

**INFORMAL WORK SESSION MINUTES**  
**August 20, 2019 1:30 p.m.**

**Room 32, Courthouse**  
**535 NE Fifth St.**

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Present: Commissioners Richard L. “Rick” Olson, Mary Starrett and Casey Kulla

Staff: Ken Huffer, Christian Boenisch, Derrick Wharff, Jourdan Williams, Patty Landsiedel, Silas Halloran-Steiner, Jay Moskal and Bill Gille

Guests: Nicole Montesano, News Register and others as listed on the sign-in sheet

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Commissioner Olson called the meeting to order at 1:30 p.m.

**A. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioners reviewed joint schedules for August 19 – 25, 2019. No other county business was discussed.

**B. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session –

a. Review/discussion of work session topics – Ken Huffer [*Continued from July 9, 2019*].

Ken Huffer addressed the work session calendar for the remainder of 2019. The consensus of the Board was to direct staff to schedule work session topics as discussed for the remainder of the year.

**C. INFORMAL SESSION:** This time is reserved for briefings, receipt of reports, consultation among commissioners and staff, reports from commissioners on recent actions in the areas of their responsibilities, and other personnel and administrative decisions as appropriate.

1. Department Updates

a. Assessor’s Office – Derrick Wharff

Derrick Wharff presented an update for the Assessor’s Office, highlighting goals and initiatives. He discussed the Special Assessment Programs and presented the Strategic Plan initiatives.

2. Thursday Formal Session Agenda Review

a. Consent Agenda Review (keep or move to non-consent)

b. Non-consent Agenda Review (add to consent or leave off)

The consensus of the Board was to move items F1 - F8 to Thursday’s consent agenda.

3. Executive Session – None.

4. Commissioner Updates/Announcements/Discussion:  
Commissioner Starrett discussed a letter to the AOC Board of Directors to reconsider seeking outside advice for hiring a permanent executive director. The consensus of the Board was to add it to Thursday's non-consent agenda.
  
5. Adjourn: Following commissioner updates the meeting adjourned at 2:55 p.m.

Carolina Rook  
Secretary