

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on March 19, 2020, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Richard L. “Rick” Olson, Mary Starrett, and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Justin Hogue, Business Services Manager; Christian Boenisch, County Counsel and Nohely Barajas-Montalvo, Legal Assistant.

Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any agenda item please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak.

A. CALL TO ORDER

Commissioner Kulla called the meeting to order at 10:10 a.m.

B. FLAG SALUTE

C. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

Ken Huffer highlighted that the meeting was being broadcasted live on Facebook due to the COVID-19 restrictions of limiting public gatherings to 10 or less.

D. CONSENT AGENDA: None.

E. OLD BUSINESS: None.

F. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 20-94** - Consideration of approval of Amendment #1 to the intergovernmental grant agreement #JR-19-036 between Yamhill County and the Criminal Justice Commission (B.O. 20-28) to amend personal liability coverage amounts.

Commissioner Olson moved approval of item F1. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

2. **B.O. 20-95** - Consideration of approval of a proposal from FFA Architecture for the remodel of the District Attorney's Office in the amount of \$28,790 as part of the 2019-20 Capital Improvement Plan.

Commissioner Starrett moved approval of item F2. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

3. **B.O. 20-96** - Consideration of approval of a five-year contract between Yamhill County Transit Area and First Transit, Inc. in the amount of \$1,923,155, effective February 1, 2020 through January 31, 2025, with the option to include three one-year extensions as needed.

Christian Boenisch clarified the contract will be effective upon full execution and the first term of the contract will begin on April 1, 2020. Commissioner Olson moved approval of item F3. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

4. **B.O. 20-97** - Consideration of approval to submit a 2020 Federal Bus and Bus Facilities - 5339 Grant Application to purchase three mid-size expansion buses.

Commissioner Olson moved approval of item F4. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

5. **B.O. 20-98** - Consideration of approval of the 2019-21 VOCA/CFA Non-Competitive Grant Agreement between Yamhill County District Attorney's Office and the Department of Justice to support the District Attorney Crime Victim Services Office, total grant amount of \$534,679, retroactive to October 1, 2019 through September 30, 2021.

Commissioner Kulla moved approval of F5. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

6. **B.O. 20-99** - Consideration of submitting a letter to Governor Brown requesting relief to help all Oregonians, business and public entities.

Commissioner Starrett moved approval of item F6. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

7. **B.O. 20-100** - Consideration of approval of the Yamhill County Parks Department logo rebranding recommendation.

Commissioner Olson moved approval of item F7. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

8. **B.O. 20-101** - Consideration of signing onto a letter of support for the Culinary Community Economic Response.

After discussion, Commissioner Kulla moved to submit a letter to the Governor's Office and the state Coronavirus Economic Response Task Force emphasizing the need for immediate unemployment benefits at the full compensation rate. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

9. **B.O. 20-102** - Consideration of approval of a temporary modification to the Donation of Flexible Earned Time (FET) or Vacation Leave Policy (B.O. 16-503), effective immediately.

Ken Huffer stated this item ratifies the policy modification to expand the categories under which donated FET can be used per the emergency declaration. Commissioner Starrett moved approval of item F9. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

G. PUBLIC HEARINGS: None.

H. ANNOUNCEMENTS:

1. Discussion of the 2019-20 Board of Property Tax Appeals (BoPTA) petitions. The Board discussed item H1. *[No action taken.]*

2. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

3. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

4. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:22 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair

CASEY KULLA

Commissioner

MARY STARRETT

Commissioner

RICHARD L. "RICK" OLSON