

**INFORMAL WORK SESSION MINUTES**  
**February 18, 2020 1:30 p.m.**

**Room 32, Courthouse**  
**535 NE Fifth St.**

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Present: Commissioners Casey Kulla, Mary Starrett and Richard L. “Rick” Olson

Staff: Ken Huffer, Nohely Barajas-Montalvo, Jarod Logsdon, Emily Williams, Sheriff Tim Svenson, Brian Young and Keri Hinton

Guests: Nicole Montesano, News Register and others as listed on the sign-in sheet

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**A. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioners reviewed joint schedules for February 19 through February 29, 2020. No other county business was discussed.

**B. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session: None.

**C. INFORMAL SESSION:** This time is reserved for briefings, receipt of reports, consultation among commissioners and staff, reports from commissioners on recent actions in the areas of their responsibilities, and other personnel and administrative decisions as appropriate.

1. Department Updates:

a. Annual RIAC report – Adam Zabinski/Gordon Cook

Mr. Cook and Mr. Zabinski presented the Annual RIAC Report for 2019. Mr. Zabinski discussed the installation of roadside informational kiosks which condenses local tourist details and reduces the number of road signs. Mr. Cook addressed roadside maintenance projects. There was discussion regarding the committee’s response time to public comments and its effectiveness resolving road issues.

b. Parks Dept. – Jarod Logsdon

Mr. Logsdon addressed an updated master plan and Parks logo. He said the Parks Department has been approached by several bicycling clubs to host events in the county. He discussed better park security with cameras. Mr. Logsdon addressed park improvements at Deer Creek Park and Lafayette Locks.

c. Sheriff's Office – Sheriff Tim Svenson/Emergency Management – Brian Young  
Mr. Young stated the Emergency Management move to the Public Works building is going smoothly. He stated the hazard mitigation report is almost completed and reviewed the Umatilla County flooding situation and reviewed the resource organizations participating in emergency operations.

Sheriff Svenson discussed the clerical services contract with Homeward Bound Pets. He anticipates the transition period will take place over the course of a year. He also discussed the radio system contract saying he hopes to bring it back to the Board for consideration in the near future.

2. Thursday Formal Session Agenda Review

a. Consent Agenda Review (keep or move to non-consent)

There were no consent agenda items to discuss.

b. Non-consent Agenda Review (add to consent or leave off)

The consensus of the Board was to move items F1 through F9 to Thursday's consent agenda. Item E1 and F10 will remain in non-consent.

3. Executive Session - None

4. Commissioner Updates/Announcements/Discussion:

5. Adjourn

Following commissioner updates the meeting adjourned at 3:02 p.m.

Carolina Rook  
Secretary