

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on July 6, 2017, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett, Stan Primozych, and Richard L. “Rick” Olson being present.

Also present were: Ken Huffer, Deputy County Administrator; Christian Boenisch, County Counsel; Mikalie Frei, County Counsel staff; Carrie Martin, Grants & Special Projects Manager; Emily Williams, Sergeant Don Stackpole; and Nicole Montesano, News-Register.

Commissioner Primozych called the meeting to order at 10:00 a.m. The invocation was given by Joshua Cooksey.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Mr. Wall discussed his concerns regarding the county’s water report, the age of it, and the rapid growing population in Newberg and Lafayette that puts a heavy demand on the county’s water supply.

B. AGENDA:

Contracts

1. **B.O. 17-261** - Consideration of the approval of an agreement between Yamhill County and Reliant Behavioral Health (RBH), LLC, provider, for Employee Assistance Program (EAP) services, effective September 1, 2017.

Commissioner Starrett moved to approve item B1. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

2. **B.O. 17-262** - Consideration of the approval of an agreement between Yamhill County and C & D Landscape Company for the 1420 NE Johnstone Court fencing and deck project in the amount of \$19,910, effective upon execution.

Commissioner Starrett stated this project is for one of the transitional treatment recovery homes managed by Health and Human Services and that at the time the property was purchased the county knew these upgrades were necessary. She added the county has had previous contracts with C & D

Landscape, all of which have gone well. Commissioner Olson inquired about all necessary permits for the projects, and Ken Huffer, Deputy County Administrator stated it is the responsibility of C & D Landscape to make sure the project is in compliance with all necessary permits. Commissioner Starrett confirmed all of the due diligence had been completed.

Commissioner Olson moved to approve item B2. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

3. **B.O. 17-263** - Consideration of the approval of Amendment #1 to agreement #151159 between Yamhill County Health and Human Services and the Oregon Health Authority, Health Systems Division (B.O. 16-231) for \$49,167.48 and extend the term through September 30, 2017.

Commissioner Starrett moved to approve item B3. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

4. **B.O. 17-264** - Consideration of the approval of the agreement between Yamhill County and Oregon Mainline Paving, Inc. for the 2017 MIP project, in the total amount of \$1,255,562.55, effective upon approval.

Commissioner Primozych moved to approve item B4. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

5. **B.O. 17-265** - Consideration of the approval of a contract employment agreement between Yamhill County and Ted Smietana, effective July 3, 2017 through June 30, 2018.

Commissioner Olson moved to approve item B5. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

Committees

6. **B.O. 17-266** - Consideration of the approval of the following changes to the Local Alcohol and Drug Planning Committee (LADPC):
 - a) Appoint Jessica Beach (Serve 3 year term to expire July 2020);
 - b) Appoint Stacey Daeschner (Serve 3 year term to expire July 2020);
 - c) Reappoint Paula Lawrence (Serve 3 year term to expire July 2020);
 - d) Reappoint David Case (Serve 3 year term to expire July 2020);
 - e) Resignation of Kent Mahelona;
 - f) Resignation of Marco Navarrete.

Commissioner Starrett moved to approve item B6. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

Refunds

7. **B.O. 17-267** - Consideration of the approval of a blanket refund order authorizing the tax collector to issue lawful refunds to taxpayers, effective July 1, 2017 through June 30, 2018.

Commissioner Olson moved to approve item B7. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

C. OLD BUSINESS: None.

D. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 17-268** - Consideration of the approval of an agreement between Yamhill County and Justin McMinn for building inspection services, effective July 1, 2017 through December 31, 2017.

Commissioner Olson moved to approve item D1. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

2. **B.O. 17-269** - Consideration of the approval of Amendment #1 to the agreement between Yamhill County and Mike Brandt (B.O 16-311), effective retroactive to June 30, 2017 through June 30, 2018.

Commissioner Starrett moved to approve item D2. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

3. Consideration of the approval of the Yamhill County Sheriff's office submitting an application for a grant for the 2017 COPS Hiring Program (CHP).

Commissioner Olson shared his concerns surrounding three year grant programs. He stated the county has to know how to fund the program after the three years have expired. Commissioner Olson said upon review of the grant application he noticed Sheridan and Willamina were the only two districts mentioned and he would like to see a program that included all of the county's school districts. Emily Williams clarified Sheridan and Willamina were the only two listed because according to the grant guidelines, they could only include municipalities that did not have their own police force. Commissioner Starrett discussed her opinion surrounding grants. She shared the programs applied for are all worthy of resources but once a grant is taken on the county is left with the financial responsibility to keep the program going.

Commissioner Starrett stated upon expiration, this program would add an additional \$105,000 to the Sheriff's budget for the required 4th year. Sergeant Don Stackpole stated the Sheriff's office has the budgeted funds to cover the necessary 25% match for the first three years but they are still in the organization phase of discussing with Sheridan and Willamina school districts a proposed plan for each

district to cover 50% of the 4th year. Commissioner Primozich stated the county has a number of distinct grants that are written to serve other populations, and the county has an opportunity to serve the kids in the school districts of Sheridan and Willamina.

Commissioner Primozich said he would like to see a partnership between the county and the school districts developed through the utilization of this grant, elevating the appreciation for what school resource officers (SRO) offer the schools and the students.

Commissioner Primozich moved to approve item D3. The motion failed 2:1; Commissioner Primozich in favor, Commissioners Olson and Starrett opposed.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county’s website, www.co.yamhill.or.us/content/volunteer-opportunities, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at coxcr@co.yamhill.or.us

There being on other business the meeting adjourned at 10:52 a.m.

Crystal Cox
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair Stan Primozich

Commissioner Mary Starrett

Commissioner Richard L. “Rick” Olson