

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on June 3, 2021, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Mary Starrett, Lindsay Berschauer and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Lindsey Manfrin, HHS Director; and Jason Foose, Surveyor.

Guests via Zoom: Sheila Barnes; Philip Higgins; Seth Renne; Marvin Bernards; Beth Rankin; Carol Christ; Andrea McEvoy; Madeline Bishop; Neyssa Hayes; and Erin Gardner.

Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.

A. CALL TO ORDER: Commissioner Starrett called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioner’s joint schedule (if needed).

The commissioner’s reviewed the joint schedule with no changes added. No other county business was discussed.

D. PUBLIC COMMENT: *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Public comments received via e-mail regarding vaccination parental consent, Governor restrictions, and vaccine passports were acknowledged and entered into the record.

E. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session –
 - a. Review/discussion of American Rescue Plan areas of priority. *[Continued from May 27, 2021].*

The Board discussed percentage distribution recommendations for each project category. Discussion focused on childcare funding and rural broadband infrastructure. The consensus of the Board was to direct Mr. Huffer to adjust the funding category percentages according to the recommendations made by the Board for further review and to continue further discussion of next steps for the economic impact category next week.

- b. End of work session.

F. DEPARTMENT UPDATES: None.

G. CONSENT AGENDA: Commissioner Kulla moved approval of the consent agenda. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

Minutes

1. **B.O. 21-212** - April 1, 2021, Formal/Informal Session;
B.O. 21-213 - April 8, 2021, Formal/Informal Session;
B.O. 21-214 - April 15, 2021, Formal/Informal Session;
B.O. 21-215 - April 22, 2021, Formal/Informal Session; and
B.O. 21-216 - April 29, 2021, Formal/Informal Session

Contracts & Grants

2. **B.O. 21-217** - Approval of Amendment #1 to Agreement #161211 between Yamhill County and the Oregon Department of Human Services (B.O. 19-405) for the Ticket to Work and Self-Sufficiency Program, extending the expiration date to June 30, 2023 and changing DHS references to ODHS.
3. **B.O. 21-218** - Approval of Amendment #1 to an agreement between Yamhill County and Wellpath, LLC. (f.k.a. Correct Care Solutions, LLC.) (B.O. 18-16) for inmate healthcare services in the jail and juvenile detention facility, amending service language and adding funding in the amount of \$4,150,790.64 retroactive to February 1, 2021 through January 31, 2024.
4. **B.O. 21-219** - Approval of Amendment #4 to State Homeland Security Grant #18-258 between Yamhill County and the Oregon Military Department Office of Emergency Management (B.O. 18-394) for reallocation of grant funding for the renovation and upgrade of the Yamhill County Emergency Operations Center.

H. OLD BUSINESS:

1. Consideration of an ad in the “Made in Yamhill County” publication. *[Continued from May 27, 2021].*

The Board discussed alternative options such as digital marketing publications to increase exposure of county businesses. Different marketing strategies to promote more industry

diversity will be discussed with SEDCOR to further explore outreach options. After discussion, Commissioner Berschauer moved to deny item H1. The motion passed unanimously to not pursue an ad.

2. **B.O. 21-220** - Consideration of approval and authorize the County Administrator to sign Grant Agreement #2636 between Yamhill County and the State of Oregon, Department of Administrative Services for the disbursement of Coronavirus Relief, and Economic Security Act (CARES Act) funds in the not-to-exceed amount of \$645,860.64, retroactive to March 1, 2020 through December 31, 2021. *[Continued from May 27, 2021].*

Lindsey Manfrin stated the purpose of funding was to support community-based organization partners which support culturally and equitable outreach for COVID-19 vaccinations. After discussion, Commissioner Starrett moved approval of item H2. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

3. Discussion of parental/guardian notification for minors under the age of 18 at any county sponsored and co-sponsored COVID-19 vaccine event.

Ms. Manfrin addressed a proposed notification form providing communication to parents/guardians upon a minor, under age 18, receiving the COVID-19 vaccination. After discussion, the consensus of the Board was to direct Ms. Manfrin to proceed as recommended. There was no action taken.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 21-221** - Consideration of approval of an agreement between Yamhill County and Capitol Asset & Pavement Services, Inc. (CAPS) for digital imaging of Yamhill County roads in the amount of \$35,500 effective July 1, 2021 through October 31, 2021.

Commissioner Kulla moved approval of item I1. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

2. **B.O. 21-222** - Consideration of approval of an agreement between Yamhill County and Sierra Santa Fe Corporation for the 2021 Chip Seal Project in the amount of \$549,548 effective upon approval through September 25, 2021.

Commissioner Kulla moved approval of item I2. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

3. **B.O. 20-223** - Consideration of approval of an amendment to the maser subscription agreement between Yamhill County Health and Human Services and Relias Learning (B.O. 17-288) for an additional annual increase in the amount of \$1,423 effective August 1, 2021.

Commissioner Starrett moved approval of item I3. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

4. **B.O. 20-224** - Consideration of approval to authorize the Health and Human Services Director or designee on behalf of Yamhill County Health and Human Services to submit an application for funding from the Healthcare Preparedness Program Region 2 Healthcare Coalition in the amount of \$9,004.93.

Commissioner Starrett moved approval of item I4. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

5. **B.O. 21-225** - Consideration of approval of a Real Estate Sale Agreement and authorization to close between Yamhill County and Newberg Development Ventures, LLC. for the real property located at 2318 E. Portland, Road, Newberg, OR 97132, purchase price in the amount of \$1,670,000, plus escrow fee and closing costs.

Commissioner Starrett moved approval of item I5. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

6. **B.O. 21-226** - Consideration of approval for Yamhill County to act as the fiscal agent, on behalf of Providence Health & Services, to submit an application for the Business Oregon Infrastructure Finance Authority (IFA) Community Development Block Grant (CDBG) in the amount of \$250,000 for temporary housing projects.

Commissioner Starrett moved approval of item I6. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

7. **B.O. 21-227** - Consideration of the appointment of Paulette Alexandria to the Planning Commission for a four-year term to expire on July 1, 2025.

The Board reviewed member recommendations provided by the Planning Director. After discussion, Commissioner Kulla moved approval to appoint Paulette Alexandria to the Planning Commission. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

8. **B.O. 21-228** - Consideration of adopting Resolution 21-05-27-2 (B.O. 21-210) in the matter of supporting the civil rights of Yamhill County residents and employees against discrimination in places of employment, public accommodations on the basis of immunization status. Reconsideration request made by Commissioner Kulla per Ordinance 900, Section 5.02

Commissioner Kulla moved to reconsider approval of Resolution 21-05-27-2 stating it did not serve the community. After discussion, Commissioner Kulla moved to reconsider approval of Resolution 21-05-27-2 (B.O. 21-210). The motion passed, Commissioners Starrett, Berschauer voting aye, Commissioner Kulla voting nay.

9. **B.O. 21-229** Consideration of a letter to Governor Brown (B.O. 21-211) opposing OHA and Oregon OSHA health mandates for private businesses and churches to verify vaccination status for customers. Reconsideration request made by Commissioner Kulla per Ordinance 900, Section 5.02.

Commissioner Kulla moved to reconsider approval of a letter to Governor Brown (B.O. 21-211). The motion passed, Commissioners Starrett and Berschauer voting aye, Commissioner Kulla voting nay.

10. **B.O. 21-230** - Consideration of adopting Resolution 21-05-27-1 (B.O. 21-202) opposing COVID-19 vaccine passports. Reconsideration request made by Commissioner Kulla per Ordinance 900, Section 5.02.

Commissioner Kulla moved to reconsider approval of Resolution 21-05-27-1 (B.O. 21-202). The motion passed, Commissioners Starrett and Berschauer voting aye, Commissioner Kulla voting nay.

The meeting was recessed at 12:42 p.m. and reconvened at 12:50 p.m.

J. PUBLIC HEARINGS: None.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 12:59 p.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY STARRETT

Commissioner LINDSAY BERSCHAUER

Commissioner CASEY KULLA