

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on April 1, 2021, at 10:00 a.m. in virtual meeting via Zoom, Commissioners Mary Starrett, Lindsay Berschauer and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Todd Sadlo, Senior Assistant County Counsel; Carrie Martin, Grants & Special Projects and Keri Hinton, BOC Staff (via Zoom).

Guests via Zoom: Abisha Stone, SEDCOR; Tim Murphy, DCI; Diane Longaker, Juliette’s House; Don Schmidt, Newberg Boat Club; Sheila Barnes; Lauren Thorsen; Rodrigo Lagunas; Chuck; Melanie; Carol; Philip Higgins; Erin Gardner; Patricia Faye Marshall; Champion Team; Dayna Gilbert; Carla and Wanda.

Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.

A. CALL TO ORDER: Commissioner Starrett called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioner’s joint schedule (if needed). There were no new items added to the calendar. Ken Huffer addressed scheduling presentations and work sessions. No other county business was discussed.

D. PUBLIC COMMENT: *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Commissioner Starrett acknowledged public comments received via email related to the Yamhelas Westsider Trail and the Second Amendment Sanctuary Ordinance.

E. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session –

a. Review/discussion of SEDCOR Quarterly Report & Project Oasis Childcare Update – Abisha Stone

Abisha Stone reviewed the quarterly report (Exhibit A) looking forward with goals in economic recovery and strategy/planning of building community resiliency. She discussed industry and project updates, highlighting proposed economic recovery projects and workforce development programs. Tim Murphy of DCI gave an update regarding the Project Oasis childcare project to address its progress and timeline for opening. Ms. Stone concluded with a proposal for county prioritization of economic recovery projects.

b. End of work session

The meeting was recessed at 11:25 a.m. and reconvened at 11:32 a.m.

2. a. Review/discussion of next steps for Yamhelas Westsider Trail bridge project, master planning and grants. *[Continued from March 25, 2021].*

Discussion resumed with the consensus of the Board directing staff to contact ODOT for a repayment proposal of the Connect VI grant funds, to be discussed amongst the Board in an open session.

Discussion resumed regarding Commissioner Berschauer’s request of an audit of the Connect VI and State Parks grants and accountability of the engineering and building oversight of the Stag Hollow bridge project. Commissioners Starrett and Kulla were in consensus to direct staff to provide a timeline estimate by Farline on bridge completion. There was no action taken.

b. End of work session

F. DEPARTMENT UPDATES: None.

G. CONSENT AGENDA: Commissioner Kulla moved approval of the consent agenda. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

Contracts & Grants

1. **B.O. 21-110** - Approval of Amendment #19 to Agreement #159833 between Yamhill County and the Oregon Health Authority (B.O. 19-222) for Public Health Services adding funding in the amount of \$12,054.19, effective through June 30, 2021.

2. **B.O. 21-111** - Approval of an agreement between Yamhill County and Azimuth Communications for ongoing monitoring at the rate of \$810/quarter, retroactive to January 1, 2021 through December 31, 2021.

3. **B.O. 21-112** - Approval of Amendment #2 to Agreement #1015198 between Yamhill County and Oregon Health Sciences University (B.O 19-307) to increase funding in the amount

of \$44,022 to support the Care Coordination (CaCoon) program and Shared Plans of Care (SPOC), retroactive to October 1, 2020 through September 30, 2021.

4. **B.O. 21-113** - Authorize Lindsey Manfrin, HHS Director and other designated individuals to place CMHP Director holds on persons deemed dangerous to self or others, or mentally ill persons placed on conditional release, outpatient commitment or trial release, rescinding Board Order 20-107.

H. OLD BUSINESS:

1. **B.O. 21-114** - Consideration of the adoption of written findings and conditions for Docket# C-22-20/SDR-26-20: An application for conditional use and site design review for a wine production facility (winery) and by appointment tasting room, Tax Lot #3321-913, 10275 NE Worden Hill Rd., Dundee. Applicant: Jared Etzel/Owner: Etzel and Labunsky, LLC.; Appellant: Elizabeth Seeberger. *[Continued from March 18, 2021].*

Commissioner Kulla moved approval of item H1. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

2. **B.O. 21-115** - Consideration of adoption and second reading of the Yamhill County Second Amendment Sanctuary Ordinance (SASO). *[Continued from March 18, 2021].*

Commissioner Starrett moved approval of item H2. Commissioner Berschauer read the second reading of Ordinance 913 into the record. The motion passed 2:1, Commissioners Starrett and Berschauer voting aye, Commissioner Kulla voting nay.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 21-116** - Consideration of a letter of support and to submit an application for the 2021-2023 Youth Development Division Juvenile Crime Prevention (JCP) state grant funds to support the Yamhill County Peer Court Diversion Program.

Commissioner Kulla moved approval of item I1. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

2. **B.O. 21-117** - Consideration of adopting a resolution recognizing April as Child Abuse Prevention and Awareness Month.

Commissioner Starrett read Resolution 21-04-01-1 into the record. Commissioner Kulla moved approval of item I2. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

3. **B.O. 21-118** - Consideration of a letter of support for the Highway 22 & Highway 51 Interchange Project as requested by Polk County.

Commissioner Berschauer moved approval of item I3. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

4. **B.O. 21-119** - Consideration of ratifying the acceptance of a quote and authorizing the County Administrator to execute an agreement between Yamhill County and CHUBB Excess

and Surplus Insurance Services, Inc. for the Premises Pollution Liability Insurance Policy for Whiteson and Newberg Landfills in the amount of \$31,987.96, retroactive to March 29, 2021 through March 29, 2022.

Ken Huffer stated the renewal of pollution liability insurance was a requirement under the DEQ permitting process as part of the post closure agreement for the Whiteson and Newberg Landfill sites. Commissioner Kulla moved approval of item I4. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

5. Discussion of Community Project Funding Requests. (Commissioner Kulla)
[Item moved to April 8, 2021 with no other action taken.]

J. PUBLIC HEARINGS:

1. Consideration of a mass gathering permit application for the 2021 Memorial Weekend Boat Races event on May 27th, 28th, 29th & 30th. Applicant: Newberg Boat Club/Columbia Outboard Racing Association.

Commissioner Starrett opened the public hearing at 12:47 p.m.

Don Schmidt of the Newberg Boat Club addressed the permit request for the 73rd annual boat racing event. The event will be restricted to racing participants only, and COVID-19 guidelines will be enforced.

No public testimony was received.

Commissioner Starrett closed the public hearing at 12:53 p.m.

Commissioner Kulla moved approval of the application with the reduction of the application fee to \$250. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.
[Tentatively approved; final written decision, conditions, and findings to be adopted on April 15, 2021].

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).
2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 12:57 p.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY STARRETT

Commissioner LINDSAY BERSCHAUER

Commissioner CASEY KULLA