

BOARD ORDERS AND MINUTES
IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
FOR THE COUNTY OF YAMHILL
SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on January 20, 2022, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Casey Kulla and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Colton Totland, Assistant County Counsel; Carrie Martin, Grants & Special Projects; Kris Bledsoe, County Treasurer; and Nohely Barajas-Montalvo, Legal Assistant.

Guests via Zoom: Sheila Barnes; and Jodi Hansen.

Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.

A. CALL TO ORDER: Commissioner Berschauer called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioner’s reviewed the joint schedule for the week of January 24 – January 30, 2022. No other county business was discussed.

D. PUBLIC COMMENT: *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Public comments were received via e-mail regarding COVID-19 vaccinations and the bypass.

E. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session –

a. Review/discussion of ARPA – Nonprofit Grants Program Proposal

Carrie Martin highlighted updates of the nonprofit grant funding recommendations; she presented a proposed submission timeline and discussed review committee member selection options with the Board and staff.

b. End of work session

F. DEPARTMENT UPDATES: None.

G. CONSENT AGENDA:

Commissioner Starrett moved approval of the consent agenda. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

Contracts & Grants

1. **B.O. 22-19** - Approval to submit a grant application for the 2022 State Homeland Security Grant program.

Fees

2. **B.O. 22-20** - Approval for Public Works to reduce the Private Maintenance Agreement (PMA) permit fee to \$55.00.

H. OLD BUSINESS: None.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 22-21** - Consideration of approval to authorize Leave Without Pay (LWOP) for employee #4358 effective from November 2, 2021 with an anticipated end date of January 31, 2022.

Commissioner Kulla moved approval of item I1. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

2. **B.O. 22-22** - Consideration to authorize the Treasurer to change the allowable portfolio percentage investment mix to be based on Yamhill County's current Investment Policy.

Commissioner Berschauer moved approval of item I2. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

3. Consideration of approval of a letter of support to be submitted to the Public Health Accreditation Board for Public Health re-accreditation.

Due to questions raised and Director Manfrin not being available to attend today's session, Mr. Huffer requested item I3 be tabled to January 27, 2022. There was no action taken.

4. **B.O. 22-23** - Consideration of approval in the matter of an order vacating a portion of a public street at the request of Julie L. Haughton and co-petitioners, without a public hearing, Public Works Docket RV-3-2021.

Commissioner Starrett moved approval of item I4. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

5. **B.O. 22-24** - Consideration of approval of extending the COVID-19 Paid Administrative Leave Policy (B.O. 20-91) through February 28, 2022.

Ken Huffer requested extending the policy based on continued personnel requests. Commissioner Kulla moved approval of item I5. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

J. PUBLIC HEARINGS: None.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:01 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LINDSAY BERSCHAUER

Commissioner CASEY KULLA

Commissioner MARY STARRETT