

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined formal/informal session on July 2, 2020, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Casey Kulla, Mary Starrett and Richard L. “Rick” Olson being present.

Also present were Justin Hogue, Business Services Director; Christian Boenisch, County Counsel; Mike Barnhart, Finance Director; and Keri Hinton, BOC staff.

Welcome! Due to COVID-19 and social distancing requirement, attending the meeting is discouraged. The public can view the meeting via YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.

A. CALL TO ORDER

Commissioner Kulla called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. PUBLIC COMMENT: *Due to COVID-19 and social distancing requirements, we encourage anyone wishing to submit general public comment or comments on agenda items to do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

There were no general public comments received.

D. CONSENT AGENDA: None.

E. OLD BUSINESS: None.

F. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 20-207** - Consideration of approval of an agreement between the Yamhill County Sheriff’s Office and the City of Sheridan for police services in the amount of \$448,848.63, effective July 1, 2020 through June 30, 2021.

Commissioner Olson moved approval of item F1. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

2. **B.O. 20-208** - Consideration of approval of Amendment #1 to intergovernmental agreement #5865 between Yamhill County and the Oregon Department of Corrections (ODOC) (B.O. 19-402) to amend due to loss of funding source from the Inmate Welfare Fund (IWF).

Commissioner Olson moved approval of item F2. Commissioner Starrett noted that Community Corrections will have to absorb the additional costs as a result of the funding source loss. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

3. **B.O. 20-209** - Consideration of approval of Amendment #2 to the lease agreement between Yamhill County and Troy and Dana Haworth (B.O. 15-196) to increase rent to the amount of \$5,968 per month, retroactive to July 1, 2020 and increase rent to \$6,280, effective July 1, 2022 and increase by 2.5% thereafter.

Commissioner Starrett moved approval of item F3. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

4. **B.O. 20-210** - Consideration of approval of Amendment #5 to the agreement between Yamhill County Health and Human Services and Yamhill Valley Treatment dba Provoking Hope (B.O. 17-249) for Community Mental Health, Addiction Treatment, Recovery and Prevention and Problem Gambling Services in the amount of \$873,569.40, retroactive to July 1, 2020.

Commissioner Starrett moved approval of item F4. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

5. **B.O. 20-211** - Consideration of approval of Amendment #2 to the agreement between Yamhill County and Shirley Roffe, M.D. (B.O. 19-281) to provide up to (10) hours of complex consultation psychiatric services per month at the rate of \$175 per hour, effective, July 9, 2020.

Commissioner Starrett moved approval of item F5. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

6. **B.O. 20-212** - Consideration of approval of Amendment #6 to the agreement between Yamhill County Health and Human Services and George Fox University (GFU) (B.O. 13-108) to reduce the monthly payment amount to \$13,460.66 for psychiatric crisis screening services after hours, retroactive to May 15, 2020.

Commissioner Kulla moved approval of item F6. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

7. **B.O. 20-213** - Consideration of approval of an agreement between Yamhill County Health & Human Services and the Sheridan School district to provide behavioral health counseling for the 2020-21 school year, not to exceed \$81,523.71, effective September 2020 through May 2021.

Commissioner Starrett moved approval of item F7. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

8. **B.O. 20-214** - Consideration of approval of authorizing a notice of intent to award a contract to BerryDunn for the Enterprise Resource Planning (ERP) Software Consultant project in the amount of \$542,754.

Commissioner Olson moved approval of item F8. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

9. **B.O. 20-215** - Consideration of approval of an ad in the “Made in the Yamhill Valley 2020” publication.

Commissioner Starrett stated she would prefer the county not contribute to the ad during the current fiscal downturn and suggested that SEDCOR contribute, utilizing the funds they have received through their contract with the county if they wish to. After discussion, the consensus of the Board was to gather additional information regarding distribution and if SEDCOR was able to contribute. Commissioner Olson moved approval of an ad in the 2020 publication noting that Commissioner Kulla will follow up on the related questions. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

10. Consideration of approval of changes to the Planning Commission:

a. **B.O. 20-216** - Reappointment of Marla Robison for a 4-year term to expire July 1, 2024

b. Discussion of vacancy created by Joe Strunk. *[No action taken.]*
Commissioner Starrett moved approval of item F10a. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

11. **B.O. 20-217** - Consideration of approval to authorize a letter of engagement between Yamhill County and Boldt Carlisle + Smith, LLC, for audit services for the 2019-20 fiscal year.

Commissioner Olson moved approval of item F11. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

12. **B.O. 20-218** - Consideration of approval of a contract between Yamhill County and Boldt Carlisle & Smith, provider, for audit services for the fiscal year 2019-20 in the amount of \$65,250, services to begin September 28, 2020, with reports issued no later than 60 days of completion of audit procedures.

Commissioner Kulla moved approval of item F12. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

13. **B.O. 20-219** - Consideration of approval of Amendment #3 to extend an agreement between Yamhill County and BCB, LLC. (B.O. 15-211) for professional transit management consulting services in the amount of \$8,873 per month, effective July 1, 2020 through June 30, 2021, with up to two (2) additional one -year extensions.

Commissioner Olson noted that he would prefer to see this position eventually be brought “in house” and expressed his appreciation for Ms. Thompson’s efforts on behalf of serving the Transit District. Commissioner Olson moved approval of item F13. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

14. **B.O. 20-220** - Consideration of submitting a letter of support for the Online NW Broadband Internet Grant.

Commissioner Kulla moved approval of item F14. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

15. Consideration of ratifying the Temporary Novel Coronavirus/COVID-19 Face Coverings in County Buildings Policy, retroactive to July 1, 2020.

Justin Hogue reviewed the proposed county face covering policy coinciding with Governor Brown's statewide face covering mandate that went into effect on July 1, 2020. Commissioner Starrett acknowledged the population of citizens that are unable to wear masks for medical/psychological reasons; there was discussion regarding the new county employee policy enforcements and the exemptions/accommodations available to staff which protect them from complying with the Governor's mandate and the proposed county policy. Christian Boenisch clarified that generally administrative policy addresses both employee and client/public protections as well as employee disciplinary enforcement. Commissioner Kulla moved approval of F15. The motion failed, Commissioner Kulla voting aye, Commissioners Starrett and Olson voting nay. Commissioner Olson suggested that department managers refer questions to the county administrator for state policy interpretation.

G. PUBLIC HEARINGS: None

H. CALENDAR SESSION: This time is reserved for the review of the commissioner's joint schedule (if needed).

The Commissioners reviewed the joint schedules for July 9 through September 10, 2020.

I. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 12:18 p.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair

CASEY KULLA

Commissioner

MARY STARRETT

Commissioner

RICHARD L. "RICK" OLSON