

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on February 20, 2020, at 10:02 a.m. in Room 32 of the courthouse, Commissioners Casey Kulla, Mary Starrett and Richard L. “Rick” Olson being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Ken Friday, Planning Director; Starla Pointer, News-Register; and others as listed on the sign-in sheet.

*Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any agenda item please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak.*

**A. CALL TO ORDER**

Commissioner Kulla called the meeting to order at 10:02 a.m.

**B. FLAG SALUTE**

**C. PUBLIC COMMENT:** This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

**D. CONSENT AGENDA:** Commissioner Starrett moved approval of items D1 through D9. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

Contracts & Grants

1. **B.O. 20-53** - Approval of an agreement between Yamhill County and the Criminal Justice Commission (CJC) for the funding of the Yamhill County Juvenile Drug Court, not-to-exceed amount of \$24,471.60, retroactive to January 1, 2020 through June 30, 2021.

2. **B.O. 20-54** - Approval of an agreement between Yamhill County and the Criminal Justice Commission (CJC) for the funding of the Yamhill County Mental Health Court for court coordinated services, not-to-exceed amount of \$30,707.40, retroactive to January 1, 2020 through June 30, 2021.

3. **B.O. 20-55** - Approval of authorizing a notice of intent to award a contract to Sully Construction for the office remodel at Kirby Street in the amount of \$79,894.35.
4. **B.O. 20-56** - Approval of an agreement between Yamhill County and Helion Software, Inc. for the purchase and use of the Helion Animal Control licensing module, in the amount of \$9,500, effective April 1, 2020.
5. **B.O. 20-57** - Approval of a contract between Yamhill County and Helion Software, Inc. for the installation, configuration and training related to the Helion Animal Control licensing module, to include the data conversion of the existing Dog Control data, not-to-exceed amount of \$7,500, effective February 24, 2020.
6. **B.O. 20-58** - Approval of a contract between Yamhill County and Helion Software, Inc. for client software support services for the Helion Animal Control licensing module, in the amount of \$4,000 per year, effective April 1, 2020 – March 31, 2021, with two optional one-year renewal periods.

Budget

7. **B.O. 20-59** - Approval of the transfer of appropriation authority and funds from 010-002 (Discretionary) to 010-039 (Non-departmental) in the amount of \$55,000 for higher than anticipated expenses for the Medical Examiner and AOC Dues.
8. **B.O. 20-60** - Approval of an interfund loan to transfer appropriations and funds from 045-029 (Motor Vehicle) and 017-028 (Solid Waste) to 040-041 (Jail Capital) in the amount of \$500,000 for the Jail Security Camera Project. Fund 040-041 will repay borrowed funds over a 10-year period.

Fees

9. **B.O. 20-61** - Approval of the 2020 AOC membership dues and opting-in to all voluntary dues.

**E. OLD BUSINESS:**

1. **B.O. 20-62** - Docket #C-14-19/SDR-23-19: An appeal of the Planning Commission's approval of a conditional use and site design review request for a winery and tasting room. Applicants: Gregory and Elizabeth Colwell; Appellants: Saj and Pauline Jivanjee, Tax Lot: 3215-1901, 13500 NE Ellenease Ave., Newberg. *[Adoption of written findings and conditions only. The motion to uphold the Planning Commission's approval of the application with conditions was passed unanimously on January 16, 2020].*

Commissioner Olson moved approval of item E1. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

**F. OTHER BUSINESS (Add-ons and non-consent items):**

1. **B.O. 20-63** - Consideration of submitting a letter in opposition to Senate Bill 1530.

James Goings, Ron Gipson, Linda Gipson, Tom Hammer, Kath Blankenbiller, Lindsay Berschauer, Chris Chenowith, Rose Stephens and Brittany Ruiz all provided public comment in opposition of the Cap-and-Trade SB 1530. testimony in opposition of SB 1530.

Commissioner Starrett asked that the letter be amended to include all Cap and Trade bills and asked Commissioner Kulla to reconsider his position.

Commissioner Kulla said the emergency clause should be removed from the SB 1530 to allow state residents to weigh in. Commissioner Starrett moved approval of item F1 amended to include all Cap and Trade bills. The motion passed, Commissioners Starrett and Olson voting aye, Commissioner Kulla voting nay.

2. **B.O. 20-64** - Letter of support for HB 4014-A6.  
Ken Friday requested the Board approve a letter of support for HB 4014-A6.

Mr. Friday asked the Board for consideration to approve a letter of support to permit ADU's in rural residential zones to supplement the statewide affordable housing shortage. Commissioner Starrett moved approval of item F2. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

**G. PUBLIC HEARINGS:** None.

**H. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).
2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:09 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

---

Chair

CASEY KULLA

---

Commissioner

MARY STARRETT

---

Commissioner

RICHARD L. "RICK" OLSON