.co.yamhill.or.us/content/volunteer-opportunities, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at coxcr@co.yamhill.or.us.

The meeting adjourned at 10:20 a.m.

Crystal Cox
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair Stan Primozich

Commissioner Mary Starrett

Commissioner Richard L. "Rick" Olson