

YAMHILL COUNTY BOARD OF COMMISSIONERS

SPECIAL FORMAL SESSION

March 16, 2020

11:00 a.m.

Room 32, Courthouse

PRESENT: Commissioners Casey Kulla, Mary Starrett and Richard L. "Rick" Olson

STAFF: Ken Huffer County Administrator; Christian Boenisch, County Counsel; Carrie Martin, Special Grants & Project Manager; Nohely Barajas-Montalvo, Paralegal; Josephine Ko, County Counsel Asst.; Lindsey Manfrin, HHS Director; Brian Young, Emergency Manager; Carol Ann Harlan, Emergency Management; Derrick Wharff, Assessor; Patty Landsiedel, Assessor's office; Jourdan Aikens, Assessor's office; Jeff Ivie, Assessor's Assistant; and Tim Svenson, Sheriff.

GUESTS: Nicole Montesano, News-Register . Scott Hill, Mayor of McMinnville, participated in the meeting via phone.

Commissioner Kulla called the meeting to order 11:00 a.m.

The consensus of the Board was to allow public comment in the special session meeting.

Public Comment:

Paige Barton, AFSCME representative, provided public comment regarding a letter of agreement issued by YCEA to the County Administrator and the need for paid administrative leave for county employees.

Mark Shroyer expressed concern for his coworkers lacking daycare during school closures due to COVID-19. He recommended a swing shift option for those employees who are unable to work during the day.

AGENDA:

1. **B.O. 20-91** - Consideration of approval of a Temporary COVID-19 Paid Administrative Leave Policy.

There was discussion between the Board and staff addressing the policy and eligibility measures that are required for the approval of COVID-19 paid administrative leave.

Recommendations were made to include language that allows the policy to be modified and/or extended by the County Administrator, subject to the ratification by the Board of Commissioners. It was also recommended to include language from the Centers for Disease Control and Prevention (CDC) and the Oregon Health Authority (OHA).

Commissioner Kulla called for a recess at 12:20 p.m. to allow staff to make amendments and reconvened at 12:41 p.m.

Commissioner Starrett moved approval of the temporary COVID-19 Paid Administrative Leave Policy as amended. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

3. **B.O. 20-92** - Consideration of adoption of Ordinance 909 in the matter of amending Ordinance 883 regarding rules for responding to emergencies and approving the Yamhill County Emergency Operations Plan and declaring an emergency.

Christian Boenisch stated an approval of Ordinance 909 would update the county’s emergency operation plan and update the procedures in the event of declaring an emergency. Mr. Boenisch gave the first reading by title only. There being no objections or discussion by the Board, Mr. Boenisch gave a second reading by title only.

Commissioner Starrett moved approval of Ordinance 909 as presented. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

4. Consideration of approval of a Board Order/Resolution to declare a state of emergency within Yamhill County.

Lindsey Manfrin and Brian Young addressed the Board regarding the county’s resource levels related to the HHS budget, Public Health staffing and Emergency Management support in response to COVID-19.

After discussion, Commissioner Starrett recommended that the Board not take action on this item at this time. Mr. Boenisch reminded the Board that they can call a special session with less than 24-hour notice in a true emergency scenario. The consensus of the Board was to wait; no action taken.

5. Other business as necessary. None.

The meeting adjourned at 1:55 p.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair

CASEY KULLA

Commissioner

MARY STARRETT

Commissioner

RICHARD L. “RICK” OLSON