

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on November 4, 2021, at 10:00 a.m. in a meeting via Zoom, Commissioners Mary Starrett, Lindsay Berschauer and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Colton Totland, Assistant County Counsel; Carrie Martin, Grants and Special Projects; Cynthia Thompson, Transit Manager; Mark Lago, Public Works Director; and Jason Foose, County Surveyor.

Guests via Zoom: Craig Markham; Encompass Yamhill Valley; Nicole Montesano, News Register; and Sheila Barnes.

*Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.*

**NOTICE:** *Due to holidays, the Board of Commissioner’s Formal/Informal Session schedule has been changed for the month of November. There will be no sessions on November 11<sup>th</sup>, 18<sup>th</sup>, or 25<sup>th</sup>, 2021. Formal/Informal sessions will take place on November 4, 2021 at 10:00 a.m., November 9, 2021 at 2:00 p.m. and November 22, 2021 at 10:00 a.m. Regular session schedules will resume in December.*

**A. CALL TO ORDER:** Commissioner Starrett called the meeting to order at 10:12 a.m. The meeting was delayed due to technical difficulties.

**B. FLAG SALUTE**

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioner’s reviewed the joint schedule for the week of November 8 – November 14, 2021. No other county business was discussed.

**D. PUBLIC COMMENT:** *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

There were no public comments received via e-mail.

**E. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session –

a. Review/discussion of American Rescue Plan Act (ARPA) – Rural Broadband and RFI results.

Carrie Martin and Ken Huffer presented the responses for the Rural Broadband request for inquiry.

b. End of work session

The meeting was recessed at 10:56 a.m. and reconvened at 11:02 a.m.

**F. DEPARTMENT UPDATES:** None.

**G. CONSENT AGENDA:**

Commissioner Kulla moved approval of the consent agenda. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

1. **B.O. 21-445** - Approval of Amendment #1 to an agreement between Yamhill County Health and Human Services and the Newberg School District (B.O. 20-389) adding 1.0 FTE qualified behavioral health specialist in the not to exceed amount of \$90,876.73 and extending the agreement to November 1, 2021 through June 30, 2022.

2. **B.O. 21-446** - Approval of Amendment #7 to and agreement between Yamhill County Health and Human Services and Yamhill Valley Treatment dba Provoking Hope (B.O. 17-249) in the amount of \$122,462.40, retroactive to October 1, 2021.

3. **B.O. 21-447** - Approval of Agreement #172811 between Yamhill County Health and Human Services and the Oregon Health Authority to support partnerships among community-based organizations, counties, and Coordinated Care Organizations (CCO's) in the amount of \$50,000 effective upon approval through June 30, 2022.

4. **B.O. 21-448** - Approval of an agreement between Yamhill County and Integrity Builders, Inc. for the renovation of property located at 2318 Portland Road, Newberg in the amount of \$338,830, effective upon approval through March 31, 2022.

5. **B.O. 21-449** - Approval of Amendment #2 to grant agreement #34342 between Yamhill County Transit and the Oregon Department of Transportation /Rail and Public Transit Division 5339, retroactive to July 1, 2020 through June 30, 2022.
  6. **B.O. 21-450** - Approval of a purchase order between Yamhill County Transit and Complete Coachworks for the purchase of one (1) Category A Gillig transit bus in the amount of \$379,957.93.
  7. **B.O. 21-451** - Approval of a purchase order between Yamhill County Transit and Schetky Northwest for the purchase of four (4) Category C or D transit buses in the amount of \$188,918.23 each.
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**H. OLD BUSINESS:** None.

**I. OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 21-452** - Consideration of approval to authorize twenty-eight (28) hours of leave without pay for employee #4820, retroactive to October 18, 2021 with an anticipated end date of October 31, 2021; and twenty-four (24) hours of leave without pay effective November 1, 2021 with an anticipated end date of November 15, 2021.

Commissioner Kulla moved approval of item I1. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

2. **B.O. 21-453** - Consideration of approval to authorize the Health and Human Services Director or designee on behalf of Yamhill County Health and Human Services to submit a proposal for grant funding in the amount of \$160,000 from the State of Oregon to support the Veteran Behavioral Health Peer Support Specialist program.

Commissioner Kulla moved approval of item I2. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

3. **B.O. 21-454** - Consideration of approval of a personal services contract between Yamhill County and Eydie Aragon for court mediation services in the amount of \$85.00 per hour, not to exceed five (5) hours per original case filing, retroactive to October 7, 2021 through June 30, 2022.

Commissioner Starrett moved approval of item I3. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

4. **B.O. 21-455** - Consideration of declaring a parcel of real property and any improvements thereon, located at 282 NE 2<sup>nd</sup> Street, Willamina, Oregon, Tax Lot #R6701AC 07200 (the "Property"), as surplus and authorizing the sale and closing of the Property previously acquired by the county through property tax foreclosure to William Fletcher, a prior owner of record of the Property, for \$19,911.83, plus administrative costs related to Seller's maintenance of the property, taxes, closing costs and fees.

Christian Boenisch stated the amount would cover the taxes since the property went into foreclosure. Commissioner Starrett moved approval of item I4. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

**J. PUBLIC HEARINGS:** None.

**K. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:14 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair MARY STARRETT

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Commissioner LINDSAY BERSCHAUER

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Commissioner CASEY KULLA