

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on May 6, 2021, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Mary Starrett, Lindsay Berschauer and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Jason Foose, County Surveyor; and Keri Hinton, BOC Staff (via Zoom).

Guests via Zoom: Kim Hamblin; Sheila Barnes; Megan Ramos; Madeline Bishop; Beth Rankin and Erin Chen.

Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.

A. CALL TO ORDER: Commissioner Starrett called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. MOMENT OF SILENCE: There was a moment of silence to observe the National Day of Prayer and in remembrance of the loss of life in the past year.

D. CALENDAR SESSION: This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Board discussed the joint schedule for the week of May 9 – 15, 2021. No other county business was discussed.

E. PUBLIC COMMENT: *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

General public comments were received via e-mail regarding COVID-19 and the Sheridan Japanese School (SJS). Commissioner Berschauer requested that a letter of support for SJS be added to the agenda for consideration as item J6.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session –

a. Review/discussion of American Rescue Plan areas of priority

The Board and staff discussed criteria parameters for project prioritization. Mr. Huffer noted that the ARPA funding was fully appropriated in the county budget for the 2021-22 fiscal year and asked the Board to consider immediate need projects they would like to address. The consensus of the Board was for commissioners to consider immediate need projects and narrow categories to be discussed at next week's meeting.

b. End of work session

G. DEPARTMENT UPDATES: None.

H. CONSENT AGENDA: Commissioner Kulla moved approval of the consent agenda. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

Contracts & Grants

1. **B.O. 21-157** - Approval of Amendment #2 to an agreement between Yamhill County and CRC Health Oregon, LLC. dba Willamette Valley Treatment Center (B.O. 18-140) for the Medication Assisted Treatment (MAT) program, extending the current agreement through June 30, 2021, and increasing the not-to-exceed amount to \$589,400.01.

2. **B.O. 21-158** - Approval of Amendment #2 to an agreement between Yamhill County and Yamhill Valley Treatment, dba Provoking Hope (B.O. 18-300) for the Medication Assisted Treatment (MAT) program, extending the current agreement through June 30, 2021 and increasing the not-to-exceed amount to \$75,000.

Surplus

3. **B.O. 21-159** - Approval of declaring 670 rounds of 40mm ammunition as surplus from the Department of Community Justice to be donated to Josephine County Community Corrections.

4. **B.O. 21-160** - Approval of declaring six out of warranty Taser XP26 conducted energy weapons (CEW) as surplus property from the Department of Community Justice to be traded for reimbursement to Axon in the amount of \$720 to be applied towards the purchase of a newer model.

5. **B.O. 21-161** - Approval of declaring an above ground hoist #YC50631 from Public Works as surplus property to be sold online via Public Surplus.com.

Vehicles

6. **B.O. 21-162** - Approval to authorize the donation of one 2013 Ford F350 4x4 pickup from Yamhill County Search and Rescue to the Yamhill County Sheriff's Office Search and Rescue program to be maintained by the Public Works Fleet Department.

Committees

7. **B.O. 21-163** - Approval of the appointments and reappointments to the Habitat Conservation Plan (HCP) Implementation Committee:

- a. Appoint Mark Lago, Dave Hanson, Andrew Mortenson, Benjamin Much and Scott Black, each to a three-year term to expire May 1, 2023; and
- b. Re-appoint Dave Hanson, Rich Szlemp, Paul Hammond, Jim Culbert and Michal Wert, each to a three-year term to expire May 1, 2023.

I. OLD BUSINESS: None.

J. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 21-164** - Consideration of approval and an intent to award a construction contract to Sierra Santa Fe Corporation for the Yamhill County 2021 Chip Seal Project in the amount of \$549,548.

Commissioner Kulla moved approval of item J1. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

2. **B.O. 21-165** - Consideration of approval of an Intergovernmental Agreement between Yamhill County and the State of Oregon for the statewide emergency notification OR-ALERT Initiative, retroactive to January 1, 2021 through June 30, 2026.

Commissioner Berschauer moved approval of item J2. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

3. **B.O. 21-166** - Consideration of adopting Resolution 21-05-06-1 proclaiming May 2021 as Older Americans Month.

Commissioner Starrett read Resolution 21-05-06-1 into the record. Commissioner Kulla moved approval of item J3. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

4. **B.O. 21-167** - Consideration of adopting Resolution 21-05-06-2 proclaiming May 9 – 15, 2021 as National Economic Development Week.

Commissioner Starrett read Resolution 21-05-06-2 into the record. Commissioner Berschauer moved approval of item J4. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

5. **B.O. 21-168** - Consideration of the submission of a revised application for the 2021-2022 Yamhill County Assessment Function Funding Assistance (CAFFA) Grant Application in the amount of \$2,772,471, rescinding B.O. 21-151.

Mr. Boenisch stated the revision reflected a reduction to the application budget, per the state. Commissioner Kulla moved approval of item J5. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

6. **B.O. 21-169** - Consideration of a letter of support for the Sheridan Japanese School.

Commissioner Berschauer addressed drafting a letter of support for the school which was pending closure. Kim Hamblin addressed the school's recent budgetary issues and ongoing community efforts to secure the school's financial stability. Commissioner Berschauer agreed to draft a letter on the Board's behalf.

Commissioner Kulla moved approval of item J6. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

K. PUBLIC HEARINGS: None.

L. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:28 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair

MARY STARRETT

Commissioner

LINDSAY BERSCHAUER

Commissioner

CASEY KULLA