

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on February 3, 2022, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Casey Kulla and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Jodi Gollehon, Assistant County Counsel II; Nohely Barajas-Montalvo, Legal Assistant; Derrick Wharff, Tax Assessor; and Mark Lago, Public Works Director.

Guests via Zoom: Sheila Barnes; Marvin Bernards; Rodrigo Lagunas; Olivia Awbrey; and Encompass Yamhill Valley.

*Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.*

**A. CALL TO ORDER:** Commissioner Berschauer called the meeting to order at 10:00 a.m.

**B. FLAG SALUTE**

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioner’s reviewed the joint schedule for the week of February 7 – February 13, 2022. No other county business was discussed.

**D. PUBLIC COMMENT:** *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us) or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Public comments were received via e-mail regarding COVID-19 vaccines and information.

**E. DEPARTMENT UPDATES:**

a. Assessor's Office – Derrick Wharff

Mr. Wharff provided an update to the Board stating he estimated approximately 6500 new construction permits for 2022. He highlighted the ongoing process of county property reappraisals stating the acquisition of new GIS software and reorganizing the departments business process have improved reappraisal efforts. He also noted a decrease of received property tax appeals in 2021 than in previous years.

**F. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

**G. CONSENT AGENDA:** None.

**H. OLD BUSINESS:**

1. Consideration of a letter regarding Agricultural Overtime Mandate [Legislative proposal]. (Commissioner Berschauer). Commissioner Berschauer requested to table item H1 to February 10, 2022. No action was taken.

**I. OTHER BUSINESS (Add-ons and non-consent items):**

1. **B.O. 22-33** - Consideration of approval of Intergovernmental Agreement #171448 between Yamhill County and the Oregon Health Authority for Tort Liability Coverage retroactive to July 1, 2021 through June 30, 2023.

Commissioner Starrett moved approval of item I1. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

2. **B.O. 22-34** - Consideration of approval a Grant Agreement #VS-0164 between Yamhill County and the Oregon Department of Veterans' Affairs for Veterans services in the amount of \$30,720 retroactive to January 1, 2022 through June 30, 2023.

Commissioner Starrett moved approval of item I2. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

3. **B.O. 22-35** - Consideration of approval of the Public Works Capital Improvement Project List for 2022-23.

Mark Lago presented the Board with the proposed CIP update for 2022 which he stated was supported by the Road Improvement Advisory Committee (RIAC). Commissioner Kulla moved approval of item I3. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

4. Consideration of an agreement between Yamhill County and Yamhill Community Care Organization (YCCO) for the Promoting Healthy Childhood Environments Grant program in the amount of \$2,265,438 retroactive to January 27, 2022 through December 31 ,2023.

Ken Huffer stated that item I4 was still under review and asked the Board to table it for a later date. The consensus of the Board was to remove the item as requested. There was no action taken.

5. Discussion of ARPA – Revenue Replacement. (Ken Huffer)

Mr. Huffer addressed the U.S. Treasury’s rule updates regarding revenue replacement reporting, allowing jurisdictions to move revenue replacement funds to other areas of the budget and be tracked through internal expense tracking processes. He said the changes would reduce federal reporting requirements and administrative actions. The updates will increase timeline flexibility for fund spending as well as provide transparent tracking of ARPA funds being allocated to the budget and program spending. The consensus of the Board was for Mr. Huffer to move forward as discussed. There was no action taken.

6. **B.O. 22-36** - Consideration of approval of a letter in opposition of proposed changes to Oregon Administrative Rule (OAR) 333-019-1025.

Commissioner Berschauer stated the rule was submitted permitting permanent masking rules in school settings as recommended by the Oregon Health Authority. She stated the letter was in opposition of permanent masking and addressed the lack of local control. After discussion, Commissioner Berschauer moved approval of item I6. The motion passed, Commissioners Berschauer and Starrett voting aye, Commissioner Kulla voting nay.

**J. PUBLIC HEARINGS:** None.

**K. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:30 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair LINDSAY BERSCHAUER

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Commissioner CASEY KULLA

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Commissioner MARY STARRETT