

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on August 29, 2019, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Richard L. “Rick” Olson, Mary Starrett, and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Jarod Logsdon, Parks Manager; Nicole Montesano, News-Register; and others as listed on the sign-in sheet.

*Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any agenda item please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak.*

**A. CALL TO ORDER**

Commissioner Olson called the meeting to order at 10:00 a.m.

**B. FLAG SALUTE**

**C. PUBLIC COMMENT:** This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

Juan Villanueva was seeking assistance to return to a former employer’s property. County counsel recommended that he contact the Sheriff’s Office.

**D. CONSENT AGENDA:**

Commissioner Kulla moved approval of items D1 – D3. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

Minutes

1. a. **B.O. 19-315** - March 14, 2019, Formal Session;
- b. **B.O. 19-316** - March 19, 2019, Informal Session;
- c. **B.O. 19-317** - March 21, 2019, Formal Session;
- d. **B.O. 19-318** - April 4, 2019, Formal Session;
- e. **B.O. 19-319** - April 9, 2019, Informal Session;
- f. **B.O. 19-320** - April 11, 2019, Formal Session;

Contracts & Grants

2. **B.O. 19-321** - Approval of an agreement between Yamhill County Public Health and the Oregon Health Authority (OHA) (B.O. 19-125) for the AmeriCorps Volunteer in Service to America (VISTA)/Oregon Public Health Partnership Project for work related to the Comprehensive Community Health Improvement Plan with a total cash match of \$17,145 for funding of the VISTA member.

3. **B.O. 19-322** - Approval of a lease agreement between Yamhill County and Hardrock Enterprises, LLC. for storage units #1, #2 & #3 located at 712 E. 14<sup>th</sup> Street, Newberg, Oregon, retroactive to November 1, 2017 with two one-year renewal terms through October 30, 2021. Initial term rental rate in the amount of \$8,645 and additional terms upon renewal in the amount of \$9,070.

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**E. OLD BUSINESS:** None.

**F. OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 19-323** - Consideration of approval of Amendment #2 to an agreement between Yamhill County and WHPacific, Inc. (B.O. 19-10) to change the completion date to no later than February 2020 for consulting engineering services for the Stag Hollow Creek (Laughlin Road) Bridge replacement project.

Commissioner Starrett moved approval of item F1. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

**G. PUBLIC HEARINGS:** None.

**H. EXECUTIVE SESSION:**

1. Executive session pursuant to ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Board recessed at 10:07 a.m. to convene an executive session and reconvened at 10:18 a.m. with no final decisions made and the sense of the Board conveyed to staff.

**I. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 10:19 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair

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RICHARD L. "RICK" OLSON

Commissioner

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MARY STARRETT

Commissioner

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CASEY KULLA