

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in informal/formal session on November 26, 2019, at 1:30 p.m. in Room 32 of the courthouse, Commissioners Richard L. “Rick” Olson, Mary Starrett, and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Todd Sadlo, Senior Assistant County Counsel; Nohely Barajas-Montalvo, Legal Assistant; Ken Friday, Planning Director; Lance Woods, Associate Planner; Desiree Lundeen, Assistant Planner; Mike Barnhart, Finance Manager; Mark Lago, Public Works Director; Russ Heath, Public Works Shop Supervisor; Nicole Montesano, News-Register; and others as listed on the sign-in sheet.

Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any agenda item please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak.

A. CALL TO ORDER

Commissioner Olson called the meeting to order at 1:30 p.m.

B. FLAG SALUTE

C. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

There was no public comment.

D. PRESENTATION: PERS Unfunded Liability (Ken Huffer)

Mr. Huffer clarified that the subject of the presentation was to discuss an employer incentive fund offered by the state which would match up to 25% of PERS unfunded liability from current available county resources. Rate reductions would begin in FY 2024-25 and funds are managed by a state trust pool. After discussion, the consensus of the Board was to direct staff to submit the survey of interest before the December 2nd deadline.

E. CONSENT AGENDA: None.

F. OLD BUSINESS: None.

G. OTHER BUSINESS (Add-ons and non-consent items):

Contracts & Grants

1. **B.O. 19-460** - Consideration of approval of Amendment #1 to an agreement between Yamhill County and CRC Health Oregon, LLC. dba Willamette Valley Treatment Center (B.O. 18-140) for Medication Assisted Treatment (MAT) services, retroactive to May 1, 2019 through June 30, 2020.

Commissioner Kulla moved approval of item G1. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

2. **B.O. 19-461** - Consideration of approval of an agreement between Yamhill County and S&S Electrical Contractors, LLC. to install an alarm system and security cameras in the Sheriff's Office Evidence Building not-to-exceed amount of \$23,769.45.

Commissioner Starrett moved approval of item G2. After discussion, the motion passed, Commissioners Olson, Starrett and Kulla voting aye.

3. **B.O. 19-462** - Consideration of the modification to the agreement between Yamhill County and Summit Strategies Government Affairs, LLC. for consulting services in the amount of \$117,900, effective July 1, 2019 through June 30, 2020.

Commissioner Olson stated that the amount has not increased in the past four years. There was discussion regarding the scope of work the SSGA provides. After discussion, Commissioner Olson moved approval of item G3. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

4. **B.O. 19-463** - Consideration of approval of a contract employee agreement between Yamhill County Health and Human Services and Marie McDaniel-Bellisario to provide professional clinic services at the rate of \$69.92, effective January 9, 2020 through June 30, 2020.

Commissioner Kulla moved approval of item G4. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

5. **B.O. 19-464** - Consideration of Amendment #2 to the contract employee agreement between Yamhill County Health and Human Services and Donald Henschel (B.O. 17-232) updating contract language and service rates for professional psychiatric services to the amount of \$84.85, effective December 9, 2019 through June 30, 2020.

Commissioner Starrett moved approval of item G5. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

6. **B.O. 19-465** - Consideration of an agreement between Yamhill County and Helping Hands Re-entry Outreach Centers for transitional housing services at the rate of \$3,600 per

month for twelve (12) beds with an additional cost of \$350 per bed used over the monthly allotment. Effective December 1, 2019 through June 30, 2020.

Commissioner Starrett moved approval of item G6. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

7. **B.O. 19-466** - Consideration of approval of Agreement #159255 between Yamhill County and Health and Human Services and the Oregon Health Authority for peer delivered services technical assistance in the amount of \$383,962, retroactive to July 1, 2019 through June 30, 2021.

Commissioner Starrett moved approval of item G7. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

8. **B.O. 19-467** - Consideration of approval to accept a quote from Motorola Solutions for the purchase, programming and installation of four portable and two mobile radio devices in the amount of \$36,812.16 for the Yamhill County Department of Community Justice.

Commissioner Olson moved approval of item G8. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

Vehicles

9. **B.O. 19-468** - Consideration of approval of the purchase of two Caterpillar 140M3 all-wheel drive graders from Peterson Caterpillar for \$324,683.90 each and replace the units 17-155 and 17-156 to Peterson Caterpillar for a minimum trade in value of \$295,000 each.

Commissioner Kulla moved approval of item G9. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

Authority

10. **B.O. 19-469** - Consideration of approval to authorize Silas Halloran-Steiner and other designated individuals to place CMHP “director holds” on persons deemed dangerous to self or others, or mentally ill persons placed on conditional release, outpatient commitment or trial release, rescinding Board Order 19-83.

Commissioner Starrett moved approval of item G10. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

Surplus

11. **B.O. 19-470** - Consideration of declaring the following items as surplus from the Sheriff's Office to be purchased by a third-party for a retiring deputy for private purpose:

- a. (1) – Glock 22 .40 cal. Gen 3 S/N CVH125
- b. (3) - .40 cal. Magazines

Commissioner Kulla moved approval of item G11. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

Personnel

12. **B.O. 19-471** - Consideration of approval to authorize an additional fifteen hours of leave without pay per week for HHS Adult Behavioral Health employee #4232, effective November 7, 2019 with an anticipated end date of January 30, 2020.

Commissioner Kulla moved approval of item G12. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

H. PUBLIC HEARINGS:

1. Docket #C-14-19/SDR-23-19: An appeal of the Planning Commission's approval of a conditional use and site design review request for a winery and tasting room. Applicants Gregory and Elizabeth Colwell; Appellants: Saj and Pauline Jivanjee, Tax Lot: 3215-1901, 13500 NE Ellenease Ave., Newberg. [*Continued from November 14, 2019, at the point of rebuttal*].

Commissioner Olson opened the public hearing at 2:07 p.m.

Elaine Albrich, applicant's legal counsel, requested a set over to allow sufficient time to obtain a written traffic report as a response to the appellant's evidence. She proposed a schedule extension and would work with staff to extend the 150-day review period. Jennifer Brager, appellant's legal counsel, stated a procedural objection of granting additional time and asked the Board to request the denial of the application.

Ken Friday noted that the extension request appears reasonable, to allow the applicants to address traffic evidence submitted by the appellants at the hearing on November 14th. He proposed that the record remain open until 5:00 p.m. on Friday, December 20, 2019 for the applicant to submit a traffic study to the Planning Department, and to remain open for the opponents to submit rebuttal testimony to January 9, 2020 until 5:00 p.m. at the Planning Department. He further proposed that the record remain open for the applicant only to submit final written argument with no new evidence until Monday, January 13, 2020 at 5:00 p.m. and at that point the record will be closed. The public hearing would then reopen on January 16, 2020 at the point of staff recommendation. Commissioner Kulla moved approval of the schedule extension as proposed by staff, which was agreed upon by both appellants and applicants. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

Commissioner Olson closed the public hearing at 2:20 p.m.

I. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 2:31 p.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair RICHARD L. "RICK" OLSON

Commissioner MARY STARRETT

Commissioner CASEY KULLA