

**INFORMAL WORK SESSION MINUTES**  
**October 22, 2019 1:30 p.m.**

**Room 32, Courthouse**  
**535 NE Fifth St.**

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Present: Commissioners Richard L. “Rick” Olson, Mary Starrett and Casey Kulla

Staff: Ken Huffer, Christian Boenisch, Josephine Ko, Ken Friday, Ashley Watkins, Mikalie Moreno, Keri Hinton and Nohely Barajas-Montalvo

Guests: Nicole Montesano, News Register and others as listed on the sign-in sheet

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Commissioner Olson called the meeting to order at 1:30 p.m.

**A. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioners reviewed joint schedules for October 22 – November 15, 2019. No other county business was discussed.

**B. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session –

a. Review/discussion of SWAC bylaws

Christian Boenisch addressed proposed amendments to the SWAC ordinance which would modify the number of committee members from seven to nine. The Board and staff reviewed and discussed the ordinance and the language needing to be updated.

The Chair allowed public comment by Susan Watkins and Margaret Cross.

Susan Watkins recommended that the industry members should be ex-officio members to provide information without voting rights. She also mentioned the member selection process has experienced vetoing by the industry members of some nominees which prevents interested parties from Board consideration.

Margaret Cross commented that she agrees that the industry members should remain in advisory positions. She addressed the lack of bylaws and would like the Board to consider implementing them to streamline the SWAC meeting administrative processes.

Ms. Watkins inquired about the SWAC applicants from last spring. Commissioner Olson recommended that the five previous applicants be added to any new applications for consideration.

The consensus of the Board was for staff to revise the ordinance with the language updates as discussed for Board consideration in December.

b. End of work session

**C. INFORMAL SESSION:** This time is reserved for briefings, receipt of reports, consultation among commissioners and staff, reports from commissioners on recent actions in the areas of their responsibilities, and other personnel and administrative decisions as appropriate.

1. Department Updates - None.

2. Thursday Formal Session Agenda Review

a. Consent Agenda Review (keep or move to non-consent)  
The consensus of the Board was for item D1 to remain on Thursday's consent agenda.

b. Non-consent Agenda Review (add to consent or leave off)  
The consensus of the Board was to move items F1 – F6 to Thursday's consent agenda.

3. Executive Session: None

4. Commissioner Updates/Announcements/Discussion: None.

5. Adjourn

Following commissioner updates the meeting adjourned at 2:42 p.m.

Carolina Rook  
Secretary