

## INFORMAL WORK SESSION MINUTES

January 8, 2019 1:30 p.m.

Room 32, Courthouse  
535 NE Fifth St.

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Present: Commissioners Mary Starrett, Richard L. "Rick" Olson and Casey Kulla

Staff: Ken Huffer, Christian Boenisch, Mikalie Frei and Justin Hogue

Guests: Nicole Montesano, News Register and others as listed on the sign-in sheet

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Commissioner Starrett called the meeting to order at 1:30 p.m.

**A. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session – None.

**B. DEPARTMENT UPDATES:**

1. Community Justice – Jessica Beach

Ms. Beach presented her update to the Board. She stated that all the open positions have been filled with exception of a couple of clerical positions. She announced that Jarod Logsdon has been hired as the new Parks and Work Crew Division Manager. Ms. Beach reported the addition of one .5 FTE mental health specialist in the Juvenile Detention department to work with juveniles in groups and one-on-one sessions for mental health and substance abuse services.

Ms. Beach expressed concern regarding cuts to the governor's budget and its effect on funding for adult community justice services. Approximately 92% of community service funding comes from the state. There is a recommendation to cut 2017 legislation regarding earned discharge which provides a reduction of supervision for persons convicted of a felony or misdemeanor drug offense and provides incentive pay for the county. A Department of Corrections time study to determine the cost of supervising each offender was also recommended as a cut to funding. Juvenile will be fully funded; Ms. Beach stated that legislative lobbying will continue. She noted the two recommended cuts are supported through general funds and are not program specific cuts.

**C. PRELIMINARY CONSENT AGENDA:**

Consensus of the board to forward preliminary consent agenda items C1-C3 to the consent agenda for formal session on Thursday.

Contracts/Grants

1. Approval of Amendment #12 to Agreement #154134 between Yamhill County and Oregon Health Authority (B.O. 17-225) adding funding in the amount of \$6,362 to the Public Health Emergency Preparedness and Response (PHEP) program.

2. Authorize Silas Halloran-Steiner on behalf of Yamhill County to apply for grant funding up to \$145,305 from the State of Oregon to support the Parent-Child Interaction Therapy program.

Surplus

3. Approval to declare computer equipment as surplus, to be donated to the school districts throughout Yamhill County.

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**D. NON-CONSENT AGENDA ITEMS OTHER TOPICS FOR DISCUSSION: (Add to consent agenda or leave off)**

1. Consideration of 2019 commissioner liaison responsibilities.

Commissioner Olson presented the Board with the list of 2019 commissioner responsibilities. Commissioner Starrett raised concern that the list had not been provided to the Board prior to today's meeting. There was discussion regarding how the list should be organized on the website for the general public. Mr. Huffer will convey the Board's presentation ideas to the IT Department to construct it clearly on the website.

Consensus of the board to leave item D1 on the non-consent agenda for further discussion at formal session on Thursday.

2. Consideration of adopting Resolution 19-01-10-1 proclaiming January 20th - 26<sup>th</sup>, 2019 as School Choice Week.

Consensus of the board to leave item D2 on the non-consent agenda for further discussion at formal session on Thursday.

3. Consideration of McMinnville Area Habitat for Humanity's request to redirect the \$10,000 approved for the 2018-19 Veterans Build to the 2019 MacHabitat Women Build project.

There was discussion regarding the original intention of the funding which was for a Veteran project. The funding was not awarded due to Habitat for Humanity not being able to find a veteran that met the criteria to be part of a Veterans build project.

Consensus of the board to leave item D3 on the non-consent agenda for further discussion at formal session on Thursday.

4. Consideration of an agreement between Public Works and WHPacific, Inc. for consulting engineering services for the Stag Hollow Creek (Laughlin Road) bridge replacement project.

Consensus of the board to leave item D4 on the non-consent agenda for further discussion at formal session on Thursday.

**E. EXECUTIVE SESSION:** None.

**F. COMMISSIONER UPDATES/ANNOUNCEMENTS:**

Following commissioner updates the meeting adjourned at 2:35 p.m.

Carolina Rook  
Secretary