

**INFORMAL WORK SESSION MINUTES**  
**February 19, 2019 1:30 p.m.**

**Room 32, Courthouse**  
**535 NE Fifth St.**

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Present: Commissioners Richard L. “Rick” Olson, Mary Starrett and Casey Kulla

Staff: Ken Huffer, Justin Hogue, Christian Boenisch and Mikalie Frei

Guests: Nicole Montesano, News Register; and Dave Adams – KLYC.

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Commissioner Olson called the meeting to order at 1:30 p.m.

**A. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session – None.

**B. INFORMAL SESSION:** This time is reserved for briefings, receipt of reports, consultation among commissioners and staff, reports from commissioners on recent actions in the areas of their responsibilities, and other personnel and administrative decisions as appropriate.

1. Department Updates

a. Planning – Ken Friday

Mr. Friday presented an update to the Board which included a brief list of upcoming public hearings. Chehalem Parks & Recreation and the City of Newberg have expressed interest in using the former Newberg landfill as a park. He noted DEQ’s assistance in developing an agreement for other groups to use the site. He noted the monitoring and DEQ permit management responsibility can be transferred in addition to a portion of the cleanup liability. Mr. Friday noted Kim Aldrich is out of the office and that any questions or requests regarding septic inspections can be forwarded to the Planning Department staff until Ms. Aldrich returns. Mr. Friday noted the court date for the eviction of RV campers on Hendricks Road is being continued this Friday, stating that the decision will affect the solid waste enforcement at the site. He expressed safety concerns for Mike Kemper when doing onsite inspections beyond cell service range and is researching additional equipment that would provide additional safety measures for Mr. Kemper. He noted that the GIS update with COG is complete and came in under budget.

2. Thursday Formal Session Agenda Review

Consensus of the Board to move the draft agenda items to Thursday’s consent agenda.

a. Consent Agenda Review (keep or move to non-consent)

b. Non-Consent Agenda Review (add to consent or leave off)

3. Executive Session: None

4. Commissioner Updates/Announcements/Discussion:  
Following commissioner updates the meeting adjourned at 1:53 p.m.

Carolina Rook  
Secretary