

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on August 19, 2021, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Mary Starrett, Lindsay Berschauer and Casey Kulla being present.

Also present were Justin Hogue, Business Services Director; Christian Boenisch, County Counsel; Nohely Barajas-Montalvo, County Counsel Legal Assistant; Brian Young, Emergency Management; Lindsay Manfrin, HHS Director; Carrie Martin, Grants & Special Projects Manager; Jason Foose, County Surveyor; and Keri Hinton, BOC Staff (via Zoom).

Guests via Zoom: Sheila Barnes; Marvin Bernards; Aleena Stephens; Erin Chen; Pamela Stevens; Rodrigo Lagunas; John Sandberg; Angie; C Shaw; L Baker; Maryl Kunkel; Kellie Peterson; Madeline Bishop; Jeff D; Annie Berger; and Chuck.

*Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.*

**A. CALL TO ORDER:** Commissioner Starrett called the meeting to order at 10:01 a.m.

**B. FLAG SALUTE**

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

There were no new items added to the calendar. No other county business was discussed.

**D. PUBLIC COMMENT:** *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us) or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Public comments were received via e-mail regarding mask mandates, calls for the resignation of Commissioner Berschauer, and item H1.

**E. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

**F. DEPARTMENT UPDATES:** None.

**G. CONSENT AGENDA:** Commissioner Kulla moved approval of the consent agenda. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

Minutes

1. a. **B.O. 21-341** - July 1, 2021, Formal/Informal Session;
- b. **B.O. 21-342** - July 8, 2021, Formal/Informal Session;
- c. **B.O. 21-343** - July 15, 2021, Formal/Informal Session;
- d. **B.O. 21-344** - July 22, 2021, Formal/Informal Session; and
- e. **B.O. 21-345** - July 29, 2021, Formal/Informal Session.

Contracts & Grants

2. **B.O. 21-346** - Approval of the Service Element Prior Authorization (SEPA) Unit #44234514 under Agreement #157846 between Yamhill County Health and Human Services and the Oregon Department of Human Services for the financing of Community Developmental Disabilities Services in the amount of \$25,000, retroactive to July 1, 2021 through June 30, 2023.
3. **B.O. 21-347** - Approval of purchasing SQL Server, Windows DataCenter and Windows Enterprise SA licenses in the amount of \$47,897.22 for the 2021-22 fiscal year.
4. **B.O. 21-348** - Approval of an agreement between Yamhill County Health & Human Services and the Sheridan School district to provide behavioral health counseling for the 2021-22 school year, not-to-exceed amount of \$85,599.90, effective September 2021 through May 2022.
5. **B.O. 21-349** - Approval of Amendment #1 to Intergovernmental Agreement #8276 between Yamhill County and Oregon Parks and Recreation Department (OPRD) (B.O. 18-349) for the Willamette Mission Management Unit, retroactive to July 1, 2021 through June 30, 2025.
6. **B.O. 21-350** - Approval of authorizing the Department of Community Justice to submit Yamhill County's Phase II 2021-23 Criminal Justice Commission JRI Formula and Supplemental grant application.

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**H. OLD BUSINESS:**

1. **B.O. 21-351** - Consideration of approval to submit the COVID-19 Vaccine Equity Plan to the Oregon Health Authority. *[Continued from July 8, 2021].*

Lindsey Manfrin addressed upcoming projected expenses that would utilize existing allocated equity plan funding. She added that upon approval of booster vaccines, higher risk

groups will be prioritized and urged the Board to consider approval of receiving the second round of funding to support continued vaccine outreach thereby freeing up budget funds for other public health needs or testing response. After discussion, Commissioner Berschauer moved approval of item H1. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

**I. OTHER BUSINESS (Add-ons and non-consent items):**

1. **B.O. 21-352** - Consideration of approval of Resolution 21-8-19-1 supporting local oversight of COVID-19 response and opposing Governor Brown's mask mandate for children attending school.

Commissioner Berschauer stated that individual school districts should be allowed to implement mask mandates at their discretion. After discussion, Commissioner Berschauer moved approval of item I1 and read the Resolution into the record. The motion passed, Commissioners Starrett and Berschauer voting aye, Commissioner Kulla voting nay.

2. **B.O. 21-353** - Consideration of approval of Resolution 21-8-19-2 supporting the protection of constitutional rights during emergencies.

Commissioner Starrett addressed the proposed Resolution opposing Governor mandated emergency directives that infringe on constitutional rights. After discussion, Commissioner Starrett moved approval of item I2 and read the Resolution into the record. The motion passed, Commissioners Starrett and Berschauer voting aye, Commissioner Kulla voting nay.

3. **B.O. 21-354** - Consideration of approval of Resolution 21-8-19-3 declaring a local emergency for Yamhill County as a result of current and projected extreme drought conditions and to declare a state of emergency for Yamhill County, Oregon.

Brian Young stated the City of Yamhill was experiencing decreased water flow in several city districts and addressed the city's mitigation efforts to reduce consumption. He asked the Board to consider a county wide emergency declaration to secure available resources through the state. After discussion, Commissioner Kulla moved approval of item I3. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

4. **B.O. 21-355** - Consideration of extending the COVID-19 Paid Administrative Leave Policy (B.O. 20-91) retroactive to August 15, 2021 through September 10, 2021.

Justin Hogue stated the proactive extension was in response to the recent COVID-19 surge and to encourage county staff to stay home in the event of exposure. Commissioner Berschauer moved approval of item I4. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

**J. PUBLIC HEARINGS: None.**

**K. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:40 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair MARY STARRETT

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Commissioner LINDSAY BERSCHAUER

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Commissioner CASEY KULLA