

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on May 20, 2021, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Mary Starrett, Lindsay Berschauer and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Jason Foose, County Surveyor and Keri Hinton, BOC Staff.

Guests via Zoom: N; CZ; Carla; Diane; MRF; Philip Higgins; Sheila Barnes; Yamhill County; Tynan Pierce; Sylla McClellan and Anne.

Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.

- A. CALL TO ORDER:** Commissioner Starrett called the meeting to order at 10:22 a.m.
- B. FLAG SALUTE**
- C. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed). The Board discussed scheduling for the week of May 23 – 29, 2021. No other county business was discussed.
- D. PUBLIC COMMENT:** *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*
- Commissioner Starrett acknowledged public comments received via e-mail related to items I4 & I5.
- E. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.
1. Work Session –

a. Review/discussion of American Rescue Plan areas of priority. *[Continued from May 13, 2021].*

Ken Huffer stated he was compiling the project ideas provided by the Board which he hoped to have available for discussion next week. He stated the county had received the first funding allocation of ARPA funds from the Treasury. The funds have not been appropriated in the current fiscal year but will be included in the 2021-22 fiscal year budget for consideration in June.

F. DEPARTMENT UPDATES: None.

G. CONSENT AGENDA: Commissioner Kulla moved approval of the consent agenda. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

Contracts & Grants

1. **B.O. 21-184** - Approval of Amendment #1 to Grant Agreement #12788 between Yamhill County Department of Justice, Juvenile Division and the Oregon Department of Education, Youth Development Division reducing the funding to a total amount of \$71,652.61, effective for the 2019-21 biennium retroactive to October 1, 2019 through June 30, 2021.

2. **B.O. 21-185** - Approval of Amendment #4 to an agreement between Yamhill County and DePaul Industries (B.O. 15-339) for unarmed security guard services, retroactive to June 30, 2020 through June 30, 2022.

3. **B.O. 21-186** - Approval of extending an auto-renewal agreement between Yamhill County and NEOGov (B.O. 20-175) for the utilization of their insight and onboard platforms, increasing the annual fee in the amount of \$26,356.42.

4. **B.O. 21-187** - Approval of Amendment #21 to Agreement #159833 between Yamhill County and the Oregon Health Authority (B.O. 19-222) for Public Health Services updating agreement language.

Committees

5. **B.O. 21-188** - Approval of the appointments and reappointments to the Ambulance Service Area (ASA) Committee:

a. Appoint Xavier Champagne, RC Mock, Damon Schulze and Lori Bergen, each for a three-year term to expire on December 31, 2024;

b. Reappoint Brian Young and Patti Sauers, each for a three-year term to expire on December, 31, 2024; and

c. Reappoint Ben Sorenson, Terry Lucich and Rich Leipfert, each for two-year terms to expire December 31, 2023.

Surplus

6. **B.O. 21-189** - Approval to declare an inventory of computer equipment as surplus county property to be donated to the school districts throughout Yamhill County.

7. **B.O. 21-190** - Approval to declare 28 Samsung Galaxy 7 smartphones as surplus property from the Department of Community Justice to be traded for reimbursement to Verizon Wireless in the amount of \$1,025 to be applied towards the purchase of new phones and billing.

H. OLD BUSINESS: None.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 19-191** - Consideration of authorizing position authority for the addition of 1.0 FTE Deputy Sheriff for the NHTSA/ODOT grant funded Impaired Driving Traffic Safety Enforcement Deputy and approval of a \$35,000 general fund allocation increase in order to purchase a fully equipped vehicle to meet the in-kind match grant requirement.

Ken Huffer clarified this is a one-time allocation for the purchase of a vehicle, not a budgetary general fund increase. After discussion, Commissioner Berschauer moved approval of item I1. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

2. Discussion of an appointment to the Mid-Willamette Valley Area Commissioner on Transportation (MWACT). *[No further action taken.]*

Ken Huffer stated a request from MWACT was received to appoint a private sector representative for Yamhill County. The consensus of the Board was to direct staff to post the vacancy to the committee page on the county website and to accept applications. There was no further action taken.

3. **B.O. 21-192** - Consideration of extending the COVID-19 Telecommuting Policy (B.O. 20-104) to expire July 1, 2021 or upon termination of the state of emergency declared by the Governor of Oregon, whichever occurs first.

Ken Huffer stated approximately 40% of county staff continued to telework and noted this was partially to comply to OSHA guidelines as well as facilitate department workspace limitations. After discussion, Commissioner Kulla moved approval of item I3. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye. There was consensus of the Board to direct staff to create a permanent telecommuting policy for further review.

4. **B.O. 21-193** – Consideration of adopting Resolution 21-05-20-1 recommending vaccine informed consent guidelines.

The Board discussed Commissioner Berschauer’s proposal directing the county health department to require parental consent for minors under the age of 18 at county sponsored vaccination events. Lindsey Manfrin requested that the Board delay the adoption of this resolution until further guidance from OHA was received to ensure the directive follows state laws. After discussion regarding suggested language changes, Commissioner Berschauer moved approval of adopting the resolution as amended. Commissioner Berschauer read Resolution 21-05-20-1 as amended into the record. The motion passed, Commissioners Starrett and Berschauer voting aye, Commissioner Kulla voting nay.

5. **B.O. 21-194** - Consideration of approving a policy requiring parental consent for minors under the age of 18 at any county sponsored and co-sponsored COVID-19 vaccine event.

There was discussion about the legality of bypassing state statute which allows minors at age 15 to seek medical attention without parental consent. After discussion, Commissioner Berschauer moved approval for the County Administrator to direct the Health and Human Services Director to require parental consent for minors under the age of 18 at any county sponsored COVID-19 vaccine event. The motion passed, Commissioners Starrett and Berschauer voting aye, Commissioner Kulla voting nay.

The meeting was recessed at 12:36 p.m. and reconvened at 12:44 p.m.

6. Consideration of prohibiting vaccination passports.

The Board discussed prohibiting a requirement of individuals to present proof of a COVID vaccination prior to entering a county business or organization. Christian Boenisch cautioned the risks of violating state laws or statutes and questioned the enforceability of a county ordinance. The consensus of the Board was for Commissioner Starrett to work with County Counsel to create a resolution for further discussion next week. There was no further action taken.

J. PUBLIC HEARINGS: None.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 2:13 p.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY STARRETT

Commissioner LINDSAY BERSCHAUER

Commissioner CASEY KULLA