

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on December 2, 2021, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Mary Starrett, Lindsay Berschauer and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Tim Svenson, Sheriff; Nohely Barajas-Montalvo, Legal Assistant; Patty Sauer, YCOM; and Jason Foose, County Surveyor.

Guests via Zoom: Nicole Montesano, News Register; Chad Lund, Communications Northwest; Scott Reilly, Communications Northwest; Abisha Stone, SEDCOR; Erik Andersson; SEDCOR; Sheila Barnes; dgilbert; and Rodrigo Lagunas.

*Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.*

**A. CALL TO ORDER:** Commissioner Starrett called the meeting to order at 10:04 a.m.

**B. FLAG SALUTE**

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioner’s reviewed the joint schedule for the week of December 6 – December 12, 2021. No other county business was discussed.

**D. PUBLIC COMMENT:** *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us) or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Public comments received via e-mail were regarding Marijuana Time, Place and Manner (TPM) Regulations.

**E. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session #1 –

a. Review/discussion of Radio System Review.

Sheriff Svenson, and Chad Lund and Scott Reilly of Communications Northwest presented an annual radio system assessment with system improvement recommendations. Sheriff Svenson stated he will provide a recommendation to the Board for further discussion. There was no action taken.

b. End of work session

The meeting was recessed at 11:25 a.m. and reconvened at 11:30 a.m.

2. Work Session #2 –

a. Review/discussion of Economic Development Services with SEDCOR

Abisha Stone and Erik Andersson presented SEDCOR's scope of work summary recapping services to the county between 2018 – 2021 and discussed the annual contract renewal. After discussion, the consensus of the Board was to direct staff to negotiate a six-month contract extension with SEDCOR. There was no action taken.

b. End of work session

**F. DEPARTMENT UPDATES:** None.

**G. CONSENT AGENDA:**

Commissioner Kulla moved approval of the consent agenda. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

Contracts & Grants

1. **B.O. 21-481** - Approval of an agreement between Yamhill County and IES Communications / Azimuth for ongoing monitoring at the rate of \$810 per quarter effective January 1, 2022 through December 31, 2022.

Committees

2. **B.O. 21-482** - Approval of the reappointment of Toney Cinnamon to the Yamhill County Housing Authority Board for a five-year term to expire December 31, 2026.

3. **B.O. 21-483** - Approval of the reappointments of Ekaterina St. Ores and James Schlotfeldt to the Local Investment Advisory Committee, each for a three-year term to expire on January 22, 2025.

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**H. OLD BUSINESS:** None.

**I. OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 21-484** - Consideration of approval to authorize the Health and Human Services Director or designee on behalf of Yamhill County Health and Human Services to submit a proposal for grant funding to support a Behavioral Health Resource Network.

Commissioner Starrett moved approval of item I1. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

2. Discussion regarding Strategic Planning Session and Communications Policy. (Commissioner Berschauer).

Commissioner Berschauer addressed potential modifications to top-tier administration functions and implementation of a communications strategy. After discussion, the consensus of the Board was for Commissioner Berschauer to coordinate with Mr. Huffer to outline a proposal. There was no action taken.

3. Discussion regarding the notice of proposed rulemaking on Oregon Administrative Rules (OAR) 333-019-0010 and 333-019-1005. (Commissioner Starrett).

Commissioner Starrett addressed requesting an extension to provide public comment regarding OAR's related to digital vaccination. There was no action taken.

**J. PUBLIC HEARINGS:** None.

**K. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 10:13 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair MARY STARRETT

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Commissioner LINDSAY BERSCHAUER

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Commissioner CASEY KULLA