

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on January 14, 2021, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Mary Starrett, Lindsay Berschauer and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel and Keri Hinton, BOC Staff (via Zoom)

Guests (via Zoom): Philip Higgins and Craig Markham

Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on specific agenda items.

A. CALL TO ORDER: Commissioner Starrett called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioners reviewed the joint schedule for January 15 – January 28, 2021. Commissioner Berschauer recommended holding an executive session with a following open session related to the LUBA remand on the Yamhelas Westsider Trail. The consensus of the Board was to hold an executive session related to the Yamhelas Westsider Trail on January 26th, 2021 with continued discussion as part of combined session on January 28th. No other county business was discussed.

D. PUBLIC COMMENT: *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Commissioner Starrett acknowledged public comments related to agenda item H3.

E. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m. None.

F. DEPARTMENT UPDATES: None.

G. CONSENT AGENDA:

Christian Boenisch asked the Board to approve item G2 retroactive to September 30, 2020 through September 30, 2021. Commissioner Berschauer stated she would not approve item G1, noting she was not present for the minute sessions but that she would approve items G2 & G3. Commissioner Kulla moved approval of items G1 through G3. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye as amended.

1. Minutes

- a. **B.O. 21-18** - October 1, 2020, Formal/Informal Session;
- b. **B.O. 21-19** - October 8, 2020, Formal/Informal Session;
- c. **B.O. 21-20** - October 15, 2020, Formal/Informal Session;
- d. **B.O. 21-21** - October 22, 2020, Formal/Informal Session;
- e. **B.O. 21-22** - October 29, 2020, Formal/Informal Session;
- f. **B.O. 21-23** - November 5, 2020, Formal/Informal Session;
- g. **B.O. 21-24** - November 12, 2020, Formal/Informal Session;
- h. **B.O. 21-25** - November 19, 2020, Formal/Informal Session;
- i. **B.O. 21-26** - December 3, 2020, Formal/Informal Session;
- j. **B.O. 21-27** - December 7, 2020, Special Session;
- k. **B.O. 21-28** - December 10, 2020, Formal/Informal Session;
- l. **B.O. 21-29** - December 17, 2020, Formal/Informal Session; and
- m. **B.O. 21-30** - December 22, 2020, Special Session

Contracts & Grants

2. **B.O. 21-31** - Approval of Amendment #2 to an agreement between Yamhill County and Mira Mediation and Consulting Services, LLC. (B.O. 20-120) extending services, through September 30, 2021.

3. **B.O. 21-32** - Approval of Amendment #14 to Agreement #159184 between Yamhill County Health and Human Services and the Oregon Health Authority (B.O. 19-228) removing funds in the amount of \$180,404 from Mental Health, Addiction Treatment, Recovery & Prevention and Problem Gambling Services for reallocation effective through December 31, 2020.

H. OLD BUSINESS:

1. **B.O. 21-33** - Consideration of approval of the 2021 Yamhill County Board of Commissioners Areas of Liaison and Responsibilities.

Commissioner Kulla moved approval of item H1. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

2. Consideration of the request to review the draft bylaws and mission statement for a proposed tourism advisory committee.

Ken Huffer addressed the process for the Board to take action to initiate the committee and adopt bylaws. The Board discussed the relevance of the county formulating a tourism committee despite the county having no tourism department. Commissioner Starrett recommended the committee be organized independent of the county and provide updates on a quarterly basis in a non-formal capacity. Commissioner Berschauer agreed that the committee could be created independently without direct county staff involvement. Commissioner Kulla agreed to gather additional information regarding the benefits of this being a county sponsored committee vs. independent. The consensus of the Board was to table agenda item H2 for further review and discussion. No action was taken.

3. **B.O. 21-34** - Discussion to send a letter of support to Oregon Representatives Mike Nearman and E. Werner Reschke and Senator Dennis Linthicum to overturn Governor Brown's Executive Orders related to COVID-19

The Board discussed the letter which would support the lawsuit to overturn Governor Brown's Executive Orders related to COVID-19, which has impacted small businesses due to service restrictions. Commissioner Starrett moved approval of item H3. The motion passed, Commissioners Starrett and Berschauer voting aye, Commissioner Kulla voting nay.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 21-35** - Consideration of approval of declaring the following items as surplus from the Sheriff's Office to be sold to staff or resold to a third-party firearms dealer at the fair market value resale set price:
 - a. (3) – Model Glock 22 .40 cal. S/N PLH933; S/N KTX791; S/N KTX790
 - b. Affiliated holsters and magazines.

Commissioner Kulla moved approval of item I1. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

2. **B.O. 21-36** - Consideration of approval of declaring one 2000 Ford – 15 passenger van (VIN #1FBSS31LXYHB98486) as county surplus with an estimated amount value of \$4,411 to be donated to Champion Team.

Commissioner Berschauer moved approval of item I2. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

J. PUBLIC HEARINGS: None.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:30 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY STARRETT

Commissioner LINDSAY BERSCHAUER

Commissioner CASEY KULLA