

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on December 23, 2021, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Mary Starrett, Lindsay Berschauer and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; and Christian Boenisch, County Counsel.

Guests via Zoom: Sheila Barnes; Shorty Stahl; Zack Geary; and Anne Falla.

Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.

NOTICE: *There will be no Board of Commissioner’s Formal/Informal Session on December 30, 2021. Regular session schedules will resume in January.*

A. CALL TO ORDER: Commissioner Starrett called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioner’s reviewed the joint schedule for the week of December 22, 2021 – January 2, 2022. No other county business was discussed.

D. PUBLIC COMMENT: *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Public comments received via e-mail were regarding Marijuana Time, Place & Manner (TPM) Regulations.

E. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session –

a. Review/discussion of January Work Session Calendaring.

The Board and staff reviewed the proposed 2022 work session calendar and discussed recommended topics.

b. End of work session

F. DEPARTMENT UPDATES: None.

G. CONSENT AGENDA:

Commissioner Kulla moved approval of the consent agenda. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

Contracts & Grants

1. **B.O. 21-499** - Approval of awarding a professional service contract to David Evans and Associates (DEA) for design and replacement of the Deer Creek Park Road Bridge in the amount of \$588,968, effective through October 28, 2022.

2. **B.O. 21-500** - Approval of an intergovernmental grant agreement between Yamhill County and the Criminal Justice Commission for awarded Justice Reinvestment (JRI) grant funds for the 2021-23 biennium in the amount of \$1,350,741.44, retroactive to July 1, 2021, through December 31, 2023.

Fees

3. **B.O. 21-501** - Approval of a revised fee schedule for the Office of Assessment and Taxation effective January 1, 2022.

H. OLD BUSINESS:

1. **B.O. 21-502** - Consideration of the adoption of written findings and conditions in the matter of upholding the Planning Director's approval of Planning Docket RDI-23-21: Approval of a replacement dwelling at 11940 SE Boyer Road, McMinnville; Applicant: Ronald Martin; Appellant: Barbara Boyer.

Commissioner Berschauer moved approval of item H1. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 21-503** - Consideration of approval of extending the COVID-19 Paid Administrative Leave Policy (B.O. 20-91) through January 31, 2022.

Commissioner Kulla moved approval of item I1. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

2. **B.O. 21-504** - Consideration of approval of an agreement between Yamhill County and Jensen Hughes, Inc. for a comprehensive 360-degree management structure operational study in the Sheriff's Office in the not-to-exceed amount of \$40,000 for the period of December 23, 2021 through March 15, 2022.

Mr. Boenisch stated the agreement has been reviewed. Commissioner Berschauer moved approval of item I2. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

3. Discussion of Processing Marijuana Applications through the Type B Procedure. (Commissioner Starrett).

Commissioner Starrett addressed a request to memorialize processing marijuana applications through the Type B Procedure and moved approval of item I3. Commissioner Kulla declared a potential conflict of interest before entering discussion; he asked to delay the discussion pending further review. After discussion, the consensus of the Board was to continue item I3 to January 13, 2022. No action was taken.

4. **B.O. 21-505** - Consideration of approval of Amendment #3 to an agreement between Yamhill County and Strategic Economic Development Corporation (SEDCOR) (B.O. 18-26) extending economic development services through June 30, 2022.

Mr. Huffer outlined additional contract language to include a scope of work for an ARPA grant category proposal for impacted industries and language to consider additional contract extensions. After discussion, Commissioner Kulla moved approval of item I4. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

5. **B.O. 21-506** - Consideration of approval to add Yamhill County to a list of "pilot" counties on a bill that proposes the coordination of city and county homeless services. (Add-on requested by Commissioner Kulla).

Commissioner Kulla outlined the proposal to include the county in a pilot project to discuss legislative funding towards homeless services. After discussion, Commissioner Kulla moved approval of item I5. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

6. Consideration of submitting a letter of support for SB 3126, allowing the agreement that governs the Confederated Tribe of Grand Ronde's ancestral hunting and fishing right to be updated. (Add-on requested by Commissioner Kulla).

Commissioner Kulla clarified that this was a US Senate bill to update the consent decree to include the tribes hunting and fishing rights. After discussion, Commissioner Berschauer requested that item I6 be tabled until January 6, 2022 for further review. There was no action taken.

J. PUBLIC HEARINGS: None.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).
2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:02 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY STARRETT

Commissioner LINDSAY BERSCHAUER

Commissioner CASEY KULLA