

**INFORMAL WORK SESSION MINUTES**  
**December 3, 2019 1:30 p.m.**

**Room 32, Courthouse**  
**535 NE Fifth St.**

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Present: Commissioners Mary Starrett and Casey Kulla. Commissioner Richard L. “Rick” Olson was excused.

Staff: Ken Huffer, Justin Hogue, Christian Boenisch, Todd Sadlo, Josephine Ko, Lindsay Manfrin, Silas Halloran-Steiner, Keri Hinton and Nohely Barajas-Montalvo

Guests: Nicole Montesano, News Register and others as listed on the sign-in sheet

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Commissioner Starrett called the meeting to order at 1:30 p.m.

**A. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioners reviewed joint schedules for December 9 through December 20, 2019. No other county business was discussed

**B. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session – None.

**C. INFORMAL SESSION:** This time is reserved for briefings, receipt of reports, consultation among commissioners and staff, reports from commissioners on recent actions in the areas of their responsibilities, and other personnel and administrative decisions as appropriate.

1. Department Updates

a. Health and Human Services – Silas Halloran-Steiner / Lindsay Manfrin  
Mr. Halloran-Steiner updated the Board regarding a personnel retirement and HHS supervisory restructuring recommendations for 2020. He also discussed the CCBHC program which he stated has lost some matched funding due to lack of state legislation involvement in 2019. He is hopeful that the program will be funded in 2020 with true federal funds that are not intermediate county funds being redirected out of community programs to cover the gap needed to receive matched funding.

Ms. Manfrin updated the Board regarding the needle exchange program which she stated has received mostly positive community reaction. Provoking Hope is seeking a more accessible location for the mobile site in Newberg to gain better outreach. Lastly, Mr. Halloran-Steiner commented on upcoming CCO contract changes being mandated by the state for behavioral health services regarding full risk contracts delegated by the counties.

2. Thursday Formal Session Agenda Review
  - a. Consent Agenda Review (keep or move to non-consent)  
The consensus of the Board was to leave item D1 on Thursday's consent agenda.
  - b. Non-consent Agenda Review (add to consent or leave off)  
The consensus of the Board was to move items F1 – F5 to Thursday's consent agenda.
3. Executive Session
  - a. Executive session pursuant to ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.  
  
The Board recessed at 2:15 p.m. to convene an executive session and reconvened at 2:32 p.m. with no final decisions made and the sense of the Board conveyed to staff.
4. Commissioner Updates/Announcements/Discussion: None.
5. Adjourn  
Following commissioner updates the meeting adjourned at 2:35 p.m.

Carolina Rook  
Secretary