

**INFORMAL WORK SESSION MINUTES**  
**March 10, 2020 1:30 p.m.**

**Room 32, Courthouse**  
**535 NE Fifth St.**

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Present: Commissioners Casey Kulla, Mary Starrett and Richard L. “Rick” Olson

Staff: Ken Huffer, Christian Boenisch, Ken Friday, Stephanie Armstrong, Todd Sadlo, Eileen Slater, Derrick Wharff and Keri Hinton

Guests: Nicole Montesano, News Register and others as listed on the sign-in sheet

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Commissioner Kulla called the meeting to order at 1:30 p.m.

**A. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioners reviewed joint schedules for March 10 through April 5, 2020. No other county business was discussed.

**B. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session – Doug Rux, City of Newberg

a. Discussion of Newberg UGB expansion and urban renewal/tax-increment financing.

Mr. Rux discussed Newberg tax increment financing and UGB expansion related to urban renewal. He reviewed boundary and cost estimates.

b. End of work session

**C. INFORMAL SESSION:** This time is reserved for briefings, receipt of reports, consultation among commissioners and staff, reports from commissioners on recent actions in the areas of their responsibilities, and other personnel and administrative decisions as appropriate.

1. Department Updates

a. Transit – Cynthia Thompson

Ms. Thompson gave an update on transit operations and maintenance. She touched on contract negotiations for a transit provider and audit results. She addressed grants for the 2020-21 fiscal year.

2. Thursday Formal Session Agenda Review

a. Consent Agenda Review (keep or move to non-consent)

There were no consent agenda items for Thursday’s agenda.

b. Non-consent Agenda Review (add to consent or leave off)

The consensus of the Board was to move items F1 and F2 to Thursday's consent agenda. Items G1 and G2 will remain under Public Hearings.

3. Executive Session - None

4. Commissioner Updates/Announcements/Discussion:

5. Adjourn

Following commissioner updates the meeting adjourned at 2:43 p.m.

Carolina Rook  
Secretary