

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined formal/informal session on June 25, 2020, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Casey Kulla, Mary Starrett and Richard L. “Rick” Olson being present.

Also present were Ken Huffer, County Administrator and Christian Boenisch, County Counsel.

Welcome! Due to COVID-19 and social distancing requirement, attending the meeting is discouraged. The public can view the meeting via YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.

A. CALL TO ORDER

Commissioner Kulla called the meeting to order at 10:04 a.m.

B. FLAG SALUTE

C. PUBLIC COMMENT: *Due to COVID-19 and social distancing requirements, we encourage anyone wishing to submit general public comment or comments on agenda items to do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

No public comment received.

D. CONSENT AGENDA: None.

E. OLD BUSINESS:

1. **B.O. 20-187** - Consideration of a letter to the Governor’s Office regarding the Governor’s authority as it relates to Oregon Revised Statute (ORS) 401.165.

Commissioner Starrett moved approval of item E1. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

F. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 20-188** - Consideration of approval of an agreement between the Yamhill County Sheriff’s Office and the City of Amity for police services in the amount of \$277,824.57, effective July 1, 2020 through June 30, 2021 and in the amount of \$299,008.18, effective July 1, 2021 through June 30, 2022.

Commissioner Olson moved approval of item F1. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

2. **B.O. 20-189** - Consideration of approval of an agreement between the Yamhill County Sheriff's Office and the City of Dayton for police services in the amount of \$161,259.08, effective July 1, 2020 through June 30, 2021.

Commissioner Olson moved approval of item F2. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

3. **B.O. 20-190** - Consideration of approval of an agreement between the Yamhill County Sheriff's Office and the City of Lafayette for police services in the amount of \$323,785.72, effective July 1, 2020 through June 30, 2021 and in the amount of \$348,876.02, effective July 1, 2021 through June 30, 2022.

Commissioner Starrett moved approval of item F3. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

4. **B.O. 20-191** - Consideration of approval of an agreement between the Yamhill County Sheriff's Office and the City of Willamina for police services in the amount of \$299,654.95, effective July 1, 2020 through June 30, 2021.

Commissioner Kulla moved approval of item F4. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

5. **B.O. 20-192** - Consideration of approval to submit an application for the FY2020-21 Emergency Management Performance Grant (EMPG), due July 8, 2020.

Commissioner Starrett moved approval of item F5. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

6. **B.O. 20-193** - Consideration of approval of a change in business terms in an agreement between Yamhill County Emergency Management and Everbridge (B.O. 17-256), effective July 7, 2020 through July 6, 2021.

Commissioner Starrett moved approval of item F6. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

7. **B.O. 20-194** - Consideration of approval of a quote and purchase of Exagrid hardware and licenses for backup data storage from TechHeads in the amount of \$39,828.

Commissioner Starrett moved approval of item F7, subject to final approval by county counsel. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

8. **B.O. 20-195** - Consideration of approval of the proposed 2020-21 Health and Human Services Behavioral Health Usual and Customary Rates, Public Health Clinic Rates, and the Environmental Health Fees, effective July 1, 2020.

Commissioner Starrett moved approval of item F8. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

9. **B.O. 20-196** - Consideration of approval of Amendment #12 to the agreement between Yamhill County Health and Human Services and the Oregon Health Authority (B.O. 19-222) in the amount of \$1,012,470 for Public Health Services, effective July 1, 2020 through June 30, 2021.

Commissioner Starrett moved approval of item F9. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

10. **B.O. 20-197** - Consideration of approval of Amendment #9 to the agreement between Yamhill County Health and Human Services and the Oregon Health Authority (B.O. 19-222) in the amount of \$439,156 for Public Health Services/COVID-19 monitoring, retroactive to March 27, 2020 through December 30, 2020.

Commissioner Starrett moved approval of item F10. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

11. **B.O. 20-198** - Consideration of approval of Amendment #1 to the agreement between Yamhill County Health and Human Services and Yamhill Valley Treatment dba Provoking Hope (B.O. 19-277) for the operation of the Peer Outreach Needle/Syringe Exchange Program in the amount of \$56,839, effective July 1, 2020.

Commissioner Starrett noted that operation funding for this year has come from Oregon's Coordinated Care Organization (CCO). Mr. Huffer clarified that the approved funds used for this project in FY 2019-20 were a one-time general discretionary transfer. Commissioner Kulla moved approval of item F11. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

12. **B.O. 20-199** - Consideration of approval of grant agreement #34211 between Yamhill County and Oregon Department of Transportation (ODOT)-Rail and Public Transit Division 5311 for COVID-19 related expenses as defined in the CARES Act in the amount of \$813,023, effective May 1, 2020 through June 30, 2021.

Mr. Huffer clarified that this agreement provides CARES Act funding exclusively for transit operation losses of revenue related to COVID-19 and not related to other CARES Act funding that the county has requested from the state. Commissioner Olson moved approval of item F12. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

13. **B.O. 20-200** - Consideration of approval of a quote for the purchase of one (1) Braun Ability Dodge Grand Caravan from the low bidder Creative Bus Sales in the amount of \$48,686.

Commissioner Olson moved approval of item F13. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

14. **B.O. 20-201** - Consideration of approval of the transfer of appropriation authority and funds in the 2019-20 budget, from 010-002-699.01 (Discretionary) to 010-039-695.99 (Non-Departmental), \$20,500 and to 010-039-695-16, \$9,500, for the total amount of \$30,000 to cover unfunded mandate litigation/appeal and unanticipated Medical Examiner expenses.

Mr. Huffer commented on the unanticipated costs due to sick leave litigation and an increase to medical examiner expenses; the latter driven by the contract renewal and increased activity costs. Commissioner Kulla moved approval of item F14. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

15. **B.O. 20-202** - Consideration of approval of a blanket refund order authorizing the tax collector to issue lawful refunds to taxpayers, effective July 1, 2020 through June 30, 2021.

Commissioner Olson moved approval of item F15. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

16. **B.O. 20-203** - Consideration of approval of proposed budget changes to the Approved 2020-21 Budget as presented by the budget officer.

Mr. Huffer reviewed the proposed budget changes to ensure that the county has sufficient appropriation for incomplete projects or revenues. Commissioner Kulla moved approval of item F16. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

17. **B.O. 20-204** - Consideration of the approval of Resolution 20-06-25-1 adopting the Yamhill County budget for fiscal year 2020-21.

Ken Huffer noted that the numbers in the Resolution were reflective of the changes discussed in item F16. Commissioner Starrett moved approval of item F17. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

18. **B.O. 20-205** - Consideration of extending the emergency declaration in Yamhill County as previously approved (B.O. 20-93).

Mr. Boenisch added that this has previously been extended and asked that this item be extended through July 31, 2020. Commissioner Kulla moved approval of item F18. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

19. **B.O. 20-206** - Consideration of approval to modify the current Temporary COVID-19 Telecommuting Policy to expire September 1, 2020 or upon termination of the state of emergency declared by the Governor of Oregon, whichever occurs first.

Mr. Huffer asked the Board to keep the telecommuting policy in place through August and clarified that the policy was not a mandate to telework but was put in place to help departments facilitate telework requests. Commissioner Olson moved approval of item F19. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

G. PUBLIC HEARINGS: None.

H. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:12 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair CASEY KULLA

Commissioner MARY STARRETT

Commissioner RICHARD L. "RICK" OLSON