

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on April 2, 2020, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Richard L. “Rick” Olson, Mary Starrett, and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; and Christian Boenisch, County Counsel.

Welcome! Due to COVID-19 and social distancing requirement, attending the meeting is discouraged. The public can view the meeting via YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.

A. CALL TO ORDER

Commissioner Kulla called the meeting to order at 10:01 a.m.

B. FLAG SALUTE

C. PUBLIC COMMENT: *Due to COVID-19 and social distancing requirements, we encourage anyone wishing to submit general public comment or comments on agenda items to do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Public comment was received via email from Paige Barton, Brenda Kish, Patricia Goldstein, Cassidy Brons, Thomas Zondervan, Deborah Firkins, Catherine Messner, Heather Shea, Alexis Burke, Janina Smith, Leanna Jones, Debra Agee and Zena Doherty. Commissioner Kulla read emailed public comment into the record by name and subject matter only.

D. CONSENT AGENDA: None.

E. OLD BUSINESS: None.

F. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 20-108** - Consideration of approval of an intergovernmental agreement between Yamhill County Department of Community Justice and the City of Willamina for work crew

services in the amount of \$300 per diem, effective July 1, 2020 and renewable for successive one-year terms.

Commissioner Starrett moved approval of item F1. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

2. **B.O. 20-109** - Consideration of approval of an intergovernmental agreement between Yamhill County Department of Community Justice and the City of Newberg for work crew services in the amount of \$300 per diem, effective July 1, 2020 and renewable for successive one-year terms.

Commissioner Olson moved approval of item F2. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

3. **B.O. 20-110** - Consideration of approval of an intergovernmental agreement between Yamhill County Department of Community Justice and the City of McMinnville for work crew services in the amount of \$300 per diem, effective July 1, 2020 and renewable for successive one-year terms.

Commissioner Starrett moved approval of item F3. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

4. **B.O. 20-111** - Consideration of approval of an intergovernmental agreement between Yamhill County Department of Community Justice and the Amity School District 4-J for work crew services in the amount of \$800 per month, effective July 1, 2020 and renewable for successive one-year terms.

Commissioner Olson moved approval of item F4. The motion passed, Commissioners Kulla, Starrett and Olson voting aye. Mr. Boenisch clarified that the terms of the agreements for items F1-F4 are effective July 1, 2019. He addressed the scrivener's errors on record and said restating the motion would not be necessary.

5. **B.O. 20-112** - Consideration of approval of an agreement between Yamhill County and Integrity Builders, Inc. for the replacement of an ADA compliant ramp located at 638 Davis Street, McMinnville in the amount of \$29,250.

Commissioner Starrett moved approval of item F5. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

6. **B.O. 20-113** - Consideration of approval of accepting a quote from Farnham Electric Construction for the installation of security lighting around county offices in the amount of \$27,945, as part of the 2019-20 Capital Improvement Project (CIP).

Commissioner Starrett moved approval of item F6. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

7. **B.O. 20-114** - Consideration of approval of Amendment #1 to an agreement between Yamhill County and Yamhill Community Care Organization (YCCO) (B.O. 19-516) for

behavioral health initiatives in Yamhill County schools, amount of \$144,088, retroactive to March 1, 2020.

Commissioner Starrett moved approval of item F7. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

8. **B.O. 20-115** - Consideration of approval of Amendment #1 to an agreement between Yamhill County Health and Human Services and Shirley Roffe, MD (B.O. 19-281) to provide up to 24 hours per week of psychiatric consultation services, effective April 2, 2020.

Commissioner Starrett moved approval of item F8. Mr. Boenisch clarified that this is not the final draft and will be subject to county counsel but did not ask the Board to restate the motion to note changes. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

9. **B.O. 20-116** - Consideration of approval of an amendment to the real estate lease between Yamhill County Health and Human Services and the Housing Authority of Yamhill County (B.O. 95-325/19-237), rent increase in the amount of \$2,600, effective July 1, 2020 through June 30, 2021.

Commissioner Starrett moved approval of item F9. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

10. **B.O. 20-117** - Consideration of approval in the matter of an order restricting access to NE Old Parrett Mountain Road for vehicles over forty feet in length to protect the interests of the general public under ORS 810.030.

Commissioner Starrett moved approval of item F10. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

11. **B.O. 20-118** - Consideration of ratifying the Temporary COVID-19 Emergency Leave Policy, effective April 1, 2020.

Mr. Huffer addressed expanded leave policies and eligibility related to COVID-19. There was discussion about budgetary impacts, but there was no data available.

Commissioner Starrett moved approval of item F11. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

12. Discussion and follow-up regarding the Immediate Response Grant Program proposal.

The Board and staff discussed the grant program proposal and potential funding streams to apply to small business grant relief. The consensus of the Board was for staff to follow up with Abisha Stone (SEDCOR) to provide an agreement for the Board's consideration next week. No action was taken.

G. PUBLIC HEARINGS: None.

H. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).
2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.co.yamhill.or.us/meetings>
4. The Commissioners reviewed teleconference meetings. No other county business was discussed.

Following Commissioner announcements, the meeting adjourned at 11:49 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair CASEY KULLA

Commissioner MARY STARRETT

Commissioner RICHARD L. “RICK” OLSON