

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on October 8, 2020, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Casey Kulla, Mary Starrett and Richard L. “Rick” Olson being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Todd Sadlo, Senior Assistant County Counsel and Keri Hinton, Executive Office Assistant.

Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.

A. CALL TO ORDER: Commissioner Kulla called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioners reviewed the joint schedule for October 8 - 16, 2020.
No other county business was discussed.

D. PUBLIC COMMENT: *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

No general public comments were received.

E. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

F. DEPARTMENT UPDATES:

- a. Clerk's Office – Brian Van Bergen
Mr. Van Bergen was unavailable to attend and will be rescheduled for a later date.

G. CONSENT AGENDA: None.

H. OLD BUSINESS:

1. Consideration of the adoption of written findings and conditions of Docket #Z-02-20/SU-02-20/SDR-16-20: A request by Integrated Beverage Group, LLC, for a limited use overlay zone amendment, similar use determination and site design review. The applicant is seeking to co-locate a distillery and related spirit tastings within the existing winery facilities. Applicant/Owner: Integrated Beverage Group, LLC. Todd Sadlo asked that this be continued since the findings from the applicant's attorney are not ready. *[Continued to October 15, 2020. No action taken.]*

2. **B.O. 20-351** - Consideration of the adoption of written findings and conditions of Docket #C-22-19/SDR-35-19: Conditional use permit request and site design review to operate a flour processing facility, on-site bakery as a commercial activity in conjunction with farm use from within an existing, to be remodeled, agricultural building (granary). Applicant: Bram Yoffie; Appellants: Anthony Boutard. *[Continued from September 24, 2020].*

Commissioner Kulla moved approval of item H2. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 20-352** - Consideration of approval of Amendment #2 to Agreement #18-258 between Yamhill County and Oregon Military Department of Office of Emergency Management (OEM) (B.O 18-394) for Yamhill County Emergency Operations Center Enhancement, extending the agreement to December 31, 2020.

Commissioner Starrett moved approval of item I1. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

2. **B.O. 20-353** - Consideration of approval of Amendment #14 to Agreement #159833 between Yamhill County Health and Human Services and the Oregon Health Authority (B.O. 19-222) moving \$508,763.17 unspent funds from FY 2019-20 to the current fiscal year; adding \$23,302 CARES Act supplemental flu funding (permission to apply B.O. 20-336); and adds \$536,072.60 for case investigation, effective July 1, 2020 through June 20, 2021.

Commissioner Starrett moved approval of item I2. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

3. **B.O. 20-354** - Consideration of approval of Amendment #11 to Agreement #159184 between Yamhill County Health and Human Services and the Oregon Health Authority (B.O. 19-228) for additional funding in the amount of \$42,921.68 for the financing of community

health, addiction treatment, recover and prevention, and problem gambling services, retroactive to July 1, 2019 through December 31, 2020.

Commissioner Kulla moved approval of item I3. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

4. **B.O. 20-355** - Consideration of approval of the following persons to the member pools for the 2020-21 Board of Property Tax Appeals (BoPTA) with terms ending June 30, 2021:

a. County Governing Body Pool: Jessica Payne, non-officeholder (Chair)
Matt Smith, non-officeholder
Benjamin Mansheim, non-officeholder

b. Non-office Holder Pool: Jessica Payne, non-officeholder
Matt Smith, non-officeholder
Benjamin Mansheim, non-officeholder

Commissioner Olson moved approval of item I4. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

5. **B.O. 20-356** - Consideration of submitting a letter to Oregon Dept. of Transportation (ODOT) in opposition to the designation of Westside Road as a truck route.

Commissioner Kulla moved approval of item I5. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

6. **B.O. 20-357** - Consideration of approval of the Project Oasis request to support affordable childcare and a community access facility in the amount of \$400,000.

Ken Huffer stated that this would qualify as a grant program in direct response to COVID-19 and should be reimbursable to the county through coronavirus relief funds. Tim Murphy, Dental Components International (DCI) Vice President of Operations, stated the program model goal was to provide subsidized childcare for regional workforce families regardless of income levels who are being affected by COVID-19. Many of these families have been unable to work due to lack of childcare. Abisha Stone, SEDCOR, stated regional childcare providers have offered proposals to the cities of Newberg and McMinnville for consideration of decreasing barriers to open childcare facilities. She addressed the regulation hurdles faced by organizations wanting to provide childcare facilities including system development charges (SDC).

Commissioner Kulla moved approval of item I6. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

J. PUBLIC HEARINGS: None.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:08 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair

CASEY KULLA

Commissioner

MARY STARRETT

Commissioner

RICHARD L. "RICK" OLSON