

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on October 7, 2021, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Mary Starrett, Lindsay Berschauer and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Colton Totland, Assistant County Counsel; Carrie Martin, Grants & Special Projects, Desiree Lundeen, Assistant Planner, and Keri Hinton, BOC Staff (via Zoom).

Guests via Zoom: Paul Daquilante, News Register; Rodrigo Lagunas; Shorty, and Sheila Barnes.

*Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.*

**A. CALL TO ORDER:** Commissioner Starrett called the meeting to order at 10:08 a.m. The start of the meeting was delayed due to technical difficulties.

**B. FLAG SALUTE**

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioner’s reviewed the joint schedule for the week of October 11 – October 17, 2021. No other county business was discussed.

**D. PUBLIC COMMENT:** *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Public comments received via e-mail regarding the Yamhelas Westsider Trail.

**E. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

**F. DEPARTMENT UPDATES:** None.

**G. CONSENT AGENDA:**

Commissioner Kulla moved approval of the consent agenda. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

Contracts & Grants

1. **B.O. 21-403** - Approval of an agreement between Yamhill County and the Criminal Justice Commission to support the Adult Recovery Court in the amount of \$12,160 retroactive to July 1, 2021 through June 30, 2023.

2. **B.O. 21-404** - Approval of an agreement between Yamhill County and the Criminal Justice Commission to support Court Coordinated Services in the amount of \$11,080 retroactive to July 1, 2021 through June 30, 2023.

3. **B.O. 21-405** - Approval of an agreement between Yamhill County and the Criminal Justice Commission to support Juvenile Drug Court in the amount of \$46,847 retroactive to July 1, 2021 through June 30, 2023.

4. **B.O. 21-406** - Approval of Amendment #2 to an agreement between Yamhill County and the Oregon Health Authority (OHA) for the financing of Public Health Services (B.O. 21-248) adding funding in the amount of \$11,958 retroactive to September 1, 2021.

Committees

5. **B.O. 21-407** - Approval of the following reappointments to the Road Improvement Advisory Committee (RIAC) Committee each for a three-year term:

- a. Reappoint Gordon Cook, term to expire March 1, 2024
- b. Reappoint Michal Wert, term to expire March 1, 2024
- c. Reappoint Tony Roos, term to expire March 1, 2024
- d. Reappoint Adam Zabinski, effective May 15, 2024

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**H. OLD BUSINESS:**

1. Consideration of approval of the amendment to the 2021 Sheriff's Office fee schedule, retroactive to September 27, 2021. *[Continued from September 30, 2021].*

Mr. Huffer asked to remove item H1 from the agenda at the request of Sheriff Tim Svenson. There was no action taken.

**I. OTHER BUSINESS (Add-ons and non-consent items):**

1. **B.O. 21-408** - Consideration of the adoption of written findings and conditions in the matter of upholding the Planning Director's approval of Planning Docket #LOR-03-21: An appeal of the Planning Director's approval of a Principal Lot of Record Dwelling. Applicant:

Donn Williams; Tax Lot 3403-2800; Appellant: Gregory & Donna Russell. *[Continued from September 23, 2021].*

Commissioner Kulla moved approval of item I1. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

2. **B.O. 21-409** - Consideration of approval of Department of Public Safety Standards and Training (DPSST) Management and Executive Certification pay for current Yamhill County Department of Community Justice (YCDCJ) Adult Corrections Managers in the amounts of 7% for DPSST Managerial Certification and 10% for DPSST Executive Certification retroactive to July 1, 2021.

Commissioner Kulla moved approval of item I2. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

3. **B.O. 21-410** - Consideration of adopting a COVID-19 Vaccination Requirement for Health Care Workers and School Staff policy.

Commissioner Kulla moved approval of item I3. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

4. **B.O. 21-411** - Consideration of approval of extending the COVID-19 Paid Administrative Leave Policy (B.O. 20-91) effective October 11, 2021 through November 9, 2021.

Commissioner Kulla moved approval of item I4. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

#### **J. PUBLIC HEARINGS:**

1. Docket #PAZ-02-20: Consideration of approval of a Comprehensive Plan amendment from Agriculture/Forestry Large Holding to Commercial Forestry and zone change from Exclusive Farm Use (EF-20) to Forestry Large Holding (F-80). Applicant: Craig Fanshier/Fanshier Properties, LLC.; Tax Lot: 5611-500; Location: 15710 SW Gopher Valley Rd., Sheridan. *[Continued from July 1, 2021 at the point of the Applicant's case].*

Commissioner Starrett reconvened the public hearing at 10:18 a.m. Ms. Lundeen stated the applicant's attorney had requested that the hearing be set over to December and stated both the applicant and opponent were in agreement to this date extension. After discussion, Commissioner Kulla moved approval to continue the hearing to December 16, 2021 at the point of the Applicant's case. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye. *[The Board voted to continue the hearing from October 7, 2021 to December 16, 2021 at 10:00 a.m. in Room 32 of the Yamhill County courthouse (or in a virtual meeting via Zoom, as appropriate) at the point of the Applicant's case].*

The public hearing was recessed at 10:21 a.m.

**K. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).
  
2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)
  
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 10:22 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair MARY STARRETT

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Commissioner LINDSAY BERSCHAUER

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Commissioner CASEY KULLA