

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on February 18, 2021, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Mary Starrett, Lindsey Berschauer and Casey Kulla being present.

Staff present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel Derrick Wharff, County Tax Assessor, and Keri Hinton, BOC Staff.

Guests (via Zoom): Kat Ricker, CPRD; Casey Creighton, CPRD; Don Clements, CPRD; Paul Agrimis, GreenWorks; Beth Rankin; Amanda Marshall; Joni Zimmerman and Patricia Faye Marshall.

Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.

A. CALL TO ORDER: Commissioner Starrett called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioner’s reviewed the joint schedule. No other county business was discussed.

D. PUBLIC COMMENT: *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Public comments were received related to agenda item I4, as well as general comments addressing code enforcement and a tourism advisory board.

E. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

F. DEPARTMENT UPDATES: None.

G. CONSENT AGENDA: Commissioner Kulla moved approval of the consent agenda. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

Contracts & Grants

1. **B.O. 21-66** - Approval of Amendment #3 to Intergovernmental Agreement #1652 between Yamhill County and the Oregon State Marine Board (OSMB) (B.O. 20-446) Facility Grant Program for repairs to the short-term tie-up dock at Roger’s Landing, increasing the total grant award from \$47,091.30 to \$57,091.30 and increasing the Parks Department match to \$500 for project debris disposal.

2. **B.O. 21-67** - Approval of Amendment #1 to the Regional Infrastructure Fund Grant Agreement #RS1913 between Yamhill County and the State of Oregon Business Development Department for the Bernau Estates Biodynamic Wine and Agriculture project (B.O. 19-098) extending the completion date to December 31, 2021 and revising project funding language.

Financial

3. **B.O. 21-68** - Approval of the transfer of funds and appropriation authority in the amount of \$135,000 from the Discretionary Revenue account (010-002-699.01) to the Health and Human Services Public Health budget (016-090-380.91) to fund the COVID-19 Emergency Restaurant Licensing Grant Program as approved by B.O. 21-53.

H. OLD BUSINESS:

1. Consideration of submitting a letter of support for the Community Paths Grant-Bypass Trail & Hess Creek Bridge. *[Continued from February 4, 2021].*

Kat Ricker, Casey Creighton, and Don Clements of CPRD and Paul Agrimis representing GreenWorks explained the project’s proposed funding and answered questions that the Board had raised the previous week. The consensus of the Board was to continue the discussion with CPRD at a later meeting. There was no action taken.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. Consideration of a Resolution formally stating an Opt-In/Opt-Out decision regarding the City of Newberg’s Vertical Housing Development Zone.

Derrick Wharff County Assessor addressed the proposed vertical housing district/program and potential tax exemptions and assessed values. The consensus of the Board was to continue the agenda item to next week to allow time for the City of Newberg to answer additional questions that were raised during discussion.

2. **B.O. 21-69** - Consideration of extending the COVID-19 Telecommuting Policy (B.O. 20-104) to expire March 31, 2021.

Ken Huffer stated this extension would continue to accommodate personnel working from home under the current pandemic restrictions until the State emergency guidelines have been lifted and recommended extending the policy to June 1, 2021. After discussion, Commissioner Berschauer moved approval of the extension with an amended expiration date through March 31, 2021. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

3. **B.O. 21-70** - Discussion of submitting a BOC statement of support for HB3128. (Commissioner Starrett).

Commissioner Starrett explained the urgency behind HB3128 to permit supplemental care in congregate care facilities. Commissioner Starrett moved approval to submit Board testimony in support of HB3128 via email to the Oregon Legislative Information System (OLIS) website. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

4. Discussion of submitting a letter of support for SB663. (Commissioner Starrett).

Commissioner Starrett addressed SB663 which prohibits DHS from disclosing records related to child abuse investigations to certain entities unless reports of abuse are founded. After discussion, the consensus of the Board was to submit individual support on their own behalf via email to the Oregon Legislative Information System (OLIS) website. There was no action taken.

J. PUBLIC HEARINGS: None.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 12:30 p.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY STARRETT

Commissioner LINDSAY BERSCHAUER

Commissioner CASEY KULLA