

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in informal/formal session on July 27, 2017 at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett, Stan Primozych, and Richard L. Olson being present.

Also present were Laura Tschabold, County Administrator; Christian Boenisch, County Counsel; Todd Sadlo, Senior Assistant County Counsel; Mikalie Frei, County Counsel staff; Desiree Lundeen, Human Resource Manager; and Nicole Montesano, News-Register.

Commissioner Primozych called the meeting to order at 10:00 a.m. The invocation was offered by Richard Reed, a deacon of Valley Baptist.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

David Wall expressed his concerns regarding Councilor Kathryn Harrington’s public release of a voicemail left by Commissioner Primozych, the county’s process for site visits, and the amount of money expended to fund the Yamhill County Fair & Rodeo.

- **Tualatin Valley Fire & Rescue Presentation**

Chief Hallman gave a brief background on how TVF&R started serving as Newberg’s ASA provider adding they are halfway through the initial 2 year contract. Chief Hallman discussed the ways Tualatin Valley Fire & Rescue has been able to deliver services at a local community level and the commitments they continue to participate in in the same capacity that the previous fire department did such as local cookouts and community safety events. Cassandra Ulven discussed TVF&R’s ability to double the current staff at each fire station going from two to four personnel and have a battalion chief in the city 24 hours a day and 7 days a week. She addressed the ability to have a paramedic on each truck with advance life support capabilities and being able to better serve multiple need calls by pulling units from surrounding districts. Ms. Ulven stated they are also able to provide additional and more frequent training to all fire fighters because of TVF&R’s regional training center.

Chief Hallman discussed the public campaign over the last few months to educate the community and the ballot for annexation to TVF&R this November. He discussed the tax rate the voters will be asked to approve in November if they wish to have TVF&R continue to be Newberg's fire district adding that the public feedback has been good. Ms. Ulven shared with the board the laws that govern annexation. She stated Yamhill County is unique because the law states Tualatin Valley Fire & Rescue must make the changes within the county where the bulk of their services are performed. Ms. Ulven stated TVF&R's bulk of service is within Washington County and they are already working with their staff but that this all will be contingent on what the voters decide. Ms. Ulven stated she would be happy to come back as often as the board would like to provide updates.

## **B. AGENDA:**

### Minutes

1. Consideration of approving the following minutes:
  - a) **B.O. 17-290** - Work Session May 17, 2017;
  - b) **B.O. 17-291** - Formal Session June 22, 2017;
  - c) **B.O. 17-292** - Formal Session June 29, 2017 and;
  - d) **B.O. 17-293** - Formal Session July 6, 2017.

Commissioner Olson moved to approve item B1. The motion passed unanimously, Commissioners Primozich, Olson and Starrett voting aye.

### Contracts

2. **B.O. 17-294** - Consideration of the approval of an agreement between Yamhill County and Hicks Striping & Curbing, Inc., for the Yamhill County 2017 road striping project.

Christian Boenisch stated Hicks Striping & Curbing, Inc., is the company that the board recently approved a notice of intent and that the contract is ready for execution.

Commissioner Primozich moved to approve item B2. The motion passed unanimously, Commissioners Primozich, Olson and Starrett voting aye.

3. **B.O. 17-295** - Consideration of the approval of an Amendment to the real estate lease between Yamhill County Health and Human Services and the Housing Authority of Yamhill County (B.O. 16-193) effective July 1, 2017.

Commissioner Starrett moved to approve item B3. The motion passed unanimously, Commissioners Primozich, Olson and Starrett voting aye.

4. **B.O. 17-296** - Consideration of the approval of Amendment #3 to the agreement between Yamhill County Health and Human Services and Virginia Garcia Memorial Health Center (B.O. 12-403) for \$6,500 effective July 1, 2016 through June 30, 2017.

Commissioner Starrett moved to approve item B4. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

5. **B.O. 17-297** - Consideration of the approval of Amendment #1 to the agreement between Yamhill County Health and Human Services and Yamhill Carlton School Based Health Center (B.O.16-384) for \$6,500 effective July 1, 2016 through June 30, 2017.

Commissioner Starrett moved to approve item B5. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

6. **B.O. 17-298** - Consideration of authorizing Lindsey Manfrin on behalf of Yamhill County Health and Human Services to apply for Tier 1, Early Stage Community Cancer Prevention grant, administered through the Oregon Health & Sciences University Knight Cancer Institute.

Commissioner Starrett stated this grant would fund ten thousand dollars for the data collection of why there are higher cancer rates in specific areas of the county and possible intervention, adding that it would be administered through the public health department.

Commissioner Starrett moved to approve item B6. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

7. **B.O. 17-299** - Consideration of the approval of Amendment #1 to an agreement between Yamhill County and Hahn and Associates Inc., for ground water monitoring and reporting for the Whiteson Landfill (B.O. 15-323) to extend to March 31, 2018 and increase the total estimated contract cost to \$94,100.

Commissioner Olson moved to approve item B7. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

8. **B.O. 17-300** - Consideration of the approval of Amendment #1 to an agreement between Yamhill County and Hahn and Associates Inc., for ground water monitoring and reporting for the Newberg Landfill (B.O. 15-324) to extend to June 30, 2018 and increase the total estimated contract cost to 135,750.

Commissioner Primozych moved to approve item B8. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

### Personnel

9. **B.O. 17-301** - Consideration of the approval of an early merit step for Assessor's Office employee Samantha Williams.

Commissioner Olson moved to approve item B9. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

#### Committees

10. **B.O. 17-302** - Consideration of the approval of the appointment of Dave Hanson to the Parks and Recreation Advisory Board for a four year term to expire July 27, 2021.

Commissioner Olson moved to approve item B10. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

#### Insurance

11. **B.O. 17-303** - Consideration to approve extending to YCEA affiliated non-bargaining employees 99% of the 2017-18 Providence Base Plan monthly premiums.

Commissioner Starrett moved to approve item B11. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

#### Tax Foreclosures

12. **B.O. 17-304** - Consideration of the approval to designate the News Register as the newspaper of general circulation for publication of the 2017 Tax Foreclosure List.

Commissioner Olson moved to approve item B12. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

#### Surplus

13. **B.O. 17-305** - Consideration of the approval of declaring excavator unit #97-194 surplus property to be sold at public auction via Public Surplus Auctions.

Commissioner Primozych moved to approve item B13. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

#### Vehicles

14. **B.O. 17-306** - Consideration of the approval of the purchase of a Caterpillar 320F Excavator from National Joint Powers Alliance in the amount of \$217,286.

Commissioner Primozych moved to approve item B14. The motion passed unanimously, Commissioners Primozych, Olson and Starrett voting aye.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items): None.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county’s website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities) or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [coxcr@co.yamhill.or.us](mailto:coxcr@co.yamhill.or.us)

The meeting adjourned at 11:05 am.

Crystal Cox  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair Stan Primozich

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Commissioner Mary Starrett

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Commissioner Richard L. “Rick” Olson