

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on January 31, 2019, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Richard L. “Rick” Olson, Mary Starrett and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Justin Hogue, Business Services Director; Todd Sadlo, Senior Assistant County Counsel; Josephine Ko, Assistant County Counsel; Cynthia Thompson, Transit Coordinator, Carrie Martin, Grants and Special Projects; Mikalie Frei, County Counsel staff; Ken Friday, Planning Director; Matt Vogt, Associate Planner; Dave Adams, KLYC Radio; Nicole Montesano, News-Register; and others as listed on the sign-in sheet.

Commissioner Olson called the meeting to order at 10:00 a.m. The invocation was offered by Bruce Cook.

*Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any agenda item please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak.*

**A. PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than: 1) agenda items, 2) a quasi-judicial land use matter, or 3) a topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Craig Major expressed his views regarding climate change.

**PRESENTATION:** The Board presented Ronnie Vostinak and Sandra Galati of Homeward Bound with a check for continued support of their program.

**B. CONSENT AGENDA:**

Commissioner Starrett moved approval of the consent agenda. Commissioners Olson, Starrett and Kulla voting aye.

Minutes

1. a. **B.O. 19-26** - December 4, 2018, Informal Session

Contracts/Grants

2. **B.O. 19-27** - Approval of Amendment #1 to Agreement #152838 between Yamhill County and the Department of Human Services for Behavior Support Services (B.O. 17-23), reinstating the agreement, extending the term to January 31, 2019 and rescinding B.O. 19-03.
3. **B.O. 19-28** - Approval of the submission of a grant application to the FY2019 Oregon State Homeland Security Program (SHSP) in the amount of \$296,768 for the Newberg Water Emergency Supplies project, the North Yamhill County Interoperable Communications project and the Yamhill County Public Safety Communications and Interoperability Upgrade project.
4. **B.O. 19-29** - Approval and authorization to close the sale of tax lot #R5413-03100, also known as Lot 75, Hillview Drive, Amity, OR 97101 and all improvements thereon, if any, (the "Property") to Ronald J. and Deborah Marie Cummings, in the amount of \$76,548.75, plus closing costs and fees. The Property was declared surplus property on October 30, 2018 (B.O. 18-395).
5. **B.O. 19-30** - Approval of Connexionz Ltd. as the vendor to provide real-time transit communication systems and authorize the County Administrator and County Counsel to finalize the 3-year service and maintenance agreement. The cost of the project is: \$95,000 year one and \$23,000 annual maintenance agreement year two and three.
6. **B.O. 19-31** - Approval to authorize the Transit Manager to submit grant applications to the Oregon Department of Transportation (ODOT) Rail and Public Transit Division for the following 2019-21 biennium grants: Federal 5311 in the amount of \$1,628,045, Federal 5310 in the amount of \$681,455 and the State Special Transportation Fund (STF) in the amount of \$507,097.
7. **B.O. 19-32** - Approval to authorize the Transit Manager and the Grants and Special Projects Manager to submit the State Transportation Improvement Fund (STIF) Discretionary grant application for transit center improvements in Newberg.

Budget

8. **B.O. 19-33** - Approval to authorize Health & Human Services Adult Behavioral Health offices at the Davis Street and Evans Street locations to establish a change fund in the amount of \$125.

Committee

9. **B.O. 19-34** - Approval of the reappointments of Leslie Lewis and John Kemper to the Fair Board for three-year terms to expire on January 31, 2022.
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**C. OLD BUSINESS:** None.

**D. NON-CONSENT AGENDA ITEMS OTHER TOPICS FOR DISCUSSION:**

1. **B.O. 19-35** - Consideration of approval of Amendment #6 to Agreement #153142 (B.O. 17-207) for the financing of mental health, substance use disorders and problem gambling services between Yamhill County and the Oregon Health Authority for \$142,857, retroactive to November 30, 2018.

Commissioner Starrett explained the amount awarded was more than what was budgeted.

Commissioner Starrett moved approval of item D1. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

**E. ADD-ON AGENDA ITEMS:**

1. **B.O. 19-36** - Consideration of withdrawal of Board Order #18-468 (approval of site design for the proposed Erath/Ste. Michelle winery on Fairview Drive) from the Land Use Board of Appeals (LUBA) for reconsideration, at the request of the applicant. [*Todd Sadlo, Senior Assistant County Counsel*].

Mr. Sadlo stated the applicant has requested to remove phase II off of the site design to allow further discussion with Public Works regarding the road conditions imposed through B.O. #18-468. The Board’s approval would allow county counsel ninety-days to modify the board order or return it to LUBA unmodified.

Commissioner Starrett moved to authorize Mr. Sadlo to notify LUBA of the withdrawal of B.O. #18-468 for reconsideration at the request of the applicant. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

**F. PUBLIC HEARINGS:** None.

**G. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county’s website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities) , or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

Following Commissioner announcements, the meeting adjourned at 10:27 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair RICHARD L. “RICK” OLSON

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Commissioner MARY STARRETT

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Commissioner CASEY KULLA