

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in informal/formal session on January 2, 2020, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett, and Casey Kulla being present. Commissioner Richard L. “Rick” Olson was present via conference phone as allowed under Ordinance 900, Section 3.09B.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Nohely Barajas-Montalvo, Legal Assistant; Mark Lago, Public Works Director; Nicole Montesano, News-Register and others as listed on the sign-in sheet.

*Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any agenda item please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak.*

**A. CALL TO ORDER**

Commissioner Starrett called the meeting to order at 10:00 a.m.

**B. FLAG SALUTE**

**C. PUBLIC COMMENT:** This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

There was no public comment.

**D. CONSENT AGENDA:** None.

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**E. OLD BUSINESS:** None.

**F. OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 20-01** - Consideration of the Board of Commissioners’ election of officers.

Commissioners Starrett and Kulla started the discussion with Commissioner Kulla proposing that he appoint himself as Chair. Commissioner Starrett suggested that Commissioner

Olson retain the Chair position and to retain the continuity of liaison roles, especially for departments currently going through significant transition.

Commissioner Starrett called for a recess at 10:06 a.m. for audio adjustments. The meeting resumed at 10:08 a.m. Commissioner Kulla moved to approve Commissioner Olson's participation via conference phone and to vote telephonically. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

There was discussion regarding Commissioner Kulla's attendance record at Association of Counties (AOC) meetings and other significant meetings which the Chair is expected to attend that provide vital foundational education for the Chair position.

Commissioner Olson moved to appoint Commissioner Kulla as Chair and Commissioner Starrett as Vice-Chair. The motion passed, Commissioners Olson and Kulla voting aye, Commissioner Starrett voting nay.

2. Discussion of the 2020 Yamhill County Board of Commissioners Areas of Liaison and Responsibilities.

Commissioner Kulla proposed to draft a liaison list for the Board to review. Mr. Huffer recommended a work session for further discussion. The consensus of the Board was to schedule a work session for January 7, 2020 for further discussion and review.

3. **B.O. 20-02** - Consideration of approval of Amendment #5 to agreement #159184 between Yamhill County Health and Human Services and the Oregon Health Authority (B.O. 19-228) to support Community Mental Health, Addiction treatment, Recovery & Prevention and Problem Gambling Services in the amount of \$18,944.94, retroactive to January 1, 2020 through December 31, 2020.

Commissioner Starrett moved approval of item F3. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

4. **B.O. 20-03** - Consideration of approval of Amendment #4 to the agreement between the Yamhill County Sheriff's Office and Global Tel Link (GTL) Corporation (B.O. 16-345) to update rates for inmate telephone services, retroactive to June 1, 2019 through May 31, 2024.

Commissioner Olson moved approval item F4. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

5. **B.O. 20-04** - Consideration of approval to authorize position authority for the Department of Community Justice Probation Division to add a 1.0 FTE Probation Officer Aide.

Commissioner Olson moved approval of item F5. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

6. **B.O. 20-05** - Consideration of approval to authorize position authority for Public Works to add a 1.0 FTE Engineer Project Manager.

Mark Lago explained that the position authority request is in preparation of the pending retirement of the county engineer and that this position is not currently in the 2019-20 budget and requires Board approval.

Commissioner Olson moved approval of item F6. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

7. Discussion to consider Yamhill County opting back into Oregon Department of Fish and Wildlife's Wildlife Habitat Special Assessment.

Commissioner Kulla explained this is a conservation program which defers property taxes for properties that have significant wildlife habitat(s) that would be better used as a wildlife habitat rather than farming or timber use. The consensus of the Board was to schedule a work session for January 21, 2020 for further discussion.

**G. PUBLIC HEARINGS:** None.

**H. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:14 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair CASEY KULLA

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Commissioner MARY STARRETT

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Commissioner RICHARD L. "RICK" OLSON